




TOWN OF STERLING  
Select Board  
May 11, 2022

	<p>Chair Cranson called the Select Board meeting to order at 6:32 pm. Roll Call: Chair Cranson – Present. Select member Kilcoyne – present. New select member Smith – present. Town Administrator, Bill Caldwell present.</p>
Minutes	<p>The Board welcomed David Smith to the Board.</p> <p>Select member Kilcoyne moved to approve the minutes for April 27, with minor changes. Select member Smith 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith abstained. Motion carried.</p>
Public Hearing Earth Removal	<p>Select member Kilcoyne moved to open the Public Hearing at 6:35pm, regarding the application for Earth Removal at the property located “off” Chocksett, 0 Leominster and 7 Chocksett (parcels 71-1, 71-2, and 71-23). Select member Smith -2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith abstained. Motion carried.</p> <p>The application states that the purpose of the removal is to level the land for future development.</p> <p> 2022 5 11 Engineer report Earth Removæ</p> <p>After discussion, Select member Kilcoyne moved that the permit be approved, with discussed contingencies, regulations and criteria. Select member Smith – 2<sup>nd</sup>. Select member Smith – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Upon request, Select Board member Kilcoyne moved that the recommendations for additional paving at the entrance and the inclusion of fencing be eliminated from the final permit. Select member Smith – 2<sup>nd</sup>. Select member Smith – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p> <p> 2022 5 11 FINAL Decision with attach</p>
Scholarships	<p>At 6:59 Select member Kilcoyne moved to close the Public Hearing. Select member Smith – 2<sup>nd</sup>. Select member Smith – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p> <p>At 7:00 Select member Kilcoyne moved to reconvene in public session. Select member Smith – 2<sup>nd</sup>. Select member Smith – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to award the scholarships of \$500.00 each to Thomas Foley and Jillian Peto. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith aye. Motion carried. Thomas will pursue a business major at Assumption and Jillian plans to attend the University of New Hampshire and to teach at the elementary school level. The Board wishes them all the best in their endeavors.</p>
Architect proposal for Butterick Roof Project	<p>Facilities consultant, Paul Anastasi, reported that the only architectural firm to answer the request for bid for the Butterick Building roof project was Gorman Richardson Lewis Architects. The proposed cost to create the construction/bid documents, and manage the project was \$27,500.00. After consideration, Select member Kilcoyne moved to have Town Administrator, Bill Caldwell, and move forward with this proposal for the roof project. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select</p>

	<p>member Kilcoyne – Aye. Select member Smith aye. Motion carried. Bill will endeavor to have this project move forward as soon as possible.</p>
Police Union Contract	<p>On April 28<sup>th</sup> the police union signed off on the Union contract which will be in effect from July 1, 2022 through June 30, 2025. Select member Kilcoyne moved to sign the police contract. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith -Aye. Motion carried. The Board thanked Ross Perry for serving as the Town’s official negotiator. The negotiations progressed smoothly and expediently.</p>
Approve Antique Permits	<p>Select member Kilcoyne moved to approve the antique permits for Redemption Rock Trading Post, Sterling Rare Coin, Pratts Junction Antiques, Oh My Gosh Antiques, Everett Pierce, and Nouveaux Riches Antiques. Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith aye. Motion carried.</p>
Appointments	<p>Select member Kilcoyne moved to approve the following appointments;</p> <ul style="list-style-type: none"><li>Energy Committee – Bill Caldwell and Darren Borge</li><li>Hearing Officer – Bill Caldwell</li><li>Procurement Officer – Bill Caldwell</li><li>Harassment Officer – Sean Gaudette and Bill Caldwell</li><li>Regional Emergency Planning Committee – Sean Gaudette</li><li>Wachusett Fund Committee – Sean Gaudette</li><li>Memorial Park Coordinator – Shari Gonsorcik</li></ul> <p>Select member Smith – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith aye. Motion carried.</p>
Rental policy 1835 Town Hall	<p>The use of the 1835 Town Hall has been hindered by the cost of renting the space. After discussion, Chair Cranson moved to approve the revised rental policy for the 1835 Town Hall. Select member Smith 2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith aye. Motion carried.</p> <p> 2022 5 11 Amendments to 183</p>
Conservation Agent position	<p>After discussion, Chair Cranson moved to have the Town Administrator move forward with posting the position for a part time conservation agent. Select member Smith -2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith aye. Motion carried.</p>
Town Planner position	<p>After discussion, Chair Cranson moved to have the Town Administrator move forward with procuring a full time Town Planner. Select member Smith -2<sup>nd</sup>. Chair Cranson – Aye. Select member Kilcoyne – Aye. Select member Smith - Aye. Motion carried.</p>
TA Report	<p style="text-align: center;"><b>Town Administrator Update</b></p> <ul style="list-style-type: none"><li>• Welcome new Select Board member</li><li>• Will hold Dept. Head meeting after ATM and ATE</li><li>• ARPA reporting for first year<ul style="list-style-type: none"><li>○ CLA and Fred</li></ul></li><li>• ARPA projects<ul style="list-style-type: none"><li>○ SMLD Fiber</li></ul></li></ul>

Select Board Meeting Minutes

May 11, 2022

- Lift/Elevator upgrade at Library
- Playground equipment for school
  - Will investigate replacement/refurbishment
- DPW – cold storage facility and 62/140 intersection 25% design
- WRAP money – \$282,155.13 – Winter road repairs
- Compensation Study
- Attended Mass Highway Annual Meeting
- Fire Department Administrative Assistant posting
- Seasonal DPW
- Boards and Committee vacancies
- Underground tank removed behind Town Hall
- Met with at school regarding flooring replacement

Projects update:

1. Playground – Sourcewell group purchasing, can be done. Looking at end of summer if signed soon. Will have a site visit with vendor, DPW, Principal to see what is needed, what can be removed if necessary. Fencing and mulch reuse?
  2. Library Lift/Elevator – start with lift – will solicit quotes from vendors. Elevator will need engineering
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PSAs

Special thanks to the Clerk’s office for all of their work for the Town Meeting and the Election.

Kudos to Patty Page for her exceptional work on the Earth Removal documents and assistance with the entire process.

Select member Kilcoyne moved that Maureen Cranson retain her seat as chair, that he become Vice Chair and that David Smith become Clerk. Select member Smith – 2<sup>nd</sup>. Select member Kilcoyne – Aye. Select member Smith - Aye. Chair Cranson – Aye. Motion carried.

Adjourn

At 8:06 Chair Cranson moved to adjourn, Select member Smith 2<sup>nd</sup>. Chair Cranson – Aye. Select member Smith – Aye. Select member Kilcoyne – Aye. Motion carried.

Materials: agenda, Minutes, Earth Removal documents, Scholarship Applications, Roof Architectural proposal, Police contract, 1835 rental proposal, TA update