

TOWN OF STERLING
BOARD OF SELECTMEN
May 13, 2015

MEETING:	Vice Chairman Kilcoyne called the meeting to order at 7:04. Roll Call: Vice Chairman Kilcoyne – Present. Selectman Cutler - Present. Selectwoman Cranson - present
Minutes	Selectman Cutler moved to approve the public minutes of April 30, 2015. Selectman Kilcoyne 2 nd . Vice Chairman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Abstained. Motion Carried. Selectman Cutler moved to approve the executive minutes of April 30, 2015. (Not to be released until issue resolved) Selectman Kilcoyne 2 nd . Vice Chairman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Abstained. Motion Carried.
Re-organization	Vice Chairman Kilcoyne moved that Selectman Cutler be appointed as Chairman of the Board of Selectmen. Selectwoman Cranson 2 nd . Vice Chairman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. Vice Chairman Kilcoyne moved that Selectwoman Cranson be appointed as Clerk of the Board of Selectmen. Chairman Cutler 2 nd . Vice Chairman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. Chairman Cutler moved that Selectman Kilcoyne remain as Vice-Chairman for the Board of Selectmen. Selectwoman Cranson 2 nd . Vice Chairman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.
Liaison Re-organization	After Discussion: VOTE Selectman Kilcoyne moved to approve the reorganization of liaisons as listed. Chairman Cutler 2 nd . Vice Chairman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. BOS LIAISONS FOR FY16 Police/Fire/Emergency Management – Selectwoman Cranson DPW/Water/Light – Selectman Kilcoyne Personnel/Labor Relations/Insurance Advisory Committee – Selectman Kilcoyne Finance/Capital/Accounting/Treasury – Selectman Kilcoyne Senior Center Building/COA – Selectwoman Cranson Facilities: School Buildings/Town Buildings – Chairman Cutler Planning Board/ Zoning Board – Chairman Cutler Earth Removal – Chairman Cutler Economic Development – Selectwoman Cranson
Bike Event Approval	After discussion, VOTE; Selectman Kilcoyne moved to approve the bike event for the Tyler Foundation, which will take place on August 22, 2015. Selectwoman Cranson 2 nd . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.
Farmer's Market Street Closure	After discussion, VOTE; Selectman Kilcoyne moved to approve the request to close Park Street on Friday afternoons, in order to accommodate the Farmer's Market. Selectwoman Cranson 2 nd . Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.
Disposition 290 Princeton Road	The Bank has approached the Town with a request to acquire the strip of land on lot 16 on Princeton Road. The title to the land was previously conveyed to the Town for back taxes. The bank has recently acquired, through foreclosure, the house on lot 17. A survey has shown that the driveway for that property is located on lot 16. It is the desire of the bank to acquire the lot, upon which the driveway is located, in order to sell the entire property to a third party.

Selectmen's Meeting Minutes

May 13, 2015

Approval Antique Licenses	<p>After discussion, VOTE: Chairman Cutler moved to authorize the Town Administrator to negotiate, possibly through the bid process, the sale of lot 16 on Princeton Road. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p> <p>After discussion, VOTE; Chairman Cutler moved to approve the Antique License for Blacksmith Antiques & Gifts, 280 Redemption Rock Trail. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried</p> <p>After discussion, VOTE; Chairman Cutler moved to approve the Antique license for Oh My Gosh Antiques, 15 Waushacum Ave. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried</p> <p>After discussion, VOTE; Chairman Cutler moved to approve the Antique license for Heritage Antiques, 8 Maple Street. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried</p>
Farmers Market Winery Approval	<p>After discussion, VOTE; Selectwoman Cranson moved to approve the license for Zoll's Winery to participate in the Farmer's Market. The License will be valid from May 16, 2015 until October 30, 2015. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p>
Driveway Permit Tuttle Road	<p>After discussion and written approval of the Planning Board, Building Inspector, Fire Department and DPW, VOTE; Selectman Kilcoyne moved to approve the request for a driveway permit on 201 Tuttle Road. Selectman Kilcoyne 2nd. Selectman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p>
Police Report	<p>The following are some brief highlights as to some activities of the Police Chief and the Police Department for the month of April 2015.</p> <p><u>Personnel, Training and Equipment:</u></p> <ul style="list-style-type: none">• Officer Ferguson became a trainer in the administration of Naloxone, and has trained all department personnel.• All dispatchers have been recertified in CPR and AED.• Dispatchers undergoing annual mandatory training, currently taking legal update class & Liability for 911 Emergency Dispatching.• Replaced a battery at the main radio site generator. Work performed by the SMLD.• Special Order pertaining to uniforms issued.• All filters changed in air handlers in the station <p><u>Community Interaction:</u></p> <ul style="list-style-type: none">• Conducted a lock down drill at the schools.• Assisted with the Promenade Walk.• Assisted with opening day and parade for Sterling Little League.• Spoke at a meeting of the Sterling Chocksett Club. <p><u>General Police Business:</u></p> <ul style="list-style-type: none">• Four arrests during the month. Two for operating under the influence, one motor vehicle offenses, one protective custody.• Eighty-one motor vehicle stops, 55 citations issued.• Sixteen crashes during the month.
Neighbor to Neighbor	<p>Lisa Call addressed the Board on behalf of the Neighbor to Neighbor Fund. She recommended: For Applicant P. family: help with both its electric and oil bill. Applicant will pay the new charges on electric bill, plus \$25 for the next three months. NtN will then pay \$379.43. This would settle all past charges and SMLD will waive any late fees that would typically be added. Additionally, the family will pay \$600.00 of the current balance of \$1355.46 to Brideau Oil, over the next 12 months. The</p>

