

Position Purpose:

Performs various types of manual labor related to the construction, maintenance, operation and repair of town infrastructure and equipment; undertakes a variety of maintenance activities pertaining to public works. Operates a variety of motor equipment ranging from passenger cars and light pick-up trucks to heavy trucks and truck-trailer combinations consistent with a Commercial Driver's License Class B. Performs all other related work as required.

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.)

- Operates a variety of motorized equipment such as dump trucks, snowplows, tractors with various attachments, and other related maintenance and construction equipment as assigned to assist with construction, repair and/or maintenance projects in the Public Works Department.
- Operates a variety of electric, hydraulic, pneumatic and gas power tools to conduct a variety of maintenance and construction operations.
- Operates heavy equipment with work associated with water breaks, hydrants, culverts, digging trenches and removal of hot-top.
- Paves and patches trenches and potholes, berms, using cut-off saw to cut asphalt, concrete, and steel.
- Establishes work safety zones and places zonal/warning signs around work sites; assembles/installs appropriate barricades, pylons, signage, etc.
- Participates in the repair, construction, and maintenance of the town roads; overlays road sections; fills potholes; constructs and repairs curbing, sidewalks, and other related infrastructure.
- Rebuilds, cleans, and repairs catch basins; flushing drain systems; constructing and repairing drainpipes; cleaning/clearing culverts and stormwater outfalls. Builds, re-builds and repairs catch basins.
- Cuts and trims trees, and performs chipping; performs tasks in the repair, maintenance, and care of trees and shrubs. Uses a variety of tools and equipment necessary to perform tree care and maintenance.
- Hauls large rocks, gravel, stone, asphalt, tree stumps and logs.
- Mows grass, fields, and ballfields.
- Paints and lines parking lots and crosswalks
- Maintains and cares for all equipment, machinery and vehicles used during work assignments; performs preventive maintenance tasks regularly; reports required maintenance and repair of equipment and vehicles to the Mechanic.
- Participates in snow and ice removal and treatment operations some of which occur after normal work hours; participates in other inclement weather operations and services.
- Performs similar or related work within the Department as required, directed or as situation dictates.

Recommended Minimum Qualifications:**Education, Training and Experience:**

High School graduation; two years' experience as a Heavy Motor Equipment Operator with general maintenance or construction experience; or any equivalent combination of education and experience. CDL-B driver's license with air brake endorsement and a Hoisting Engineer License 2B, 4E and 4G. Class A CDL, hoisting license 4E and 4G preferred.

Knowledge, Ability and Skill:

Knowledge: Thorough knowledge of the occupational hazards and safety precautions that pertain to all Public Works activities, basic methods and techniques of general construction, maintenance and repair related to

public works functions, or the area of work assigned; operation and maintenance requirements of power-driven tools. Thorough knowledge of the proper techniques and uses of a variety of hand and power tools. Working knowledge of the pertinent Federal, State, and local laws, codes, and regulations.

Ability: Ability to perform a variety of skilled construction and maintenance tasks. Ability to successfully carry out detailed oral and written instructions. Ability to establish and maintain effective working relationships with coworkers, state officials and contractors. Ability to operate a motor vehicle, hand and power tools and heavy machinery.

Skill: Skill in the use and care of tools employed in the Public Works Department and in operating and maintaining Public Works machinery.

Physical Requirements:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Regularly required to walk, stand, sit, talk, see and hear; operate objects, tools, or controls; climb or balance; stoop, kneel, crouch or crawl; reach with hands and arms. Must have good stamina and not tire easily; sufficient hand and leg strength to use manual and/or powered equipment for extended periods of time. May move objects weighing more than 100 pounds. Must be able to communicate. Vision and hearing at or correctable to normal ranges.

Supervision:

Supervision Scope: Performs varied duties of a routine to complex nature following acceptable standards of quality and performance, requiring a moderate measure of responsibility and judgment in determining methods of completion and carrying out assignments independently or within a team.

Supervision Received: Work is performed under the supervision of the DPW Foreman.

Supervision Given: Supervises driver/laborers as the task dictates.

Job Environment:

- Work is performed under varied indoor and outdoor conditions, with regular exposure to extreme weather conditions; exposure to dust and fumes and other risks related to working near electricity, moving mechanical parts, heavy machinery and near vehicle traffic. Employee may be exposed to loud noise, vibration and/or hazardous chemicals. At times employee may be required to work overtime and irregular working hours due to tasks related to inclement weather and other circumstances deemed an emergency by the Foreman.
- Operates power tools, chain saw, cut-off saw, hand tools, and heavy machinery.
- Employee has frequent contact with contractors, other town departments and Dig Safe. Contacts are in person and by telephone and involve an information exchange dialogue.
- Errors could result in injuries to self or other employees, damage to buildings and equipment.

(This job description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.)

Pay Equity/Equal Opportunity/Americans with Disabilities Act Employer