

# **Town of Sterling WARRANT**

Attention – Voters and Taxpayers  
**Please bring this WARRANT to Town Meeting**



**May 4, 2015 Monday**  
Special Town Meeting 6:30pm  
Annual Town Meeting 7pm  
Chocksett Middle School Gym  
40 Boutelle Road

**THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF STERLING  
SPECIAL TOWN MEETING  
MAY 4, 2015**

**Worcester, ss.**

To the Warrant Officer or either of the Constables of the Town of Sterling in the county of Worcester:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the Inhabitants of the Town of Sterling, qualified to vote in elections and Town affairs, to meet at the Chocksett School on Boutelle Road, in said Sterling on

**MONDAY EVENING, THE FOURTH DAY OF MAY, 2015**

at six thirty (6:30) o'clock in the evening, then and there to act upon the following articles:

**ARTICLE 1. Transfer Free Cash to Capital Fund**

To see if the Town will vote to transfer a sum of \$165,000, or any other sum, from Free Cash to the Capital Investment Fund, as authorized by Chapter 6 of the Acts of 1998; or take any action relative thereto.

**Submitted by:** The Finance Committee  
**Recommendation:** The Board of Selectmen recommends approval.  
**Recommendation:** The Finance Committee recommends approval.  
**Summary:** This article proposes a transfer of funds from an available fund, Free Cash, into the Capital Fund.

**ARTICLE 2. Transfer Free Cash to Stabilization Fund**

To see if the Town will vote to transfer the sum of \$416,241, or any other sum, from Free Cash to the Stabilization Fund, in accordance with the provisions of Chapter 40, Section 5B, of the Massachusetts General Laws, as amended; or take any action in relation thereto.

**Submitted by:** The Finance Committee  
**Recommendation:** The Board of Selectmen recommends approval.  
**Recommendation:** The Finance Committee recommends approval.  
**Summary:** This article proposes a transfer of funds from an available fund, Free Cash, into the Stabilization Fund.

**ARTICLE 3. Fund Deficit due to Snow and Ice**

To see if the Town will vote to transfer from the Stabilization Fund, or from any other available funds, the sum of \$105,000 to the Snow and Ice Account to cover the deficit in the snow and ice budget for the fiscal year 2015; or take any action in relation thereto.

**Submitted by:** DPW Board / Town Administrator

**Recommendation:** The Board of Selectmen recommends approval.  
**Recommendation:** The Finance Committee recommends approval.  
**Summary:** This article proposes a transfer of funds from an available fund, the Stabilization Fund, into the DPW Snow and Ice Account to cover the deficit in the account caused by the snow and ice storms of this past winter and spring.

#### **ARTICLE 4. Bills from Prior Fiscal Years**

To see if the Town will vote to transfer from available funds, a sum of money to pay any outstanding prior fiscal year's invoices; or take any action in relation thereto.

**Submitted by:** Town Administrator  
**Recommendation:** The Board of Selectmen will report at Town Meeting on this article.  
**Recommendation:** The Finance Committee will report at Town meeting on this article.  
**Summary:** At the time this Warrant was published, there were no prior year bills outstanding.

And you are directed to serve this warrant by posting up attested copies thereof, one at each of the following locations in Sterling, fourteen (14) days at least before the time for holding said meeting:

Mary Ellen Butterick Municipal Building  
Conant Public Library  
Sterling Post Office  
Sterling Police Station  
Sterling Municipal Light Building

Hereof fail not and make due return of this warrant with your doings thereto to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands this 4th day of April 2015.

Sterling Board of Selectmen

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Brian Patacchiola, Chairman

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Robert Cutler

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John Kilcoyne

**THE COMMONWEALTH OF MASSACHUSETTS  
TOWN OF STERLING  
ANNUAL TOWN MEETING  
MAY 4, 2015**

**Worcester, ss.**

To the Warrant Officer or either of the Constables of the Town of Sterling in the county of Worcester:

**GREETINGS:**

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the inhabitants of the Town of Sterling qualified to vote in elections and Town affairs to meet at the Chocksett School on Boutelle Road, in Sterling on

**MONDAY EVENING, THE FOURTH DAY OF MAY, 2015**

at seven (7:00) o'clock in the evening, then and there to act on the following articles:

**ARTICLE 1. FY16 Town Operating Budget**

To see if the Town will vote to raise and appropriate the sum of \$9,900,674 or any other sum, and to further appropriate, from the Ambulance Receipts Account, the sum of \$325,000 or any other sum, and to further appropriate, from the Cemetery Perpetual Care Account, the sum of \$5,000 or any other sum; for a total appropriation of \$10,230,674 for the payment of salaries and compensation, payment of debt and interest and for charges, expenses and outlays of the Town Departments, for the ensuing fiscal year, beginning July 1, 2015 and ending June 30, 2016, as shown in the operating budget attached to this Warrant; or take any action in relation thereto.

**Submitted by:** Finance Committee

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This is the general budget article that funds the Town Departments for the coming fiscal year. A breakdown of the Town Department budgets can be viewed on the preceding spreadsheets.

**ARTICLE 2. Compensation for Elected Officers**

To see if the Town will vote to fix the salaries and compensation of all elected officers of the Town as provided by Section 108 of Chapter 41 of the General Laws [MGL Ch 41:108], as amended, and as presented in Article 1 of this Warrant; or take any action in relation thereto.

**Submitted by:** Finance Committee

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article fixes the salaries and compensation for all elected officials, except the Sterling Municipal Light Board, as presented in the general budget.

### **ARTICLE 3. Set Salary of Municipal Light Board**

To see if the Town will vote to set the salary of the Sterling Municipal Light Board members as follows: Chairman \$1,500; Clerk \$1,500; Third member \$1,500; said sum to be an expense of the Sterling Municipal Light Department; or take any action in relation thereto.

**Submitted by:** Sterling Municipal Light Board  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** (none provided)

### **ARTICLE 4. Reserve Fund for FY16**

To see if the Town will vote to raise and appropriate the sum of \$100,000, or any other sum, for the Reserve Fund for fiscal year 2016 in accordance with the provisions of General Law Chapter 40, Section 6 [MGL Ch 40:06] as amended; or take any action in relation thereto.

**Submitted by:** Finance Committee  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article proposes an appropriation to fund the Reserve Fund, which is used by the Finance Committee to cover unexpected shortfalls in department budgets.

### **ARTICLE 5. WRSD Net Minimum Contribution, Debt, & Interest**

To see if the Town will vote to raise and appropriate the sum of \$9,153,088, or any other sum, which is equal to Sterling's net minimum contribution, as provided by the Commonwealth of Massachusetts, plus the cost of Sterling's share of WRSD transportation costs and our portion of the WRSD debt and interest costs, in accordance with Section 16B of Chapter 71 of the General Laws [MGL Ch 71:16B], as amended, and Section #4 of the Wachusett Regional School District Agreement, as amended, for its share of operational costs and of debt and interest charges of the Wachusett Regional School District; or take any action in relation thereto.

**Submitted by:** Wachusett Regional School Committee  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article proposes an appropriation to fund the Town's portion of the Wachusett Regional School District's annual budget equal to the net minimum contribution (\$8,105,813), as directed by the State, plus the costs for transportation (\$628,672), debt and interest for the high school (\$403,033), and debt and interest for oil spill remediation (\$15,571).

### **ARTICLE 6. WRSD Above Net Minimum Contribution**

To see if the Town will vote to raise and appropriate the sum of \$1,312,301, or any other sum, above the net minimum contribution as requested by the Wachusett Regional School District, as Sterling's share of the WRSD annual budget, provided said budget does not exceed \$84,159,399 for the fiscal year 2016; or take any action in relation thereto.

**Submitted by:** Wachusett Regional School Committee  
**Recommendation:** The Board of Selectmen will report at Town Meeting.  
**Recommendation:** The Finance Committee will report at Town Meeting.  
**Summary:** This article proposes an appropriation to fund the Town's portion of the Wachusett Regional School District's annual operating budget that is above the amount voted in Article 5 for fiscal year 2016.

**ARTICLE 7. Montachusett Regional Vocational School Assessment**

To see if the Town will vote to raise and appropriate the sum of \$754,849, or any other sum, in accordance with Section 16B of Chapter 71 of the General Laws [MGL Ch 71:16B], as amended, and Section #4C and E of the Montachusett Regional Vocational School District Agreement for its share of operational and capital costs of the Montachusett Regional Vocational School District, and to transfer, from the Capital Fund, the sum of \$13,227, or any other sum, for the purpose of paying the Town's portion of the debt and interest for the Montachusett Regional High School Building Project for a total appropriation of \$768,076; or take any action in relation thereto.

**Submitted by:** Montachusett Regional Vocational School Committee  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Recommendation:** The Capital Committee recommends the passage of this article.  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Summary:** This article proposes an appropriation to fund the Town's portion of the Montachusett Regional Vocational School District's annual budget and debt service.

