

**Meeting of the Board of Trustees
Conant Public Library
March 9, 2015**

Open Meeting:

Call to Order at 7:00

Roll Call:

Brennan, Carlin, Dwyer, Mahar, Campbell

Recognize Other Attendees:

Alicia Emsley – Trustee Nominee
Richard Maki – Sterling / Lancaster Community Television
Chuck Patterson – Bartholomew Investment Services
Ann Cervantes – Sterling Town Treasurer

Presentation by Bartholomew Investment Services:

Mr Patterson reviewed current investment practices and returns for Sterling's Trust and other investment funds, all of which are managed by Bartholomew Investment Services. He also reviewed the legal restrictions on town investment funds and what alternative investment options the town and the library might have.

Public Session:

Mr Maki of the SLCT told the board of their intention to broadcast more of the meetings of the town boards, beyond the BOS and other boards currently broadcast. This might include several Library Trustee meetings each year.

Review / Approve Meeting Minutes of February 23, 2015:

Minutes were approved as written.

Reports:

Circulation: While foot traffic is up slightly, circulation is down since versus 2014, except for Young Adult.

Finances: The Director will ensure that open capital items are properly reconciled, between the Library and the Town Accountant. The review of FY16 Budget with the Town Finance Committee appeared to go well.

Facilities: The Library has experienced some ice dams and limited water intrusion and hired a contractor to remove snow from the roof. The Director plans to have large piles of snow removed from the immediate vicinity of the facility, to lessen the chance of foundation water intrusion.

A representative of Sterling Light Department conducted an energy audit of the facility. There are continuing repair expenses related to the HVAC system, which may be further justification for an overall capital project in this area.

The sump pump replacements, which were voted at Town Meeting, are still being reviewed by the Facilities Manager, and will not be available for this year's melting season.

Services: The Director spoke at the February meeting of the Sterling Chocksett Club. Children's activities remained well attended despite the weather issues.

Old Business:

Space Planner Contract: The Board asked the Director to invite the principal of Delorey Contract Interiors to attend an upcoming Board meeting to elaborate on her proposal.

Snow Removal: This has been a real challenge for the library. Communications with Town DPW seems to be effective. The Director and the Town Facilities Manager are investigating purchase of a snow blower, to be used for both the Butterick Building and Library.

New Business:

Library Annual Report: Board Members should review the report and communicate and proposed changes directly with the Director, by Wednesday, March 11.

Unforeseen Issues:

There were no unforeseen issues.

Next Posted Meeting Date:

April 13, 2015, 7:00 PM

Adjournment:

9:00 PM

