

MEETING DATE: October 10, 2019

TIME: 5:30 pm

If applicable, please fill in Executive Session START TIME: _____ END TIME: _____ Re-open to Public? If yes state approximate time: _____

Subject of Executive Session: _____

Sterling Council on Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

LOCATION

ROOM

**TOWN CLERK OFFICE USE
ONLY**

Name: Kevin Beaupre, Chair, Council on Aging

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of September 12, 2019; Treasurer's Report
4. Volunteer Coordinator Report
5. MCOA Conference Update by attendees
6. Review/Approve Director's Report which includes outreach and volunteer report
7. Building Committee Update
8. Public Session
9. New Business
 - a. Holiday party committee
 - b. Strategic Plan Update
10. Future Topics
11. Next Meeting: Thursday **November 14, 2019**, 5:30 pm
12. Adjournment

All meetings are open to the public