**ARTICLE 8. Amend Personnel Classification and Compensation Plan**

To see if the Town will vote to amend the Personnel Bylaw, by deleting the current "Attachment A" in its entirety, and replacing it with an amended "Attachment A, Classification Plan, Regular and Part-time Non-Union Positions", as printed below, with new additions shown in **bold**, or take any action in relation thereto:

Attachment A  
 Classification Plan  
 Regular and Part-time Non-Union Positions  
 (Effective July 1, 2015)

Proposed Grade Level	Position Title
I	Clerk Typist Library Technician <b>Laborer</b> Custodian Van Driver
II	Admin Assistant (Bldg/ZBA, Assessor, Planning) <b>Assistant Mechanic</b> Library Associate I Outreach Aide (COA) Meal Site Coordinator (COA)

- III            Assistant Town Collector  
               Assistant Town Treasurer  
               Associate Health Agent  
               Program Assistant (Recreation)  
               Executive Assistant (DPW)  
               Assistant Town Clerk  
               **Water Technician**  
               **Equipment Operator**  
               Animal Control Officer  
               Library Associate II
  
- IV            Asst Library Director (Children Service)  
               Working Foreman  
               Facilities Maintenance Technician  
               **Mechanic**  
               Conservation Agent  
               **Senior Water Technician**
  
- V             COA Director  
               Human Resources Administrator  
               Town Clerk  
               Town Accountant  
               Town Treasurer/Collector  
               Assistant Highway Superintendent  
               Assistant Water Superintendent  
               Town Planner  
               Recreation Director  
               Library Director  
               Health Agent  
               Building Commissioner
  
- VI            Fire Chief  
               DPW Superintendent

**Submitted by:**        Personnel Board

**Recommendation:**    The Finance Committee will report at Town Meeting.

**Recommendation:**    The Board of Selectmen will report at Town Meeting.

**Summary:**            The bargaining unit at the Department of Public Works has recently voted to decertify. Because of this action, it is necessary to place these formerly unionized positions onto the non-union classification plan. This amended plan now includes these positions. The changes and added positions are printed in **bold** typeface.

#### **ARTICLE 9.    Water Dept. Operation Enterprise Fund**

To see if the Town will vote to appropriate the sum of \$938,092, or any other sum, from water department revenue, and further to appropriate \$ 40,000 from Water Enterprise Retained Earnings, for extraordinary or unforeseen expense as determined by the DPW Board and approved by the Finance Committee, for a total appropriation of \$978,092 to operate the Water Department

Enterprise Fund for Fiscal Year 2016 under the provisions of Chapter 44, Section 53F½ [MGL Ch 53F½], as follows:

Salaries/Wages	\$227,339
Expenses	\$343,850
Principal & Interest	\$263,610
<u>Indirect Costs</u>	<u>\$103,293</u>
Subtotal	\$938,092 from FY16 water charges and fees
Reserve Fund	<u>\$40,000</u> from Retained Earnings
Total Approp.	\$978,092

or take any action in relation thereto.

**Submitted by:** Department of Public Works Board

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article funds the Water Department budget solely from water revenue including charges, fees, and retained earnings; none is from taxation. This article includes a Reserve Fund for extraordinary or unforeseen expense. Use of this reserve fund will be only upon recommendation of the DPW Board and approval by the Finance Committee.

The Water Enterprise will raise an additional \$103,293 from the ratepayers to reimburse the General Fund for indirect costs such as insurance. Total FY16 water revenue needed is \$938,092 plus \$40,000 from Retained Earnings, for a total of \$ 978,092.

#### **ARTICLE 10. Transfer from Window to Painting for 1835 Town Hall**

To see if the Town will vote to transfer from available funds, including the remaining balance of Article 32 of the May 14, 2012 Town Meeting, Restore and Preserve Windows in the 1835 Town Hall, the sum of \$8,293.00, or any other sum, to the 1835 Town Hall painting account 0100 194 9 01 5801 0000 to fund remaining painting of the 1835 Town Hall, including all work and supplies incidental or related thereto, said sum to be expended by the 1835 Town Hall Committee with the express approval of the Board of Selectmen; or take any action in relation thereto.

**Submitted by:** 1835 Town Hall Committee

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** (none provided)

#### **ARTICLE 11. New Vehicle for the Police Chief**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$38,000, or any other sum, to purchase and fully equip a new vehicle for the police department, to replace the Police Chief's vehicle, and to authorize the Board of Selectmen to dispose of the existing vehicle to be replaced by the new vehicle by sale or trade and to take any other action as necessary to effectuate the purposes of this vote; or take any other action in relation thereto.

**Submitted by:** Police Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.



**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding to purchase a new vehicle to replace the police chief's vehicle, a 2007 Ford Explorer, that needs replacement due to age and mileage.

#### **ARTICLE 12. Fund Loader- DPW**

To see if the Town will vote to raise and appropriate, transfer from available funds, or borrow, the sum of \$160,000, or any other sum, to purchase and equip a new loader with all other pertinent attachments and equipment and to authorize the Board of Selectmen to dispose of the existing vehicle by sale or trade and to take any other action necessary to effectuate the purposes of this vote; or take any action in relation thereto.

**Submitted by:** Department of Public Works

**Recommendation:** The Board of Selectmen will report at Town Meeting.

**Recommendation:** The Finance Committee does not recommend the passage of this article.

**Summary:** This article proposes funding to purchase a new loader to replace the existing loader, which has close to 10,000 hours on it.

#### **ARTICLE 13. Fund Landfill Monitoring**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$15,000, or any other sum, to cover the cost of the Landfill Monitoring Program and any costs incidental or related thereto for fiscal year 2016 as required by the Department of Environmental Protection, with said sum to be expended by the Department of Public Works; or take any action in relation thereto.

**Submitted by:** Department of Public Works

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding for another year of landfill test well monitoring and lab tests. The Town is required by the DEP to do this testing yearly as part of the landfill closure.

#### **ARTICLE 14. Water Tank Rehab: Osgood Road Tank**

To see if the Town will vote to transfer from Water Enterprise Retained Earnings the sum of \$307,000, or any other sum, to rehabilitate the Osgood Road water tank, said sum to be expended by the Department of Public Works/Water Department; or take any action in relation thereto.

**Submitted by:** Department of Public Works

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Recommendation:** The Public Works Board recommends passage of this article.

**Summary:** This article proposes funding to rehabilitate the Osgood Road water tank, a 720,000 gallon water tank, which is 1 of 3 tanks that service the Water Department rate payers. The tank was cleaned and inspected last summer and the recommendation from inspectors is to rehabilitate at this time.

## **ARTICLE 15. Solar Facility PILOT Agreement**

To see if the Town will vote to authorize and approve an agreement for Payment-In-Lieu-Of-Taxes (PILOT) pursuant to the provisions of G.L. c.59, §38H(b) [MGL Ch 59:38H(b)], and/or any other enabling legislation, between the Town and E.H. Perkins Construction, Inc. ("Perkins") for a solar facility installed, owned and operated by Perkins on land located off Jewett Road, as shown on a plan on file with the Town Clerk; and further to authorize the Board of Selectmen to take such action as may be necessary to carry out the vote taken hereunder; or take any action in relation thereto.

**Submitted by:** Board of Assessors  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee makes no recommendation.  
**Summary:** (none provided)

## **ARTICLE 16. Chapter 90 Funding**

To see if the Town will vote to accept Chapter 90 funds in the amount of \$627,181, or any other sum, as funded by the Commonwealth of Massachusetts for highway resurfacing and/or other related work or expenditures as allowed by the State Chapter 90 regulations, said sum to be expended by the Department of Public Works, with approval of the Board of Selectmen, and in accordance with the DPW's 5-year Capital Plan reviewed annually by the Capital Plan Committee; or take any action in relation thereto.

**Submitted by:** Department of Public Works  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article allows the Town to expend money under the guidelines of Chapter 90 for road maintenance, equipment purchases, and other Public Works projects which are then reimbursed by the Commonwealth. The Governor has filed preliminary Chapter 90 numbers calling for Sterling to receive \$627,181 in this program during FY16.

## **ARTICLE 17. Fire Department 4x4 Utility Vehicle Replacement**

To see if the Town will vote to raise and appropriate or transfer from available funds, including the Capital Fund, the sum of \$82,500, or any other sum, to purchase and equip a new 4x4 pick-up style utility vehicle to replace Squad 1, and to authorize the Board of Selectmen to dispose of the existing vehicle by sale or trade and to take any other action necessary to effectuate the purposes of this vote; or take any action in relation thereto.

**Submitted by:** Fire Chief  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article proposes funding to purchase a new vehicle for the Fire Department to replace Squad 1 which has rotting issues and was involved in an accident in January 2013. There have been significant front end and mechanical issues since the accident and subsequent repairs. This new vehicle will be set up for forestry response taking over the work of the current 1999 pick-up. It will have a crew cab thus allowing for additional fire personnel to

respond to brush and forestry incidents as well as serve as a service truck to aid in all aspects of firefighting and training.

