

MEETING DATE: November 8, 2021

TIME: 5:30 pm

If applicable, please fill in Executive Session START TIME: _____ END TIME: _____ Re-open to Public? If yes state approximate time: _____

Subject of Executive Session: _____

Sterling Council on Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center Meeting Rm., 36 Muddy Pond Rd, Sterling, MA

LOCATION

ROOM

TOWN CLERK OFFICE USE ONLY

Name: Kevin Beaupre, Chair, Council on Aging

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of October 14, 2021
4. Review/Approve Treasurer’s Report
5. Building Committee Update
6. Public Session
7. Old Business
 - a. COA Holiday Party planning report by chair
8. New Business
 - a. Interim performance to goals report from Director
 - b. Review/discussion of Director activities as input to Town Administrator
9. Director’s Update
 - a. Gift account expenditure request and vote
 - b. Building Maintenance and Incident Reports
 - c. Review/Approve Director’s Report
10. Future Topics
- 11. Next Meeting: December 9, 5:30 pm**
12. Adjournment

All meetings are open to the public