

TOWN OF STERLING  
BOARD OF SELECTMEN  
March 22, 2017

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| <i>MEETING:</i>                | Chairman Kilcoyne called the meeting to order at 7:02 pm. Roll Call: Selectwoman Cranson - Present. Chairman Kilcoyne – present. Selectman Lane - present.  |
| Minutes                        | Selectman Lane moved to approve the public minutes of March 1, 2017, as written. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.<br><br>Selectman Lane moved to approve the public minutes of March 6, 2017, as written. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.  |
| Housing Authority Vacancy      | Selectman Lane moved to approve and release the executive minutes of February 22, 2017, as written. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.<br><br>In order to ratify the affirmative vote that was taken on March 4, Selectman Lane moved to ratify the vote taken on March 4 <sup>th</sup> to notify the Town Clerk of the vacancy of the Sterling Housing Authority of a 4 year term. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried. This vacancy should be on the ballot at the next Annual Town Election.   |
| Police Chief Contract          | Upon unanimous verbal approval of the Police Chief's contract, the Board publicly signed it.  |
| Police Department appointments | Chief Chamberland requested that Brian Ryder be appointed as a Special Officer for the Town of Sterling. Mr. Ryder will continue to perform his duties as part time dispatcher and cell monitor as well as a Private First Class in the Marine Corps reserves. Officer Ryder will work 1 shift per week and "details" as a Special Officer. After discussion, Selectman Lane moved to appoint Brian Ryder as a Special Officer for the Town of Sterling. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.<br><br>Chief Chamberland requested that Kendra Pomeroy be appointed as a cell monitor. Kendra is interested in criminal justice, has taken classes in CPR and first aid. She will complete the cell monitor training class. After discussion, Selectman Lane moved to appoint Kendra Pomeroy as a cell monitor for the Town of Sterling. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried. |
| Greenways                      | This discussion was tabled until a future meeting   |
| Scholarships                   | After discussion Selectman Lane moved to offer (3) \$500.00 Scholarships to Sterling high school seniors (WRSH or Montachusett) who are pursuing higher learning. Selectwoman Cranson 2 <sup>nd</sup> . Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried. The funds will be taken collectively from the Rosamond Fanning Scholarship, the Butterick School Fund, the Iacabucci Scholarship and the Maria Houghton scholarship funds.   |
| YAHOO                          | The Youth Board for the Sterling Y.A.H.O.O. ( Young Adults Helping Out Others) program addressed the Board of Selectmen. The Town of Sterling Recreation Department's Y.A.H.O.O. program brings the youth of the community together, through fun and service, to assist seniors.  |

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For five Saturdays in both the Spring and Fall, Sterling youth get together to assist seniors residents by doing light yard cleanup. The program is ALL volunteer and completely supported through donations. These young adults join their friends at the Town Hall at 8:45 AM, select their own assignment, and then are shuttled to the work site by YAHOO adult volunteer "Drivervisors". (Adults who volunteer to drive and advise the youth volunteers.)

Y.A.H.O.O. is led by the "Youth Board", consisting of ten youth leaders; Katherine S. – Chair, Emily C. - Vice Chair/Clerk, Devynn L. – Communications/Recording officer, Mitchell B. – Saturday set up, Emma O. – Co-recruitment Officer, Siobhan M. – Press Secretary, Robyn B. – Co-equipment Manager, Aidan M. – Social Media Coordinator/Treasurer, Chad T. – Co-Equipment Manager, Will L. – Recruitment Officer

The Youth Board, (with assistance from adult board members,) coordinates, organizes, administers and schedules the program.

All young adults, from grade 7 through 12, are invited to join Y.A.H.O.O. Anyone may volunteer. An electronic application is available on the Town Web-site.

Parents are strongly encouraged to volunteer as a "Drivervisor," however any adult willing to volunteer is enthusiastically invited to do so.

The Select Board commended the youth board and all volunteers for their community service. To sign up for Y.A.H.O.O. services, seniors should contact the Senior Center.

Seasonal Lic.  
Country Club

After discussion, Selectman Lane moved to approve the Seasonal Alcohol License for the Sterling Country Club. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

1 Day Licenses

After discussion, Chairman Kilcoyne moved to approve the one day alcohol requests for the 228 Leominster Road Car shows on June 11, July 23, August 13, September 10, 2017 from 3 – 7:00 pm. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Chairman Kilcoyne moved to approve the one day license request for Kelly Gallagher for a wedding to be held at 228 Leominster Road on April 1, 2017 from noon until 8:00 pm. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Chairman Kilcoyne moved to approve the one day license request for Russ and Lorrie Legault for a baby shower to be held at 228 Leominster Road on April 2, 2017 from 11:00am until 4:00 pm. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Chairman Kilcoyne moved to approve the one day license request for Kathy Arpano for a bridal shower to be held at 228 Leominster Road on April 23, 2017 from 1:00pm until 7:00 pm. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Chairman Kilcoyne moved to approve the one day license request for Scott Reynolds for a graduation party to be held at 228 Leominster Road on May 13, 2017 from 3:00 pm until 7:00 pm. Selectwoman Cranson 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Cultural Council

After discussion, Chairman Kilcoyne moved to reappoint Susan Crimer to the Cultural Council for a term of 3 years. Selectman Lane 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

After discussion, Chairman Kilcoyne moved to reappoint Helen Hill to the Cultural Council for a term of 3

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years. Selectman Lane 2<sup>nd</sup>. Selectman Lane – Aye. Selectwoman Cranson – Aye. Chairman Kilcoyne- Aye. Motion carried.

Warrant and  
Budget  
Discussions

The Board reviewed the proposed warrant. It was the consensus of the Board to move forward with the warrant articles as proposed. It was suggested that the school budget article be placed at the end of the warrant so as to encourage attendance throughout the entire Annual Town Meeting. The Finance Board and the Board of Selectmen will have a joint meeting on April 3<sup>rd</sup> to determine final budget numbers for the articles. The warrant goes to the printer on April 6. Joe Sova will attend the April 5<sup>th</sup> Select Board meeting to address any questions that may arise regarding the budget.

The Town Administrator publicly thanked Anne Cervantes for her invaluable assistance in preparing the warrant. The board concurred that she deserves Kudos for all her work.

TA Report

The issue regarding a request for a street light on Rugg Road will be discussed at the April 19<sup>th</sup> meeting.

The Town administrator reported that a tentative agreement, regarding the fire Department and Dispatchers contracts has been achieved. The proposed agreements will be brought before the Board for approval.

Public Session

No one spoke at Public Session.

Adjourn

Selectwoman Cranson moved to adjourn at 9:12pm. Selectman Lane 2<sup>nd</sup>. Selectwoman Cranson – Aye. Selectman Lane – Aye. Chairman Kilcoyne - Aye. Motion carried.

Materials: Draft warrant, minutes, Police appointment requests, scholarship available funds, seasonal License application, one day alcohol requests, Police chief's contract.