#### **ARTICLE 18. Federal Fire Act Grant 5% Match**

To see if the Town will vote to raise and appropriate or transfer from available funds, including the Capital Fund, the sum of \$3,875.00, or any other sum, as a 5% of the cost of a new breathing air compressor and fill station for self-contained breathing apparatus (SCBA) and the replacement of large diameter hose appliances on the apparatus for the Fire Department, whose total cost is \$77,500, for which the remainder will be paid for by a Federal Fire Act Grant applied for by the Fire Department, and to authorize the Fire Chief to take any action necessary to effectuate the purposes of this vote; or take any other action in relation thereto

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding for a portion of the purchase price for SCBA apparatus for the Fire Department. The remainder of the cost will be funded through a Federal Fire Act Grant. The amount requested in this Article is the Town's share of the cost. The match for communities with populations less than 20,000 is 5% of the grant request.

#### **ARTICLE 19. Jaws of Life Replacement**

To see if the Town will vote to raise and appropriate or transfer from available funds, including the Capital Fund, the sum of \$35,000, or any other sum, for the purchase of a new set of Jaws of Life equipment; or take any action in relation thereto.

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding for a new set of Jaws of Life to replace an original set of Jaws of Life purchased in the 1970's. During the annual preventative maintenance in 2014 the current set was written up as no longer being supported and no replacement parts exist for the unit. In addition, a current set of O-Cutters are out of service because we are unable to obtain a new cutting blade due to the age of the unit. These tools are essential for the extrication of patients trapped in a vehicle or pinned by heavy equipment.

#### **ARTICLE 20. Firefighter Protective Clothing**

To see if the Town will vote to raise and appropriate or transfer from available funds, including the Capital Fund, the sum of \$51,975, or any other sum, for the purpose of purchasing structural firefighting protective clothing for the Fire Department; or take any action in relation thereto.

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding for the purchase of structural firefighting protective clothing. This is the second year of two consecutive years of purchasing new and

updated structural firefighting gear and equipment for firefighters. The last protective clothing purchase was in 2008 when all protective clothing was brought up to current National Fire Protection Association (NFPA) standards. Current standards require gear to be maintained and inspected annually. The average life of structural firefighting gear is 5 years based on use and we have averaged 5 to 10 years depending on the activity level and types of exposure to our firefighters.

#### **ARTICLE 21. Fund Principal and Interest for Ambulance**

To see if the Town will vote to raise and appropriate or transfer from the Capital Fund, or other available funds the sum of \$38,867.20, or any other sum, for the cost of Fiscal Year 2015 principal and interest payments due on the ambulance authorized for lease purchase at the 2013 Annual Town Meeting, or take any action in relation thereto.

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Capital Committee recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes a transfer from available funds to pay the FY16 lease payment for the lease-purchase of the new ambulance at approved the May 2013 Annual Town Meeting. This is the second payment of a five-year lease-purchase.

#### **ARTICLE 22. Fund Principal and Interest for Pumper-Tanker**

To see if the Town will vote to raise and appropriate or transfer from the Capital Fund, or available funds the sum of \$62,148.05, or any other sum, for the cost of Fiscal Year 2015 principal and interest payments due on the Pumper-Tanker authorized for lease at the May 2011 Annual Town Meeting; or take any action in relation thereto.

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Capital Committee recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes a transfer from available funds to pay the FY16 lease payment for the lease purchase of a new Pumper Tanker approved at the May 2011 Town Meeting.

#### **ARTICLE 23. Fulltime Firefighter Paramedic Positions**

To see if the Town will vote to raise and appropriate, or transfer from available funds the sum of \$98,862.00, or any other sum, to fund the salary and benefits for (2) two additional fulltime Firefighter/Paramedic positions currently classified at Grade 7 – Step 2 in the FY2015 Personnel Compensation Schedule, and will be subject to collective bargaining agreements, said sum to be expended by the Fire Chief; or take any action in relation thereto.

**Submitted by:** Fire Chief

**Recommendation:** The Board of Selectmen will report at Town Meeting.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This proposes funding for salary and benefits for two additional fulltime

Firefighter/Paramedic positions for the Fire Department allowing there to be fulltime dedicated advanced life support personnel on duty 24-hours per day / 365 days per year. Currently the fulltime Firefighter/Paramedic positions only provide coverage from 7:00AM – 6:00PM Monday through Friday and the town relies on the availability of on-call and per-diem Paramedics weeknights and weekends, which are not always available. It is essential that the same level of advanced life support services is available to resident's 24-hours daily. Additional primary duties will include response to all emergency calls, emergency equipment preparedness and maintenance, assistance with fire prevention and code enforcement and any other fire department activities. Including the Fire Chief, this will bring the number of fulltime fire personnel to five.

#### **ARTICLE 24. Adopt Minimum Valuation for Personal Property Tax Assessment**

To see if the Town will vote to accept the provisions of G.L. Chapter 59, Section 5, Clause 54, exempting personal property from taxation if less than an amount, not in excess of \$10,000, as established by Town Meeting; and further, by establishing such minimum value of personal property subject to taxation as \$1,000, beginning in fiscal year 2016; or take any action in relation thereto.

**Submitted by:** Board of Assessors

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee makes no recommendation.

**Summary:** This article would establish a minimum valuation, below which no personal property tax would be assessed. The amounts collected on such small amounts do not justify the time and expense for billing and administrative costs from the Town.

#### **ARTICLE 25. Replace Water Truck #3**

To see if the Town will vote to transfer from Water Enterprise Retained Earnings the sum of \$42,000, or any other sum, to purchase and equip a new 1 ton 4x4 cab and chassis with plow for the Department of Public Works, said sum to be expended by the Department of Public Works, and to authorize the Board of Selectmen to dispose of the existing vehicle by sale or trade and to take any other action necessary to effectuate the purposes of this vote; or take any action in relation thereto.

**Submitted by:** Department of Public Works

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Recommendation:** The Public Works Board recommends passage of this article.

**Summary:** This article proposes funding for a new truck for the water department to replace a 2005 F350 which is rotted with high mileage.

#### **ARTICLE 26. New Server and Computers**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$17,000, or any other sum, to purchase a new server, three desktop computers, more or less, and any costs incidental or related thereto; or take any action in relation thereto.

**Submitted by:** Board of Selectmen

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article proposes funding to replace a non-functioning server, as recommended by the external auditor, and to replace three obsolete desktop computers.

#### **ARTICLE 27. East Lake Wauchacum Treatment**

To see if the Town will vote to raise and appropriate or transfer from available funds, the sum of \$10,000, or any other sum, for the purposes of funding analytical evaluations and for potential treatment of the Lake itself; or take any action in relation thereto.

**Submitted by:** Conservation Commission

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee defers to the Board of Health.

**Summary:** The Conservation Commission and the East Lake Association have worked tirelessly for many years implementing the lake management program designed to address lake quality issues. While there has been much improvement documented, there is still work to be diligently performed. Also, EPA is forthcoming with updates to storm water regulations, and the monitoring of the streams in and around the Lake will likely become mandatory. Last year, monies were spent on herbicide treatment which helped to keep the town beach clear and open. The advantages gained are town wide and obvious.

#### **ARTICLE 28. Veterans Services District**

To see if the Town will vote to advise the Board of Selectmen as to whether it supports entering into an inter-municipal agreement with one or more other municipalities to form a district to jointly provide services to veterans of the Town of Sterling through a shared Veteran's Services Officer pursuant to Massachusetts General Laws, Chapter 115, Section 10 [MGL Ch 115:10]; or take any other action in relation thereto.

**Submitted by:** Town Administrator

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** State Law requires that each Town have a veteran's agent to provide assistance to the Town's veterans and dependants. Sterling has relied on part-time employees serving for a small yearly stipend. The complexities of the job have increased in recent years as caseloads have increased following recent conflicts, and State reporting requirements have expanded. The State will soon be requiring VSOs to be certified. Massachusetts General Laws, Chapter 115, Section 10, allows the Board of Selectmen to enter into an intermunicipal agreement with one or more municipalities for form a district to pool its resources for purposes of providing these services, including the authority to hire a director of veterans' services for the district. Although Town Meeting approval is not required to form such a district, the Board of Selectmen has presented this for consideration and action by this body. If Town Meeting supports the Board's efforts in this regard, the Board will be seeking an appropriation to fund its share of the costs associated with the district, including for the payment of salary and benefits for a regional veterans' services director.

#### **ARTICLE 29. Funding Veterans Services District**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$20,000, or any other sum, to fund the Town's share of a Veterans Services District that may be created by the Board of Selectmen in accordance with an intermunicipal agreement with other area

municipalities, including but not limited to funding salary and benefits of a regional veterans' services director; or take any other action in relation thereto.

**Submitted by:** Town Administrator  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article proposes funding for the Veteran's Services described in the previous article

### **ARTICLE 30. Authorization to Enter Contract for Postal Equipment**

To see if the Town will vote to authorize the Board of Selectmen to enter into a contract for a period of three years or more with a provider of postal equipment, and to raise and appropriate or transfer from available funds a sum of money to implement the first year of said contract and to authorize the Board of Selectmen to take any action necessary to effectuate the purposes of this vote; or take any action in relation thereto.

