

Town Center Renovation Project

3/7/19 Project kick off meeting minutes

Attendees:

- Richard Maki
- Rosanne Mapp
- John Woodsmall, First Church
- Carol Stewart-Grinkis
- Paul Cathcart, EDC
- Domenica Tatasciore, Town Planner
- Ross Perry, TA

Carol and Sean have reviewed the street light fixture designs recommended during the 2007 project. The design is still relevant and acceptable to both. After the meeting, Sean dropped off pictures and pricing. The 14' composite light post w/ Washington shroud is currently available for \$1,527.18. The 20w LED light w/decorative ladder rest (aka banner arms) cost \$731.25. Previously there was an estimate of 12 poles and lights for a current cost of \$27,101.16. (See last page.)

Before the SMLD and DPW start the first construction stage, from the SMLD building to Traina's Insurance, the group would like to see the design details, specifications, and materials planned. There was strong agreement that this first stage design should be consistent with the rest of the project.

The group wants to know the cost difference between the material and design options.

Can the first stage proceed without Verizon and Comcast? Sean will be asked to comment for the next meeting. (He won't be available, but hopefully can send an email update.)

Carol and Rosanne will work on project summary/description that can be sent to all abutters of the project. It will include project goals, who we are as a group, the benefits to the town and abutters, and mention future meeting dates.

Since increased parking is one of the project goals, it was suggested to consider the following locations:

- NW of the Butterick Bldg. at the Park Street and Meetinghouse Hill Rd intersection
- Corner of Bridge Street and Main Street (a.k.a. Lorna Jean's location)
- The areas around Memorial Field
- Lot 16, land behind the Leominster Credit Union and Lot 13

After the meeting, The Police Department provided the following data for accidents on the roads around the Town Common:

Ross,

I will get you data for crashes in the down town area. It's not a problem area, I would guess before looking at the data most crashes are in front of Appletown where cars sideswipe parked vehicles.

Parking! This has been a problem for years. I did meet with Mr. Maki awhile to discuss parking. Our goal was to get as many parking legal parking spaces as possible while not causing any safety issues. He should have a diagram of what we came up with.

While I generally do not like to have signs posted all over, signage and curb painting is crucial to enforcement in the Town Center.

Here are the results of crash data for the downtown area. This is extracted from our Computer Aided Dispatch (CAD). These are just numbers and additional data can be extracted to be analyzed. Additionally, the speed board signs that are posted record traffic counts and speed of vehicles.

We can provide more in-depth data it's just a matter of knowing what is required. It will be time consuming so knowing what is needed and what time frame is requested. We can pull each traffic crash report and redact privacy information and provide it to the committee.

Traffic Crashes Since 1 January 2015

Meeting House Hill Road @ intersection with Park St -----	1
Main St. and Park St.-----	2
Main St and Cross St. -----	1
Total crashes on Main St-----	26
Total crashes entire length of Meeting House Hill-----	5

Gary M. Chamberland
Chief of Police

Next meeting Wednesday 3/14 8:30 AM

Ross Perry

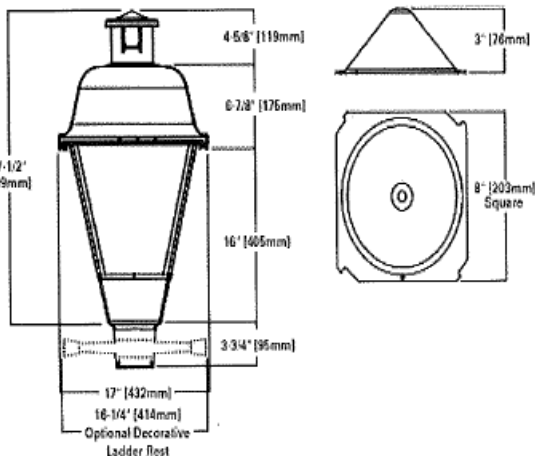
3/1/19

14' Composite Light Post w/ Washington Shroud- \$1,527.18

20w LED Light w/ Decorative Ladder Rest- \$731.25

\$1,527.18 x 12 Posts = \$18,326.16

\$731.25 x 12 Lights = \$8,775



20W LED w/ DARK SKY COMPLIANCE

plus 3' 5" base
1' wiring

