

TOWN OF STERLING  
BOARD OF SELECTMEN  
June 14, 2017

<i>MEETING:</i>	<p>Chairman Cranson called the Board of Selectmen meeting to order at 6:34 pm. Roll Call: Selectman Lane - present. Selectman Kilcoyne – Present. Chairman Cranson - Present.</p> <p>Kelsey Moulton addressed the Board. She has been a Girl Scout for 13 years. She recently achieved the Gold Award from the scouts. The project that Kelsey chose to earn this prestigious award was to prepare inexperienced mission workers for a medical based trip to the Dominican Republic. She organized a team to teach new volunteers;</p> <ul style="list-style-type: none"><li>• How to take Blood pressure readings</li><li>• How to install water filtration systems</li><li>• Basic Spanish and Creole words</li><li>• Infection prevention</li></ul> <p>Kelsey's goal was to make the mission trip more efficient. The mission team saw over 800 people in 5 days and installed over 100 water filtration systems. The Board of Selectmen presented an award to Kelsey and congratulated her on her accomplishment.</p>
Minutes	<p>Selectman Kilcoyne moved to approve the minutes of May 25, 2017, as written. Selectman Lane 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p> <p>Selectman Kilcoyne moved to approve the minutes of May 31, 2017, as written. Selectman Lane asked that the minutes regarding the School Budget be amended to read; The <b>School District</b> has 30 days to come back. With a new budget proposal. The <b>Superintendent</b> has requested an extension of 15 days. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p> <p>Selectman Kilcoyne moved to approve the minutes of June 2, 2017, as written. Selectman Lane 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p>
Public Session	<p>No one spoke at public session.</p>
Revolutionary Medical	<p>This topic has been postponed to a future meeting.</p>
61A Release Requests	<p>At 6:45 the Public Hearing regarding the request for release of 61A property commenced. Paul Brodmerkle addressed the Board. He is a part owner of the land off Route 110, near the Clinton Town line. He explained that the 13 acre parcel, in question, is being considered for sale along with the co-joined acreage in Clinton. The size of the total parcel is 28 acres. The buyer wishes to place a solar farm on the property and has been in communication with Sterling Municipal Light. No other Boards or committees have declared an interest in the property. The Board decided to wait for the Planning Board's opinion before they vote on whether or not they will forfeit their right of first refusal. The Planning Board will render their decision this evening. So the consensus of the Board of Selectmen was to wait for the Planning Boards decision prior to voting.</p> <p>Ms. Lanciani addressed the Board. Her mother owns the property on the northerly side of Justice Hill Road. Arrangements have been made for the DCR to acquire 39 acres. However the Lanciani family wishes to sell the house, which includes approximately 8.7 acres. Approximately one additional non-designated acre surrounds the house. No other Boards or committees have declared an interest in this property. The Board</p>

decided to wait for the Planning Boards opinion before they vote on whether or not they will forfeit their right of first refusal. The Planning Board will render their decision this evening. So the consensus of the Board of Selectmen was to wait for the Planning Boards decision prior to voting.

At 7:00, Selectman Lane moved to adjourn the public hearing for the Chapter 61A properties until the Board hears the decision of the Planning Board. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.

At 7:49 Selectman Lane moved to re-open the public hearing regarding Chapter 61A notices. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried. Chairman Cranson announced that the Planning Board had voted against the right of first refusal for both pieces of Chapter 61A properties. Therefore, Selectman Lane moved to release the Chapter 61A property which consists of 13 acres off of Route 110 and to authorize the Chair to sign on behalf of the Board. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.

Selectman Lane moved to release the Chapter 61A property which consists of 9.7 acres on the Northerly side of Justice Hill Road and to authorize the Chair to sign on behalf of the Board. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.

At 7:51 Selectman Lane moved to adjourn the Public Hearing. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.

Update from the  
Recreation  
Department

Recreation Director, Kristen Dietel and Chairman of the Recreation Committee, Joanne Cummings addressed the Board. The Town Beach will open on June 17<sup>th</sup> and remain open for 8 weeks. A life guard will be on duty daily from noon until 8:00 pm. Residential stickers are required to park in the lot. Requests for guest passes or online registration for programming may be done via the website at Sterlingrec.com . The summer programming begins on June 26<sup>th</sup>. The free concert series will begin on July 5<sup>th</sup>. Concerts are held, weather permitting, each Monday and Wednesday Evening from 6 – 8:00 pm at the Memorial park behind the Fire Station.

The Recreation Committee will be evaluating the process and structure of sports field usage. The committee meets every 3<sup>rd</sup> Tuesday of the month. The public is welcome to attend.

Terry Heinold and Marion Larson, member of the Open Space Committee, requested information regarding control and usage of the sports fields that are located on “school grounds”. The Board explained that the impending school agreement will contain language that allows “town usage” of the building and sports fields. Since this issue may have an impact on grants being sought by the Open Space Implementation Committee, the current lease agreement will be forwarded to the OSIC for input.

Update Fair  
Committee

Douglas Downey, Chairman of the Fair Committee, and Terry Heinold, addressed the Board. The Sterling Fair will be held on September 8, 9 and 10 this year. Preparations for the Fair are underway. The Fair wishes to thank the following:

- The voters (for their vote of support at the Annual Town Meeting)
- Jim Simpson (who owns the airport business and closes down for the week to allow the Sterling Fair to use the property)
- The Ciborowski Family Trust (Who owns the land and allows the Fair to use the property)
- The Boy scouts and YAHOO volunteers for their assistance in the clean up each year
- All the Town Departments that work together to make the Fair a reality

They encouraged volunteers to step forward to assist in this massive undertaking.