**Submitted by:** Treasurer/Collector  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** The Town's current agreement with Pitney Bowes for rental of postal equipment will expire on June 30, 2015. Massachusetts General Laws, Chapter 30B, Section 12 specifies that the Town may not enter into a contract exceeding three years without town meeting approval. Pitney Bowes and other providers of postal equipment offer five-year agreements with lower monthly payments than those offered with a three-year agreement, which would result in a cost savings for the Town.

### **ARTICLE 31. Authorize Treasurer to Borrow Money**

To see if the Town will vote to authorize the Treasurer, with the approval of the Board of Selectmen, to borrow money from time to time in anticipation of the revenue of the fiscal year beginning July 1, 2015, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 4, [MGL Ch 44:4], and to renew any note or notes as may be given for a period of less than one year, in accordance with the provisions of Massachusetts General Laws, Chapter 44, Section 17 [MGL Ch 44:17]; or take any action in relation thereto.

**Submitted by:** Treasurer/Collector  
**Recommendation:** The Board of Selectmen recommends the passage of this article.  
**Recommendation:** The Finance Committee recommends the passage of this article.  
**Summary:** This article allows the Treasurer with the approval of the Board of Selectmen to borrow money as needed.

### **ARTICLE 32. Compensating Balance Agreements**

To see if the Town will vote pursuant to Massachusetts General Laws, Chapter 44, Section 53F [MGL Ch 44:53F], to authorize the Town Treasurer to enter into compensating balance agreements, for fiscal year 2016; or take any action in relation thereto.

**Submitted by:** Treasurer/Collector  
**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article allows the Treasurer/Collector to enter into compensating balance agreements with banking institutions as needed for the operation of the department. A compensating balance is a way of paying for the services the bank provides by maintaining a specified, minimum balance in a non-interest or low interest bearing account.

### **ARTICLE 33. Revolving Accounts**

To see if the Town will vote to re-authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 Section 53E ½ [MGL Ch 44:53E½] for the fiscal year beginning July 1, 2015, or take any action in relation thereto. Such items may be voted as a block, or singly, or in any combination but however voted, will be treated for accounting and legislative purposes as if each item voted were voted as a separate article; or take any action in relation thereto.

<b>Revolving Fund</b>	<b>Authorized To Spend from Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY2016 Spending Limit</b>	<b>Disposition of FY2016 Fund Balance</b>	<b>Spending Restrictions Or Comments</b>
Recycling	DPW	Fees	Expenses, supplies and contracted services to run the recycling center	\$80,000	Balance available for expenditure	
Fuel	DPW	Fuel charges	Fuel charges for the Light Dept and Water Enterprise Fund	\$60,000	Balance available for expenditure	
Deputy Collector	Treasurer	Fees	Fees collected by the Deputy Collector	\$18,000	Balance available for expenditure	
Planning Board	Planning Board	Fees	Expenses, supplies and contracted services for the Planning Board	\$25,000	Balance available for expenditure	
Council On aging	Council on Aging	Fees	Expenses, supplies and contracted services for the Senior Center	\$50,000	Balance available for expenditure	
Fair Committee	Fair Committee	Fees	Expenses, supplies and contracted services to run the Sterling Fair	\$135,000	Balance available for expenditure	
Hazardous Materials	Fire Chief	Fees	Costs associated with hazardous material incidents	\$55,000	Balance available for expenditure	
Radio Master Box fees	Fire Chief	Fees	Expenses, supplies and maintenance of Radio Master Box system	\$ 3,000	Balance available for expenditure	
Agricultural Commission	Agricultural Commission	Fees	Expenses and supplies for the Commission	\$5,000	Balance available for expenditure	
Recreation Committee	Recreation Committee	Fees	Salaries, expenses, supplies and contracted services to run the Recreation Programs	\$155,000	Balance available for expenditure	

**Submitted by:** Town Accountant

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.



**Summary:** Revolving funds allow receipts of one or more specific boards, committees or departments to be spent without further appropriation, subject to the provisions of the town meeting approval. Although this article does not propose the appropriation of any funds, the combined spending authorized by this Article totals \$586,000.

#### **ARTICLE 34. Fund Post-Employment Benefits**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$10,000, or any other sum, to fund the Other Post Employment Benefits Trust Fund, as recommended under GASB 45; or take any action relative thereto

**Submitted By:** Finance Committee

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** Retirement benefits, and especially retirement health insurance, are a large and growing liability to the Town. This article continues our gradual funding of this liability, as recommend by the Government Accounting Standards Board.

#### **ARTICLE 35. Fund Wachusett Earthday (Wachusett Watershed Regional Recycling Center)**

To see if the Town will vote to raise and appropriate, or transfer from available funds, the sum of \$2898, or any other sum, to satisfy the Town's financial obligation under the contract with Wachusett Earthday, Inc. for the fiscal year 2016; or take any other action in relation thereto.

**Submitted by:** Board of Selectmen

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** Sterling residents have the opportunity to bring recycling and household hazardous materials to a permanent year round collection center for proper disposal. In 2008, Town Meeting voted to authorize the Board of Selectmen to enter into a contract with Wachusett Earthday, Inc., pursuant to Mass. Gen. Laws Chapter 40, Section 4, and with the towns of Boylston, Holden, Paxton, Princeton, Rutland, West Boylston and any other municipality who joins said contract. The term of the contract is for an initial period of five years, renewable every five years for a maximum term of twenty-five years. Sterling's share is 15% of the annual operating cost of \$19,230, which is \$2898. The Regional Recycling Center is open for recycling and reuse/swap collection every Wednesday from 2:30 to 4:30 p.m. and the third Saturday of each month from 8 to 11 a.m. Household Hazardous Products Collections are held four times each year. The schedule for 2015 is May 19, June 16, September 15 and November 17. Wachusett Earthday volunteers staff the Recycling Center. Seven Wachusett Towns fund utilities, office expenses, printing and set-up fee for the hazardous products collection. The MA Department of Conservation and Recreation provides snow removal and mowing services and oversight of the operation.

#### **ARTICLE 36. Fund Wachusett Greenways Expenses**

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$ 1,300, or any other sum, to be used to pay the expenses, including but not limited to pay for a portable toilet and trail maintenance on the Sterling Rail Trail, of the Wachusett Greenways, a six

town collaborative, said funds to be administered and expended by Wachusett Greenways; or take any action in relation thereto.

**Submitted by:** Board of Selectmen

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** Wachusett Greenways is a six Town collaborative. The organization's volunteers preserve and maintain the Rail Trail in Sterling.

#### **ARTICLE 37. Fund Sterling Land Trust Expenses**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$1,300, or any other sum, to be used toward the payment of expenses incurred by the Sterling Land Trust, Inc. to preserve and manage various parcels of land within the Town, said funds to be administered and expended by the Trust; or take any action in relation thereto.

**Submitted by:** Board of Selectmen

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** This article would provide financial assistance to the Sterling Land Trust which maintains various parcels of preserved open space land within the Town for passive recreational use and enjoyment by residents.

#### **ARTICLE 38. Fund Central Massachusetts Regional Stormwater Coalition**

To see if the Town will vote to raise and appropriate, transfer from available funds or borrow the sum of \$5,000 or any other sum, to fund the Town's participation in the Massachusetts Regional Stormwater Coalition; or take any action in relation thereto.

**Submitted by:** Board of Selectmen

**Recommendation:** The Board of Selectmen recommends the passage of this article.

**Recommendation:** The Finance Committee recommends the passage of this article.

**Summary:** The Central Massachusetts Regional Stormwater Coalition was originally formed by a group of 13 communities working together to address municipal stormwater management. The initial group included the communities of Auburn, Charlton, Dudley, Holden, Leicester, Millbury, Oxford, Paxton, Shrewsbury, Spencer, Sturbridge, Webster, and West Boylston. During the second year of the project the group added 17 new communities including Boylston, Grafton, Hardwick, Hopkinton, Monson, Northbridge, Northborough, North Brookfield, Palmer, Rutland, Southbridge, Sterling, Upton, Uxbridge, Ware, Westborough, and Wilbraham. This appropriation funds Sterling's membership in the coalition.

#### **ARTICLE 39. Apply Stabilization Fund to Reduce the Tax Rate**

To see if the Town will vote to transfer a sum of money from the Stabilization Fund, to stabilize the tax rate; or take any action in relation thereto.

**Submitted by:** Finance Committee

**Recommendation:** The Board of Selectmen will report at Town Meeting.

**Recommendation:** The Finance Committee will report at Town Meeting.

**Summary:** This article appropriates stabilization funds to reduce the FY16 tax levy. The Finance Committee will submit an amount at Town Meeting after consideration of the spending on previously approved articles.

**ARTICLE 40. Annual Town Election**

To elect by ballot on Monday, May 11, 2015 from 7:00am to 8:00pm at the Houghton Elementary School gym on 32 Boutelle Road, the following officers:

- One (1) seat for Board of Assessors to serve for a 3 year term
- One (1) seat for Board of Health to serve for a 3 year term
- One (1) seat for Board of Selectmen to serve for a 3 year term
- One (1) seat for Department of Public Works Board to serve for a 3 year term
- Two (2) seats for Library Board of Trustees to each serve for a 3 year terms
- One (1) seat for Planning Board to serve for a 5 year term
- One (1) seat for Sterling Municipal Light Board to serve for a 3 year term
- One (1) seat for Sterling Housing Authority to serve for a 1 year term
- One (1) seat for Town Moderator to serve for a 3 year term
- One (1) seat for Wachusett Regional School Committee to serve for a 3 year term
- One (1) seat for Wachusett Regional School Committee to serve for a 2 year term

Also to choose by ballot or otherwise, such other officers as may be necessary.

