

Meeting of the Board of Trustees
Conant Public Library
June 9, 2014

Meeting called to order at 7:03 p.m.

Present:

Vermeulen, Dwyer, Carlin, Brennan, Mahar, Campbell, Corvelo

Public Forum:

Dick Maki was present.

Approval of minutes: The May 19, 2014 minutes were approved as amended.

Consent Agenda

Director's Report: Campbell presents the Director's Report. This report is available at the Library.

Circulation: Circulation of periodicals is down for the year. Campbell will check to see what magazines are being read.

Financial: Brennan said that she spoke with a representative of The Community Foundation of North Central Massachusetts and the Greater Worcester Community Foundation. The representatives advised that they could make a presentation at a Trustees' meeting, explaining how their foundations operate. Campbell said that she would check with other Library Directors to determine their experiences with these foundations.

Facility: One of the septic system's pumps has failed and will need to be fixed. The system has a second pump in case the first pump fails. The windows that need to be replaced had a normal life span.

Services: Campbell explained the cookbook program. Campbell said that the interview process has been completed for the two open Library Associate positions and references are being checked.

Review Library Trustees' Calendar: There was no discussion.

Five Year Strategic Plan status report: The five focus groups have been completed and over one hundred responses have been received to date from the survey. The Steering Committee will meet on June 18, 2014 and will provide Trustees with a suggested set of goals for the July Trustees' meeting.

Executive Session – contract discussion: The Trustees moved into executive session.

Adjournment: 8:04 p.m.