

Sterling Board of Assessors
Room 109, Butterick Municipal Building, 1 Park St., Sterling MA 01564
Minutes of Meeting September 18, 2017

Present: Donlin Murray (Don), Chairman
Robert Cutler (Bob), Vice Chairman
Richard Sheppard (Dick), Clerk
Becky Boucher (Becky), Associate Regional Assessor

Meeting Opened at 7:33am

Roll Call & Approval of Agenda

Sheppard present, Cutler present, Murray present

MOTION: Dick made a motion to accept the agenda, 2nd by Bob, all in favor, aye.

Payroll, Payables, any excise abatements, warrants signed.

NEW BUSINESS: *Review & approve previous meeting's minutes:* **MOTION:** Dick made a motion to accept with spelling correction the previous meeting's minutes (8/21/2017), 2nd by Don, all in favor, aye. Bob abstained.

Approve & sign Statutory Exemptions list – **MOTION:** Dick made a motion to approve & sign, 2nd by Bob, all in favor aye.

OLD BUSINESS: *Inspector – Job description reviewed; when posted it needs to state that it's less than 20 hours/week, no benefits. Verbiage will be fine-tuned before posting. Letter to Ed thanking him for his service was signed.*

Contract Regional Assessor (RRG) Update

Values/New Growth: Sales Report & Statistics have been passed into the DOR & they've been approved. Friday Becky submitted the New Growth & the Final Values by class. The Board signed the Statistical Report & Sales Report for the files.

Chapter Review: The applications are being submitted daily.

Personal Property limit adjustment: There was some talk in the past about raising the limit. Right now everything below \$1,000 is not included in value - not billed. Becky put together a report of Personal Property accounts by value for the Board. If you raised the limit to \$5,000, there are 48 accounts valued at \$123,000 that would be exempt. The Town would not lose that value; it would just be shifted to the rest of the taxpayers.

MOTION: Bob made a motion for no change at this time, 2nd by Dick, all in favor aye

References: FY2018 PP accounts by value

Future agenda items: Chapter review, tax rate, classification mtg

Next meeting: Monday Oct 23 @7:30am

Bob made a motion to adjourn the meeting @8:01am, 2nd by Dick, all in favor aye.

Respectfully submitted by
Debbie Dreyer Assistant to the Assessor