The polls shall be opened on Monday, May 11, 2015 at seven (7:00) o'clock in the forenoon and shall remain open until eight (8:00) o'clock in the evening.

And you are directed to serve this Warrant by posting up attested copies thereof on the Town Website and posted at the following locations seven (7) days at least before the time for holding said meeting:

Butterick Municipal Building  
Town Library  
Sterling Municipal Light Building

Sterling Police Station  
Sterling Post Office

Hereof fail not and make due return of this Warrant with your doings thereto to the Town Clerk at the time and place of meeting as aforesaid.

Also to choose by ballot or otherwise, such other officers as may be necessary.

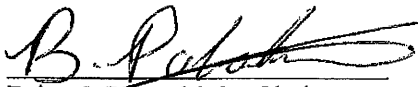
The polls shall be opened on Monday, May 11, 2015 at seven (7:00) o'clock in the forenoon and shall remain open until eight (8:00) o'clock in the evening.

And you are directed to serve this warrant by posting up attested copies thereof, one at the Mary Ellen Butterick Municipal Building and one at the Conant Public Library in Sterling, seven (7) days at least before the time for holding said meeting.

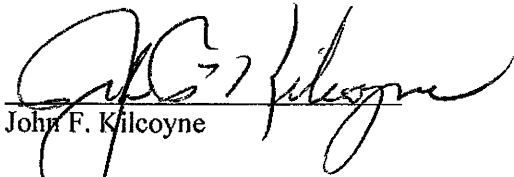
Hereof fail not and make due return of this warrant with your doings thereto to the Town Clerk at the time and place of meeting as aforesaid.

Given under our hands this 9th day of April 2015.

**Sterling Board of Selectmen**



Brian J. Patacchiola, Chairman



John F. Kilcoyne



Robert F. Cutler

## Finance Committee Report

To the voters of Sterling,

Your Finance Committee respectfully submits its report, the department's requests and the town budget recommendations for the fiscal year 2016, beginning July 1, 2015 and ending June 30, 2016.

The Finance Committee recommendations minimize year to year tax bill increases while maintaining services, protecting town assets, supporting new projects and strengthening the town's financial position. This years challenge is significantly increased spending pressure.

- **Debt**

Next year's debt payments increase by 19%, or \$314,510 higher than the current year. This increase includes the first bond payment on the senior center and a fire pumper truck.

- **Capital Requests**

Capital requests increased sharply by 115%, or \$336,675 higher than the current year.

- **School Assessments**

The Wachusett Regional School District increased their assessment by 5.2%, or \$513,829 higher than the current year. Montachusett Regional Vocational Technical increased their assessment by 13.2%, or \$90,208.

## Capital Fund

Several years of funding capital purchases with the Capital Fund depleted the fund by over 20%. The Finance Committee and the Capital Fund Committee both recommend funding new capital requests from “raise and appropriate” instead of the capital fund. Prior town meetings authorized annual payments for an ambulance, fire truck and Montachusett Vocational debt from the Capital Fund.

The committees recommend growing the Capital Fund by \$50,000.

## Overall

The town’s finances are strong. The Capital fund remains strong but is smaller. The Stabilization fund is strong. We are using Free Cash to reduce the tax rate.

The Massachusetts Department of Revenue listed Sterling as one of only eleven towns (under 10,000 population) with Excess Levy Capacity over \$1M.

Moody rated Sterling’s bonds at Aa2.

The Finance Committee and the Capital Fund Committee are recommending three strategic changes to protect our financial position:

- 1) Reduce our financial reliance on reserves and re-grow our reserves.
- 2) “Tap” the breaks on spending. Protect our assets, support existing services and minimize new services.

3) Continue to plan for the long multi-year term.

We would like to thank the voters, departments, boards and committees for their contributions and continued support of our efforts to provide a balanced budget to meet the needs of the town.

Respectfully Submitted by,

The Town of Sterling Finance Committee

Robert Brown, Chairman

Barbara Bartlett

Joseph Sova, Vice Chairman

Mary Cliett

Gerald Kokernak

Edward Sweet

Cynthia Secord

## Reserve Fund

<b><u>Reserve Fund</u></b>			<b><u>Balance</u></b>
<b><u>Transfers</u></b>			
05/14/14	Town Meeting		\$100,000
11/18/14	Library Septic Pump	-\$7,334	\$92,666
<b><u>Encumbrances</u></b>			
11/18/14	Fire – Ladder Truck Brakes	-\$5,529	\$87,137

### **Stabilization Fund**

6/31/2014	Balance		\$673,740
09/30/14	Update		\$676,170
	Free Cash		\$1,092,411
	Snow & Ice		\$987,411

### **Certified Free Cash**

07/01/14	Balance		\$581,241
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### **Capital Fund**

09/30/14	Balance		\$3,888,156
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### **New Growth**

12/2014	Assessors Estimate		\$150,000
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### **Overlay Surplus**

FY15	Assessors Estimate		
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## Reserve Fund

### FY14 Reserve Fund

			<b>BALANCE</b>
	Article 17 May 2013 Meeting		\$100,000
09/09/13	Town Accountant – Training	\$1,800	\$98,200
09/09/13	Treasurer Vault Debt Interest	\$440	\$97,760
10/01/13	Town Clerk Mold Remediation	\$5,890	\$91,870
10/01/13	DPW Playground Insurance	\$1,000	\$90,870
01/24/14	DPW Playground Rescind Insurance	-\$1,000	\$91,870
01/24/14	DPW Playground to DPW	\$1,000	\$90,870
03/25/14	Police Computer Room Air Conditioner	\$4,875	\$85,995
05/20/14	Town Hall Fuel	\$2,500	\$83,495
05/20/14	Fire air compressor	\$8,000	\$75,495
05/20/14	Town Clerk December Town Meeting	\$812	\$74,683

ARTICLE	REQUEST	FINCOM	Sources				WATER CH 90
			R&A	STABLE	TRANSFERS	CAPITAL	
1 Compensation Elected Off							
2 Light Dept Salary							
3 Reserve Fund	\$100,000	\$100,000	\$100,000				
4 WRSD Net Minimum	\$9,153,088	\$9,153,088	\$9,153,088				
5 WRSD Above Net	\$1,312,301	\$1,312,301	\$1,312,301				
6 Montachusett	\$768,076	\$768,076	\$754,849			\$13,227	
7 Personnel Bylaw							
8 Compensation Plan							
9 Operating Budget							
10 Water Department	\$978,092	\$978,092					\$978,092
11 Revolving Fund 1835							
13 1835 Painting	\$8,293	\$8,293			\$8,293		
14 Police Chief Car	\$38,000	\$38,000	\$38,000				
15 DPW Loader	\$160,000	\$0	\$0				
16 Land Fill Monitor	\$15,000	\$15,000	\$15,000				
17 Water Tank Rehab	\$307,000	\$307,000					\$307,000
18 Solar Facility							
19 Chapter 90	\$627,181	\$627,181					\$627,181
20 Fire 4x4	\$82,500	\$82,500	\$82,500				
21 Fire Grant	\$3,875	\$3,875	\$3,875				
22 Jaws of Life	\$35,000	\$35,000	\$35,000				
23 Fire Clothing	\$51,975	\$51,975	\$51,975				
24 Ambulance Debt	\$38,867	\$38,867				\$38,867	
25 Pumper Debt	\$62,148	\$62,148				\$62,148	
26 Full Time Firefighter x 2	\$98,862	\$98,862	\$98,862				
27 Minimum Valuation							
28 Water Truck	\$42,000	\$42,000					\$42,000
29 Servers and Computers	\$17,000	\$17,000	\$17,000				
30 Additional Computers	\$5,000	\$5,000	\$5,000				
31 Office Upgrade	\$12,000	\$0	\$0				
32 East Lake Waushacum	\$10,000	\$10,000	\$10,000				
33 Veterans							
34 Fund Veterans	\$20,000	\$20,000	\$20,000				
35 Postal Equipment							
36 Borrow Money							
37 Compensating Balance							
38 Revolving Accounts							
39 OPEB	\$10,000	\$10,000	\$10,000				
40 Earth-day	\$2,898	\$2,898	\$2,898				
41 Green-ways	\$1,300	\$1,300	\$1,300				
42 Land Trust	\$1,300	\$1,300	\$1,300				

	Sources							
43 Storm water Coalition	\$5,000	\$5,000	\$5,000					
44 Stabilization Tax	\$100,000	\$100,000		\$100,000				
TOTAL	\$14,066,756	\$13,894,756	\$11,717,948	\$100,000	\$8,293	\$114,242	\$1,327,092	\$627,181
ARTICLE	REQUEST	FINCOM	R&A	STABLE TRANSFERS	CAPITAL	WATER	CH 90	