recommendation for pay out from Neighbor to Neighbor to Brideau is \$755.46. The total recommended disbursement is \$1134.89.

Recommendation for Applicant W: Family has just managed to paid \$1600.00 of their delinquent property taxes which had totaled \$2868.38, with the help of distant family. Therefore, NtN will pay \$1200 toward the taxes, in order to keep the property from auction.

After discussion VOTE: Selectman Kilcoyne moved to disburse the recommended funds for both Neighbor to Neighbor applicants. Chairman Cutler 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.

Selectman Kilcoyne will be meeting with the Neighbor to Neighbor Committee to discuss the formation of a more formal entity for the organization.

TA Report

- The Sheriff's department has completed the painting of the South side of the 1835 Town Hall in record time. Since they have left over paint and time, they will also paint a small, off site, garage that is used by the Fire Department.
- Mr. Amrith Kumar, the newly elected Moderator has asked that the Board address the following, relative to Town Meeting:
 1. (a) A better PC?
(b) A better projector?
(c) What can be done to repair or fix the faulty microphones?
(d) The possibility of electronic voting via 'clickers'
(e) Is the SLCT able to help the Town with any or all of these items?
 2. Simplification of the warrant process.
 3. Immediate scheduling and organization of the upcoming Special Town Meeting.
 4. Immediate scheduling and organization of the next ATM, with consideration so as to avoid scheduling conflicts with Lancaster and the Cable Company.

The Board and Town Administrator will consider and work toward these common goals to be addressed at a future meeting.

- Chairman Cutler proposed having board and committees occasionally attend Selectmen Meetings so that the Board stays abreast of the goals and responsibilities of all the Boards and Committees.
- The Senior Center received 6 bids which were opened today. The responses were within the anticipated range and the Architects and the OPM were satisfied with the responses. The bidders will be certified.
- Another cherry sheet was received recently and it indicates that the proposed Senate Budget will virtually level fund the Town.

Public Session

Former Selectman Patacchiola addressed the Board and offered to continue to serve and support the community by serving on a committee(s) or Board(s) if the Select Board should feel it would be helpful. The Board thanked Mr. Patacchiola for his service.

Executive Session

At 8:15 Chairman Cutler stated that that the Board would be entering executive session to discuss a proposed separation agreement and that the Board must approve any such agreement in open session. He then moved to convene in Executive session pursuant to MGL Chapter 30A Section 21(a) Exemption 2. To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; Separation Agreement – Donald Jacobs. Selectman Kilcoyne 2nd. Roll Call Vote. Selectman Kilcoyne – Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. The Board convened in Executive session.

At 8:27 The Board reconvened in public Session. VOTE: Chairman Cutler moved to approve and sign the agreement that had been discussed in Executive session. Selectman Kilcoyne 2nd. Selectman Kilcoyne –

Selectmen's Meeting Minutes
May 13, 2015

Adjourn

Aye. Selectman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.

At 8:31 Chairman Cutler moved to adjourn the meeting. Selectwoman Cranson 2nd. Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Selectwoman Cranson – Aye. Motion carried.

materials list: minutes, Bike Race Application, Farmers Market request, 290 Princeton Road info., Antique applications, Police Report, NtN recommendation