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Senior Center

Barbara Foster, Chairman of the Council on Aging, and Veronica Buckley, Director of the Senior Center addressed the Board. The new Senior Center has been up and running for one year now. The Center continues to offer new and diversified programming to encourage participation of the senior population. There are 2100 seniors over the age of 60. The number of seniors who participated in the center's activities was 740. The average daily attendance is 75 people. Eighty percent of the volunteers are seniors and 8000 hours of volunteer service have been donated to the center this year. The mission of the Senior Center is: To maintain the health and well-being of Sterling seniors and to assist them in preserving their independence.

Some of the Senior Center offerings include :

- 8 different exercise programs
- Health promotion
- Nutritional support
- Out reach
- Recreational programs
- Social programs
- Transportation
- Newsletter
- Special events

Upcoming programming is available on-line

The Senior Center is currently seeking volunteers who may be able to help within programming committees and/or marketing /communication committees. Ms. Buckley thanked the Town and the volunteers for making this past year so successful

The Town Administrator thanked Veronica for her assistance in setting up the building for a meeting with the Lt. Governor regarding the Community Compact Agreement

Treasurer  
Collector

The Town Administrator reported that after screenings and interviews the Advisory Committee unanimously voted to recommend Victoria Smith as the new Treasurer Collector for the town of Sterling. Ms Smith is planning on moving to Sterling this summer.

Selectman Lane moved to appoint Victoria Smith as the Treasurer Collector for the Town of Sterling. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried. The Board thanked the Assistant Treasurer, Karen Leclerc and Assistant Collector, Terry Murray for standing in. They have done an admirable job of running the office during the absence of a Treasurer/Collector.

1835  
Appointments

After discussion, Selectman Lane moved to appoint Jack Chandler and Everett Heller to the 1835 Town Hall Roof Project Sub-Committee which is a Sub-Committee of the 1835 Town Hall Committee. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried. The 5 members of this sub-committee will assist in getting the roof repaired as quickly and efficiently as possible. The 5 members are Carl Corinne, Robert Barwise, Everett Heller, Jack Chandler and Selectman Lane.

MJTC

This was tabled.

1 day alcohol  
Approval

After discussion, Selectman Kilcoyne moved to approve the request for a one-day alcohol License for Bart and Michelle Murphy through the 228 Leominster Road for July 7 from 5:00 PM – 10:00 PM. Selectman Lane 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.

Dispatchers  
Union Contract

After Discussion, Selectman Lane move to approve the 3 year contract between the Local 170 Truck Drivers Union and the Town of Sterling, for the Public Safety Dispatchers The contract is valid from July 1, 2017 – June 30, 2020. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne –

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	<p>Aye. Motion carried.</p>
Virtual Towns and Schools Contract	<p>After discussion, Selectman Lane moved to enter into the agreement between Virtual Town Hall and the Town of Sterling to upgrade the Town's web-site. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p>
Town Accountant Contract	<p>After discussion, Selectman Lane moved to enter into a contract with, Fred Aponte to continue to act as the Town Accountant for 3 years. Selectman Kilcoyne 2<sup>nd</sup>. Chairman Cranson – Aye. Selectman Lane – Aye. Selectman Kilcoyne – Aye. Motion carried.</p>
Girl Scouts	<p>The Girl Scouts are looking for a project for next year. They 9 and 10 years old. If someone has any ideas that might be suitable, please contact the Town Administrator.</p>
TA Report	<p><u>Town Administrator Report</u></p> <p><b>Treasurer/ Collector update:</b> Agenda item tonight to appoint Victoria Smith</p> <p><b>Chapter 61 Notices:</b> Agenda item tonight. Justice Hill property; Town Council agrees with my opinion that the notice does not legally count as the Chapter 61 notice and listed several deficiencies that must be corrected. The seller has been notified accordingly. But if the Board decides there is no interest in buying this property it will not need to be corrected</p> <p><b>Community Compact</b> The State notified us this week that Sterling's application for the Community Compact is approved. This will provide Sterling with technical assistance to develop and document financial policies and procedures: work on Economic Development, including a \$25,000 grant to start work on a Master Plan: and work on ADA improvements that could lead to another grant for the 1835 Bldg. The Lt. Governor, Karen Polito will be at the Sterling Senior Center at 4:30 for a formal signing of the Compact between the State and Sterling.</p> <p><b>Schools:</b> After two towns voted not to support the Wachusett Regional School District's budget at their Annual Town Meeting, the District Administration announced a revised budget that is \$494,499 less, resulting in a \$110,000 decrease in the assessment to Sterling. FYI Paxton has a STM scheduled for 7/24 to vote on their new assessment.</p> <p><b>Facilities:</b> Agenda item: Sign a contract with Virtual Town Hall, the Town's web site vendor for a new version of the web architecture which automatically adjusts content to the screen size of user, from computer, to tablet, to phone. It has several other features that are worth the \$2400. The bid for the 1835 Ceiling demolition will be published next week 6/21 and the target completion of this first step is by the end of August.</p> <p><b>Board Goals for FY 18</b> I consolidated the list of goals submitted by each member and sent them to you for review. It might make sense to share the final version of these goals with other Boards and Committees and then ask them to prepare their own goals for the next year. These could all be shared with a group meeting in the next month or so.</p>
Adjourn	<p>At 8:27 pm Selectman Lane moved to adjourn. Selectman Kilcoyne 2<sup>nd</sup>. Selectman Kilcoyne - Aye. Chairman Cranson – Aye. Selectman Lane – Aye. Motion carried.</p>

Materials: minutes,61A documents, one day applications, dispatchers contract, VTH contract, accountant contract