# FY16 Budget

EXPENSE	FY15	FY16 Request	FINCOM	FINCOM-FY15	Notes
Town Operating Budget	\$9,618,716	\$10,237,215	\$10,230,674	\$611,958	6.4% From Operating Budget worksheet
WRSD Net Minimum	\$8,838,175	\$9,153,088	\$9,153,088	\$314,913	3.6% \$10,465,389
WRSD Above Net Minimum	\$1,113,385	\$1,312,301	\$1,312,301	\$198,916	17.9%
24	\$677,868	\$768,076	\$768,076	\$90,208	13.3%
Chapter 90	\$420,000	\$420,000	\$420,000	\$0	Ch90 Expense = Ch90 Revenue
Water Enterprise	\$0	\$0	\$0	\$0	Water Expense = Water Revenue
Town Reserve Fund	\$100,000	\$100,000	\$100,000	\$0	0.0%
1835 Town Hall Maintenance	\$5,000	\$5,000	\$5,000	\$0	0.0% FINCOM → Torn
1835 Town Hall Windows		\$8,293	\$8,293	\$8,293	
Wachusett Recycle Center	\$2,985	\$2,898	\$2,898	-\$87	-2.9%
Sterling Land Trust	\$1,300	\$1,300	\$1,300	\$0	0.0%
Greenways	\$1,300	\$1,300	\$1,300	\$0	0.0%
OPEB	\$10,000	\$10,000	\$10,000	\$0	0.0%
Land Fill Monitoring	\$0	\$15,000	\$15,000	\$15,000	
Chocksett Oil Tank Monitoring		\$19,771	\$19,771		Gas conversion
Conservation – Lake Treatment	\$0	\$10,000	\$10,000	\$10,000	
2 Full Time Firefighters	\$0	\$98,862	\$98,862	\$98,862	
Capital Articles	\$293,700	\$630,375	\$630,375	\$336,675	114.6% From Capital worksheet
Overlay	\$106,119	\$106,119	\$106,119	\$0	Assume FY16 = F15
Snow and Ice Deficit	\$34,866	\$96,266	\$96,266	\$61,400	176.1% Request as of Apr 6
2004 Fire Truck Debt Payment	\$62,400	\$0	\$0	-\$62,400	-100.0% Last payment in FY15
2010 Pumper Lease Payment	\$62,149	\$62,149	\$62,149	\$0	0.0%
2015 Ambulance Lease Payment	\$38,867	\$38,867	\$38,867	\$0	0.0%
Capital Fund Deposit	\$50,000	\$0	\$165,000	\$115,000	Increase the capital fund (FY16 230.0% Distributions + \$50K)
Cherry Sheet Expenses	\$59,468	\$59,990	\$59,990	\$522	0.9%
TOTAL EXPENSE	\$21,496,298	\$23,156,870	\$23,315,329	\$1,799,260	8.5%

## FY16 Budget

### REVENUE

#### STATE REVENUE

Cherry Sheet Receipts	\$690,453	\$724,300	\$724,300	\$33,847	4.9% From Cherry Sheet (worksheet)
Chapter 90	\$420,000	\$420,000	\$420,000	\$0	0.0%
SBA Reimbursement	\$1,034,230	\$1,034,230	\$1,034,230	\$0	0.0% Chocksett renovation reimbursement
<b>TOTAL STATE REVENUE</b>	<b>\$2,144,683</b>	<b>\$2,178,530</b>	<b>\$2,178,530</b>	<b>\$33,847</b>	<b>1.6%</b>

#### LOCAL REVENUE

Local Receipts	\$3,596,273	\$3,596,273	\$3,596,273		0.0% Estimate level with FY15
Overlay Surplus	\$0	\$0	\$0		
Capital Fund Distributions					
Pumper Lease Payment	\$62,149	\$62,149	\$62,149	\$0	0.0%
Ambulance Lease Payment	\$38,867	\$38,867	\$38,867	\$0	0.0%
Monti-tech Debt	\$12,987	\$13,227	\$13,227	\$240	1.8%
Stabilization Fund	\$0	\$0	\$100,000		\$676,170 Available
Old Article Transfers					
1835 Painting Account		\$8,293	\$8,293		
Wachusett FY15 Return		\$112,008	\$112,008		Wachusett return minus treasurer software (\$202,008 - \$90,000) \$416,241
Certified Free Cash	\$0	\$581,241	\$581,241		\$581,241 Available
Water Enterprise	\$0	\$0	\$0	\$0	Water Expense = Water Revenue
Water Enterprise Reimbursement	\$161,937	\$161,937	\$161,937	\$0	Heimburse town for water department employee benefits (ASSUME LEVEL) 0.0%
Wachusett Fund	\$0	\$0	\$0		For emergency care improvements.
Cemetery	\$0	\$12,000	\$12,000		
Ambulance Receipts	\$0	\$0	\$0		
Bonds	\$0	\$0	\$0		New Bonds
<b>TOTAL LOCAL REVENUE</b>	<b>\$3,872,213</b>	<b>\$4,585,995</b>	<b>\$4,685,995</b>		<b>21.0%</b>

# FY16 Budget

FY15 actual, FY16 calculated to balance  
6.3% budget

REQUIRED TAX LEVY	\$15,479,402	\$16,392,345	\$16,450,804	\$971,402
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Tax Rate	\$17.29
Evaluation	\$942,550,134
Levy Revenue	\$16,296,692

TAX LEVY	FY15	FY16	
Prior Year Levy		\$15,479,402	#DIV/0!
Plus 2-1/2		\$386,985	#DIV/0!
New Growth		\$150,000	\$150,000
New General Overrides		\$0	#DIV/0!
Debt Exclusions		\$0	#DIV/0!
TOTAL LEVY	\$0	\$16,016,387	\$150,000

16.6%

TOTAL REVENUE	\$6,016,896	\$22,780,912	\$7,014,525
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## FY16 Budget

### Notes

From Operating Budget worksheet

\$10,465,389

Ch90 Expense = Ch90 Revenue

Water Expense = Water Revenue

x

FINCOM → Tom

Gas conversion

From Capital worksheet

Assume FY16 = F15

Request as of Apr 6

Last payment in FY15

Increase the capital fund (FY16 Distributions  
+ \$50K)

## FY16 Budget

From Cherry Sheet (worksheet)

Chocksett renovation reimbursement

Estimate level with FY15

[REDACTED]

\$676,170 Available

[REDACTED]

Wachusett return minus treasurer software  
(\$202,008 - \$90,000)

\$416,241

\$581,241 Available

Water Expense = Water Revenue  
Reimburse town for water department  
employee benefits (ASSUME LEVEL)  
For emergency care improvements.

New Bonds

FY15 actual, FY16 calculated to balance  
budget



# Operating Budget FY16

	FY14 Approved	FY15 Approved	FY16 Request	FY16 FINCOM	FY16/15	FY16/FY15
Town Operating Budget						
Moderator						
Salary	\$500	\$500	\$500	\$500	\$0	0.0%
Expense	\$150	\$150	\$150	\$150	\$0	0.0%
TOTAL	\$650	\$650	\$650	\$650	\$0	0.0%
Selectman						
Salary	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.0%
Expense	\$2,500	\$2,500	\$2,500	\$2,500	\$0	0.0%
TOTAL	\$7,000	\$7,000	\$7,000	\$7,000	\$0	0.0%
Town Administrator						
Salary	\$95,504	\$87,472	\$90,000	\$90,000	\$2,528	2.9%
Wages	\$73,562	\$74,978	\$74,290	\$73,919	-\$1,059	-1.4%
Expense	\$67,000	\$70,000	\$72,000	\$72,000	\$2,000	2.9%
TOTAL	\$236,066	\$232,450	\$236,290	\$235,919	\$3,469	1.5%
Accountant						
Salary and Wages	\$42,911	\$43,689	\$32,697	\$32,534	-\$11,155	-25.5%
Expense	\$2,900	\$4,700	\$2,000	\$2,000	-\$2,700	-57.4%
TOTAL	\$45,811	\$48,389	\$34,697	\$34,534	-\$13,855	-28.6%
Financial Audit						
Expense	\$19,500	\$19,500	\$20,500	\$20,500	\$1,000	5.1%
TOTAL	\$19,500	\$19,500	\$20,500	\$20,500	\$1,000	5.1%
Treasurer / Collector						
Salary	\$56,587	\$57,699	\$59,117	\$58,821	\$1,122	1.9%
Wages	\$84,832	\$86,521	\$90,886	\$90,432	\$3,911	4.5%
Tax Title	\$1,500	\$5,000	\$5,000	\$5,000	\$0	0.0%
Expense	\$37,705	\$38,691	\$31,922	\$31,922	-\$6,769	-17.5%
TOTAL	\$180,624	\$187,911	\$186,925	\$186,175	-\$1,736	-0.9%
Assessors						
Salary	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.0%
Wages	\$45,048	\$42,841	\$43,362	\$43,145	\$304	0.7%
Expense	\$51,250	\$51,500	\$53,600	\$53,600	\$2,100	4.1%
TOTAL	\$100,798	\$98,841	\$101,462	\$101,245	\$2,404	2.4%
Town Clerk						
Salary	\$61,741	\$61,956	\$64,495	\$63,195	\$1,239	2.0%
Wages	\$38,878	\$40,886	\$41,907	\$41,697	\$811	2.0%
Training	\$2,500	\$3,500	\$3,500	\$3,500	\$0	0.0%
Expense	\$10,020	\$10,795	\$11,440	\$11,440	\$645	6.0%
TOTAL	\$113,139	\$117,137	\$121,342	\$119,833	\$2,696	2.3%
Elections and Registrations						
Wages	\$7,834	\$10,874	\$9,973	\$9,973	-\$901	-8.3%
Expense	\$9,600	\$16,100	\$17,800	\$17,800	\$1,700	10.6%
TOTAL	\$17,434	\$26,974	\$27,773	\$27,773	\$799	3.0%

