



TOWN OF STERLING

Select Board

March 13, 2024

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Newman – Absent. Town Administrator, Bill Caldwell – present. Senior Executive Assistant, Kama Jayne – Present.</p>
Minutes	<p>Select member Smith moved to approve the minutes of February 28, 2024. Chair Cranson 2<sup>nd</sup>. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
WRSD Presentation	<p>Superintendent Dr. James Reilly, and Michelle Grise, Director of Business &amp; Finance met with the board to discuss the school budget for FY25.</p> <div style="text-align: center;">  2024 3 13 School FY25 Budget Hearing 2024 3 13 Budget Narrative FY25 (003).</div>
8 <sup>th</sup> Grade Graduation	<p>The Board received a request to use Sholan Park on June 12 for the Chocksett School 8th grade field trip. (June 13<sup>th</sup> is the rain date). Certified life guards will be paid for by the school and the parents of the participants will need to sign a waiver of liability. The school will be responsible for insurance. Select member Smith moved to allow the Chocksett 8th graders to hold their graduation festivities at Sholan Park on June 12<sup>st</sup>, with a rain date of June 13. Chair Cranson 2<sup>nd</sup>. Both in favor. Motion carried. Trash will be “Carry in – Carry out” and the Park will not be closed to the public. This approval is contingent upon the procurement of certified lifeguards to serve on that date.</p>
T-Ball Field - West Sterling	<p>Nate Green, Vice President of Gibbs Little League, requested that the organization be allowed to convert a portion of the West Sterling field area into a T-Ball Field. After consideration, select member Smith moved to allow Gibbs Little League to convert a part of the West Sterling fields to accommodate T-Ball, provided that this conversion is endorsed by the DPW. Chair Cranson – 2<sup>nd</sup>. Both in favor. Motion carried. All expenses will be paid by Gibbs Little League.</p>
DPW Facilities Committee	<p>The DPW board wants to establish a committee to be charged with reviewing existing conditions of the current public works facility and other appurtenances (salt shed, town fuel pumps etc.) and providing recommendations for large scale repair, renovation, or replacement, including a new site if necessary. After consideration, select member Smith moved to allow the DPW to create a DPW Facility Committee. Chair Cranson – 2<sup>nd</sup>. Both in favor. Motion carried.</p>
Scholarship Disbursal	<p>The Board will consider the scholarship disbursal at the next meeting.</p>
Shared Conservation Agent	<p>The Town Administrator has been working with the Town of Rutland. Both towns wish to establish an intermunicipal agreement between themselves to share the services of a conservation agent. The board will discuss this proposal at their next meeting.</p>
AD-Hoc Committee for FD Staffing	<p>An AD-hoc committee will be established to consider the long-term staffing needs of the Fire Department. After consideration, Chair Cranson moved that select member Smith represent the Board on the FD Staffing Committee. Select member Smith – 2<sup>nd</sup>. Both in favor. Motion carried.</p>

Clean-up Day

Traditionally the Town-wide Clean-Up day has coincided with Earth Day. However, select member Smith is in charge of this event and he will not be available. Therefore, select member Smith moved that the clean-up day take place on May 4 this year. Chair Cranson – 2<sup>nd</sup>. Both in favor. Motion carried.



2024 3 13 first Draft  
ATM warrant.pdf

Warrant

A draft of the warrant was submitted. Support of the warrant articles will be considered at the next meeting. However, the board was presented with a request from the East Lake Waushacum Associations to close the beach at 8 pm instead of the current closing time of 9:00pm. The ELWA suggests that the closing time should coincide with the time that the lifeguards go off duty to discourage vandalism. The consensus of the board was that the cameras, that have been recently installed at the beach, seem to be dissuading vandalism. Therefore, they would rather this request come in the form of a citizen’s petition.

**Town Administrator Update**

TA Report

Vacancy Announcement:

- Public Safety Dispatcher
- Town Hall windows
  - GRLA – proposal, assessment, bid docs, etc.
- Shared Conservation Agent
- Budget and Warrant
  - Draft 1 of the warrant
  - Budget – Debt Service

Project updates:

1. Library Lift/Elevator – Otis for elevator modernization
2. School Security – Received quotes. American Alarm awarded bidder.
3. Storage Building – Exploring options
4. Town Beach – some drainage work complete, tree work
5. 1835 Building – Will need bid documents. Documents sent to owners for septic
6. 62/140 engineering – Green International – rotary design
7. Maple Street sidewalks – Contract extension requested to 6/30/2024. Spring construction
8. Downtown revitalization –
  - a. Design of sidewalks, road crossings, parking, water main, storm water

ARPA Funding – Project	Approved	Balance
SMLD Broadband	\$352,000	\$0
DPW Storage	\$212,000	\$212,000
62/140 Design	\$250,000	\$149,134.25
Library Lift	\$200,000	\$152,910
Watermain – Campground	\$18,550	\$16,450
Comcast Downtown	\$153,068	\$153,068
Playground – School	\$120,000	\$120,000
Building Commissioner Vehicle	\$30,000	\$1,798
Admin expenses	\$2,428.13	
Total	\$1,338,046.13	\$805,360.25

Select Board Meeting Minutes

March 13, 2024

Total to Sterling	2,543,264.44	
Balance Designated to Downtown*	\$1,205,218.31	

PSAs

Adjourn

- Nomination papers are still available until March 21 and must be returned by March 25.
- Scholarship applications should be sent to the Select Board Office
- The EDC forum was a success.
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At 9:11 select member Smith moved to adjourn. Chair Cranson – 2<sup>nd</sup>. Chairman Cranson – Aye. Select member Smith – Aye. Motion Carried

Materials: agenda, minutes, TA report, School presentation, school request, T-Ball Field proposal, proposal, Conservation agent proposal, draft warrant