

Meeting of the Board of Trustees

Conant Public Library

February 13, 2012

7:00 P.M.

Minutes

Meeting called to order at 7:20

Present Dwyer, Campbell, Carlin, Brennan, Vermeulen

Public Forum

- None present

Approval of minutes January 11, 2012

- Minutes approved unanimously

Approval of minutes February 6, 2012

- Minutes approved unanimously

Consent Agenda

- Director's Report
 - Campbell presented to Director's Report. Report available at the library.
 - Circulation
 - Previous month's circulation reports found to be off from CW MARS figures. Actual Sterling circulation is higher than reported. Corrected for current month and year to date.
 - Financial
 - On budget.
 - Facility
 - Services

New Business

- Personnel Reporting
 - Submitted documents to bring personnel board's records up to date
 - Director's timesheet needs to be signed by trustee.

Old Business

- Allen Estate
 - Property is for sale.
 - Investigating town policy and changes in state law regarding investment policies to weigh against creating a foundation
- Warrant Articles
 - Dwyer conferred with Kumar, Chairman of Personnel Committee regarding the history of the warrant article
- FY 2013 Budget
 - 2013 budget revision presented to finance committee.
- FY 2013 Capital Plan
 - Submitted capital plan to capital committee.

Adjournment

- Meeting adjourned at 8:15.