# Operating Budget FY16

Information and Technology						
Professional Services	\$39,360	\$39,360	\$40,541	\$40,541	\$1,181	3.0%
Expense	\$9,925	\$15,300	\$14,800	\$14,800	-\$500	-3.3%
WWW Hosting Service	\$2,700	\$5,400	\$5,400	\$5,400	\$0	0.0%
GIS Hosting Service	\$1,800	\$0	\$0	\$0	\$0	#DIV/0!
TOTAL	\$53,785	\$60,060	\$60,741	\$60,741	\$681	1.1%
Legal Services						
Expense	\$60,000	\$60,000	\$60,000	\$60,000	\$0	0.0%
TOTAL	\$60,000	\$60,000	\$60,000	\$60,000	\$0	0.0%
Finance Committee						
Expense	\$200	\$200	\$280	\$280	\$80	40.0%
TOTAL	\$200	\$200	\$280	\$280	\$80	40.0%
Human Resources						
Salary	\$28,998	\$27,880	\$0	\$0	-\$27,880	-100.0%
Expense	\$500	\$500	\$500	\$500	\$0	0.0%
Training	\$0	\$0	\$5,000	\$2,500	\$2,500	#DIV/0!
TOTAL	\$29,498	\$28,380	\$5,500	\$3,000	-\$25,380	-89.4%
Personnel Board						
Expense	\$500	\$500	\$500	\$500	\$0	0.0%
Merit Recognition	\$0	\$4,000	\$5,000	\$0	-\$4,000	-100.0%
TOTAL	\$500	\$4,500	\$5,500	\$500	-\$4,000	-88.9%
ADA Committee						
Expense	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
TOTAL	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
Facilities Management						
Wages	\$25,553	\$26,784	\$28,877	\$28,733	\$1,949	7.3%
Expense	\$60,226	\$61,576	\$71,576	\$71,576	\$10,000	16.2%
TOTAL	\$85,779	\$88,360	\$100,453	\$100,309	\$11,949	13.5%
Planning Board						
Salary	\$500	\$500	\$500	\$500	\$0	0.0%
Expense	\$17,801	\$18,157	\$18,611	\$18,518	\$361	2.0%
MRPC Expense	\$2,314	\$2,515	\$2,515	\$2,515	\$0	0.0%
TOTAL	\$20,615	\$21,172	\$21,626	\$21,533	\$361	1.7%
Board of Appeals						
Wages	\$14,685	\$0	\$14,000	\$10,000	\$10,000	
Expense	\$6,000	\$7,900	\$8,932	\$8,887	\$987	12.5%
TOTAL	\$20,685	\$7,900	\$22,932	\$18,887	\$10,987	139.1%
Conservation Commission						
Wages	\$22,341	\$22,787	\$23,357	\$23,240	\$453	2.0%
Expense	\$734	\$734	\$1,000	\$1,000	\$266	36.2%
TOTAL	\$23,075	\$23,521	\$24,357	\$24,240	\$719	3.1%
Economic Development Committee						
Expenses	\$0	\$0	\$13,500	\$13,500	\$13,500	#DIV/0!
TOTAL	\$0	\$0	\$13,500	\$13,500	\$13,500	#DIV/0!

# Operating Budget FY16

Agricultural Commission						
Expense	\$750	\$750	\$750	\$750	\$0	0.0%
TOTAL	\$750	\$750	\$750	\$750	\$0	0.0%
Open Space Committee						
Expense	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
TOTAL	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
Police Department						
Salary	\$118,914	\$122,481	\$126,156	\$126,156	\$3,675	3.0%
Wages	\$1,124,895	\$1,120,459	\$1,167,083	\$1,167,083	\$46,624	4.2%
Cruiser	\$38,000	\$39,000	\$39,000	\$39,000	\$0	0.0%
Expense	\$96,780	\$107,700	\$105,200	\$105,200	-\$2,500	-2.3%
TOTAL	\$1,378,589	\$1,389,640	\$1,437,439	\$1,437,439	\$47,799	3.4%
Dispatch						
Wages	\$236,201	\$241,059	\$252,840	\$252,840	\$11,781	4.9%
Expense	\$81,650	\$86,445	\$86,685	\$86,685	\$240	0.3%
TOTAL	\$317,851	\$327,504	\$339,525	\$339,525	\$12,021	3.7%
Fire / Ambulance Department						
Chief Salary – Fire	\$89,697	\$91,735	\$94,028	\$93,558	\$1,823	2.0%
Chief Salary – Ambulance	\$12,200	\$12,200	\$12,200	\$12,200	\$0	0.0%
Wages – Fire	\$307,978	\$316,041	\$322,541	\$322,541	\$6,501	2.1%
Wages – Ambulance	\$251,736	\$263,179	\$288,928	\$288,928	\$25,750	9.8%
Expense – Fire	\$83,120	\$116,000	\$118,200	\$118,200	\$2,200	1.9%
Expense – Ambulance	\$76,268	\$69,518	\$67,600	\$67,600	-\$1,918	-2.8%
Emergency Management Expense	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
Emergency Management Stipend	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.0%
TOTAL	\$832,499	\$880,172	\$914,997	\$914,527	\$34,355	3.9%
Animal Control						
Wages	\$16,054	\$16,380	\$20,444	\$20,342	\$3,962	24.2%
Expense	\$4,000	\$4,000	\$4,000	\$4,000	\$0	0.0%
TOTAL	\$20,054	\$20,380	\$24,444	\$24,444	\$4,064	19.9%
Inspection Services						
Contracted Services	\$51,130	\$52,560	\$0	\$0	-\$52,560	-100.0%
Building Inspector Salary	\$0	\$0	\$39,150	\$38,954	\$38,954	#DIV/0!
Building Inspector Wages	\$17,012	\$32,364	\$19,178	\$19,082	-\$13,282	-41.0%
Wire Inspector	\$11,750	\$12,750	\$12,750	\$12,750	\$0	0.0%
Plumbing Inspector	\$10,000	\$10,000	\$10,000	\$10,000	\$0	0.0%
Gas Inspector	\$5,500	\$5,500	\$5,500	\$5,500	\$0	0.0%
Sealer of Weights and Measures	\$1,200	\$1,200	\$1,200	\$1,200	\$0	0.0%
Expense	\$5,550	\$5,550	\$5,550	\$5,550	\$0	0.0%
TOTAL	\$102,142	\$119,924	\$93,328	\$93,036	-\$26,888	-22.4%
Board Of Health						
Salary	\$309	\$309	\$309	\$309	\$0	0.0%
Inspectors	\$75,769	\$75,963	\$77,849	\$77,460	\$1,497	2.0%
Expense	\$4,530	\$4,530	\$4,530	\$4,530	\$0	0.0%
Wachusett Home Health Care	\$1,500	\$1,500	\$1,500	\$1,500	\$0	0.0%
Montachusett Public Health		\$2,500	\$4,500	\$4,500	\$2,000	80.0%
TOTAL	\$82,108	\$84,802	\$88,688	\$88,688	\$3,886	4.6%

# Operating Budget FY16

Animal Inspector						
Salary	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
Expense	\$900	\$900	\$900	\$900	\$0	0.0%
TOTAL	\$1,900	\$1,900	\$1,900	\$1,900	\$0	0.0%
Council on Aging						
Wages	\$96,987	\$115,349	\$122,734	\$122,120	\$6,771	5.9%
Home Care	\$400	\$400	\$400	\$400	\$0	0.0%
Title VII Nutrition and Wheat	\$4,500	\$4,500	\$4,500	\$4,500	\$0	0.0%
Senior Tax Work-off Program	\$15,000	\$15,000	\$15,217	\$15,217	\$217	1.4%
Senior Center Operations	\$0	\$0	\$19,000	\$19,000	\$19,000	
Expense	\$13,802	\$14,492	\$15,000	\$15,000	\$508	3.5%
TOTAL	\$130,689	\$149,741	\$176,851	\$176,237	\$26,496	17.7%
Veteran's Services						
Benefits	\$38,000	\$33,000	\$30,000	\$30,000	-\$3,000	-9.1%
Wages	\$4,200	\$4,284	\$5,000	\$20,000	\$15,716	366.9%
Expense	\$1,900	\$1,900	\$2,200	\$2,200	\$300	15.8%
TOTAL	\$44,100	\$39,184	\$37,200	\$52,200	\$13,016	33.2%
Cultural Council						
Expenses	\$0	\$0	\$50	\$50	\$50	#DIV/0!
TOTAL	\$0	\$0	\$50	\$50	\$50	#DIV/0!
Extension Service						
Expense	\$510	\$510	\$510	\$510	\$0	0.0%
TOTAL	\$510	\$510	\$510	\$510	\$0	0.0%

