

# **STERLING MUNICIPAL LIGHT DEPARTMENT BOARD MEETING**

5:30 P.M, Tuesday November 28, 2023

Rear Board Room, 50 Main Street, Sterling, MA

**Zoom participation by the public will not be available.**

## **MEETING NOTICE**

- 1) **Roll Call Attendance and Pledge of Allegiance**
  - a) Chairman announces that all Light Board meetings are subject to audio & video recording and broadcast.
  - b) Safety Announcement
- 2) **Approval of Agenda**
- 3) **Manager's Report**
- 4) **Unfinished Business**
  - a) ERP Billing Software Update
  - b) 2015A Project Update
  - c) Website Redesign RFP
  - d) Employee Handbook
  - e) Storage Building Conceptual Study
- 5) **New Business**
  - a) Auditor's Report - Goulet, Salvadio & Associates, P.C.
  - b) Fiber Update – Bill Underhill
  - c) Depreciation Transfer (vote)
  - d) First Draft SMLD 2024 Budget
- 6) **Approval of Past Minutes** - October 18, 2023 Regular Session minutes
- 7) **Customer Comments**
- 8) **Future Agenda Items and Schedule Next Board Meeting**
- 9) **Executive Session**
  - (1) if needed and time allows under M.G.L. Chapter 30A: Section 21(a), Clause 10 (to discuss trade secrets or confidential, competitively-sensitive or other proprietary information provided in the course of activities conducted by a governmental body as an energy supplier)
    - (9.1) Energy Stream, LLC – MSC Hydro Facility (vote)
    - (9.2) Saywatt Hydroelectric, LLC - Mechanicsville Hydro Facility (vote)
- 10) **Meeting Adjourned**