

**MINUTES OF THE PROCEEDINGS OF THE  
MASTER PLAN COMMITTEE  
THE TOWN OF STERLING**

**August 26, 2021  
Town Hall, Room 205  
ZOOM online meeting**

**Members Present:** Patty Page, Chair, Master Plan Committee  
Chuck Plaisted, Vice-Chair, Master Plan Committee  
Carl Corrinne, Planning Board Representative  
Blaine Bershad, Member, Master Plan Committee  
Jim French, Member, Master Plan Committee  
Rose Koven, Member, Master Plan Committee

**Absent Members:** Liz Pape, Secretary, Master Plan Committee  
Bob Dumont, Member, Master Plan Committee  
Maureen Cranson, Select Board Co-Representative  
John Kilcoyne, Select Board Co-Representative

**1. Open Meeting**

The Sterling Master Plan Committee meeting was called to order at the Sterling Town Hall on Thursday, August 26, 2021 at 7:00 pm. A quorum of Committee members was present, either in person or attending through ZOOM, and the meeting, having been duly convened, was ready to proceed with business.

**2. Acceptance of Meeting Minutes**

Motion made by Mr. Bershad, Mr. French seconded, to accept meeting minutes of July 15, 2021. Motion passed.

**3. Updates from MRPC**

Jonathan Vos of MRPC presented updates of the Open Space and Recreation chapter and the Housing chapter and commented that they were revised to reflect comments from staff and the Committee.

All of these comments will be incorporated into the final draft and will be made available for public review.

**4. Updates from VHB**

VHB Consultant Donny Goris-Kolb presented updates and revisions related to the Land Use, Economic Development, Natural, Cultural and Historic Resources and Public Facilities and Services Master Plan chapters

Mr. Goris-Kolb discussed each of these chapters and all the comments and input received by both staff and Committee members.

All of these comments will be incorporated into the final draft and will be made available for public review.

August 26, 2021 Master Plan Meeting

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## **5. Discuss 3<sup>rd</sup> Public Survey Format and Timing**

Mr. Goris-Kolb told the Committee that the 3<sup>rd</sup> survey is in draft format right now. The purpose of the survey is to receive and solicit feedback on the draft goals by the public. The survey will allow people to comment on these goals and ask the public to prioritize the action items identified in each chapter. The survey will be divided into 2 parts; the first part will focus on the goals and the second part will focus on the action items.

## **6. Next Steps/Project Schedule and Master Plan Committee Assignments**

Early September: Launch the Public Survey.

Late September/Early October: Master Plan Committee meeting.

- Input on Implementation Matrix and draft results from the Public Survey

October: Seek input from town staff/departments.

End of October: Master Plan Committee to provide final input on the Master Plan Report.

November: Report formatting and final presentation to the Planning Board.

## **7. Schedule Next Meeting**

The next Sterling Master Plan Committee meeting is scheduled for Thursday, October 7, 2021, 6:30 pm.

## **8. Adjournment**

Motion to adjourn made by Mr. Corrinne, Mr. Plaisted seconded. Motion passed.

Respectfully submitted,  
Domenica Tatasciore, Town Planner

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