# Operating Budget FY16

Conant Public Library						
Salary	\$70,070	\$72,738	\$73,832	\$73,463	\$725	1.0%
Wages	\$182,663	\$187,771	\$194,630	\$193,657	\$5,886	3.1%
Expense	\$95,017	\$101,714	\$112,588	\$112,588	\$10,874	10.7%
TOTAL	\$347,750	\$362,223	\$381,050	\$379,708	\$17,485	4.8%
Recreation						
Salary	\$57,096	\$58,270	\$48,432	\$48,190	-\$10,080	-17.3%
Wages			\$33,446	\$33,279		
Expense	\$6,120	\$6,300	\$6,500	\$6,500	\$200	3.2%
TOTAL	\$63,216	\$64,570	\$88,378	\$87,968	\$23,398	36.2%
Historical Commission						
Expense	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
TOTAL	\$1,000	\$1,000	\$1,000	\$1,000	\$0	0.0%
Memorial and Veterans Day						
Expense	\$5,400	\$5,600	\$5,600	\$5,600	\$0	0.0%
TOTAL	\$5,400	\$5,600	\$5,600	\$5,600	\$0	0.0%
DPW						
Board Salary	\$1,800	\$1,800	\$1,800	\$1,800	\$0	0.0%
Salary	\$62,783	\$64,039	\$65,640	\$65,312	\$1,273	2.0%
Wages	\$569,928	\$581,323	\$586,098	\$583,168	\$1,845	0.3%
Expense	\$297,401	\$306,901	\$312,420	\$312,420	\$5,519	1.8%
Hydrant Rental	\$26,675	\$26,675	\$26,675	\$26,675	\$0	0.0%
Street Lights	\$31,090	\$30,613	\$30,613	\$30,613	\$0	0.0%
Trash Pickup	\$525,845	\$541,621	\$557,868	\$557,868	\$16,247	3.0%
TOTAL	\$1,515,522	\$1,552,972	\$1,581,114	\$1,577,855	\$24,883	1.6%
DPW Snow and Ice						
Wages	\$60,000	\$60,000	\$60,000	\$60,000	\$0	0.0%
Expense	\$116,000	\$116,000	\$116,000	\$116,000	\$0	0.0%
TOTAL	\$176,000	\$176,000	\$176,000	\$176,000	\$0	0.0%
Insurance and Benefits						
Health Insurance	\$971,360	\$1,068,311	\$1,111,043	\$1,111,043	\$42,732	4.0%
Medicare	\$50,254	\$53,884	\$55,232	\$55,232	\$1,348	2.5%
Unemployment	\$20,000	\$20,000	\$20,000	\$20,000	\$0	0.0%
Liability Insurance	\$115,355	\$115,355	\$130,000	\$130,000	\$14,645	12.7%
TOTAL	\$1,156,969	\$1,257,550	\$1,316,275	\$1,316,275	\$58,725	4.7%
Worcester County Retirement						
Assessment	\$475,704	\$515,291	\$570,020	\$570,020	\$54,729	10.6%
TOTAL	\$475,704	\$515,291	\$570,020	\$570,020	\$54,729	10.6%
Debt Service						
Principle	\$1,314,500	\$1,300,000	\$1,565,000	\$1,565,000	\$265,000	20.4%
Interest	\$381,023	\$333,558	\$383,068	\$383,068	\$49,510	14.8%
TOTAL	\$1,695,523	\$1,633,558	\$1,948,068	\$1,948,068	\$314,510	19.3%
TOTAL TOWN OPERATING BUDGET	\$9,365,935	\$9,618,716	\$10,237,215	\$10,230,674	\$611,958	6.4%

**FY16-Capital**

<b>Dept</b>	<b><u>FY16-23 CAPITAL DESCRIPTION</u></b>	<b><u>FY15</u></b>	<b><u>FY16</u></b>	<b><u>FY16 FINCOM</u></b>	<b><u>FY17</u></b>	<b><u>FY18</u></b>	<b><u>FY19</u></b>	<b><u>FY20</u></b>	<b><u>FY21</u></b>	<b><u>FY22</u></b>	<b><u>FY23</u></b>	<b><u>FY24</u></b>
DPW	6 Wheel Dump Truck #6	\$148,000										
DPW	1-1/2 ton cab / chassis						\$65,000					
DPW	42,000 lb wheel cab / chassis					\$170,000						
DPW	Loader #11 2001 \$160K		\$160,000	\$0								
DPW	Pickup with Plow and Sander				\$50,000							
DPW	Rehab 1984 Motor Grader	\$19,700										
DPW	Sidewalk Tractor				\$125,000							
DPW	Sweeper							\$200,000				
FAC	1835 Paint / De-Lead \$25K		\$25,000	\$0								
FAC	1835 Roof – \$200K		\$200,000	\$0								
FAC	Library Chimney Liner	\$3,500										
FAC	Library exhaust controls	\$7,000										
FAC	Library Windows	\$10,000										
FAC	Town Hall Carpeting	\$7,000										
FAC	Town Hall Telephone Switch	\$19,000										
FIRE	4x4 Utility Vehicle		\$82,500	\$82,500								
FIRE	Jaws of Life Replacement		\$35,000	\$35,000								
FIRE	Matching Grant Air Compressor	\$2,600	\$3,875	\$3,875								
FIRE	Protective Clothing 52K	\$36,900	\$52,000	\$52,000								
FIRE	Rescue 1 Replacement (2018) \$550K						\$127,325	\$123,475	\$119,625	\$115,775	\$111,925	
FIRE	Roof Repair	\$25,000										
FIRE	SUV Fire Chief				\$50,000							
IT	1 Server, 3 Notebooks, 5 Workstations				\$23,500							
IT	1 Server, 3 Workstations		\$17,000	\$17,000								
IT	3 Workstations, 1 Notebook		\$5,000	\$5,000								
IT	5 Workstations, 1 Notebook, 1 Server					\$11,500						
IT	7 Workstations						\$7,200					
IT	Upgrade Office from 2007 40 licenses \$12K		\$12,000	\$0								
POL	Key Card System	\$5,000										
POL	Replace Chief's 2007 Car		\$38,000	\$38,000								
POL	Replace Detective's 2006 Car				\$38,000							
POL	Roof Repair	\$10,000										
<b>TOTAL</b>		<b>\$293,700</b>	<b>\$630,375</b>	<b>\$233,375</b>	<b>\$286,500</b>	<b>\$181,500</b>	<b>\$199,525</b>	<b>\$323,475</b>	<b>\$119,625</b>	<b>\$115,775</b>	<b>\$111,925</b>	<b>\$0</b>

\$397,000

## Cherry Sheet

### STATE CHERRY SHEET SUMMARY

	FY14	FY15	FY16	
<b>REVENUE</b>				
Unrestricted		\$616,904	\$639,113	
Veterans		\$10,386	\$17,775	
Exemptions		\$31,727	\$36,229	
State Owned Land		\$21,477	\$21,477	
Public Libraries		\$9,959	\$9,706	
<b>TOTAL</b>	<b>\$685,435</b>	<b>\$690,453</b>	<b>\$724,300</b>	<b>4.9%</b>
<b>EXPENSE</b>				
Air Pollution		\$2,320	\$2,340	
RMV Non-Renewal		\$5,900	\$5,900	
MBTA		\$39,833	\$37,496	
Regional Transportation		\$11,415	\$14,254	
<b>TOTAL</b>	<b>\$59,696</b>	<b>\$59,468</b>	<b>\$59,990</b>	<b>0.9%</b>
<b>GRAND TOTAL</b>	<b>\$625,739</b>	<b>\$630,985</b>	<b>\$664,310</b>	<b>5.3%</b>

Source: DOR FY2016 Cherry Sheets – Municipal Data Bank WWW

# Water Enterprise

WATER ENTERPRISE	FY15	FY16	DIFF	DIFF %	NOTES
EXPENSE					
Salaries & Wages	\$224,609	\$227,339	\$2,730	1.2%	
Expense	\$343,850	\$343,850	\$0	0.0%	
Debt	\$275,414	\$263,612	-\$11,802	-4.3%	
Retained Earning (Reserve Fund)	\$40,000	\$40,000	\$0	0.0%	
Town Reimbursement	\$161,937	\$161,937	\$0	0.0%	Reimburse town for water
Art 21 UV Upgrade	\$110,000				department employee benefits
Art 22 Water Meters	\$40,000				
TOTAL	\$1,195,810	\$1,036,738	-\$9,072	-0.8%	
REVENUE SOURCES					
Retained Earning (Reserve Fund)	\$150,000				
Water Articles					







