

MEETING DATE: December 9, 2021

TIME: 5:30 pm

If applicable, please fill in Executive Session **START TIME:** _____ **END TIME:** _____ Re-open to Public? If yes state approximate time: _____

Subject of Executive Session: _____

Sterling Council on Aging

NAME of BOARD/COMMITTEE

Sterling Senior Center Meeting Rm., 36 Muddy Pond Rd, Sterling, MA

LOCATION

ROOM

TOWN CLERK OFFICE USE ONLY

Name: Kevin Beaupre, Chair, Council on Aging

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

- 1. Open Meeting
- 2. Roll Call
- 3. Review/Approve Meeting Minutes of November 8, 2021
- 4. Review/Approve Treasurer’s Report
- 5. Building Committee Update
- 6. Public Session
- 7. Old Business
 - a. COA December 12 Holiday Party planning report by chair
- 8. New Business
 - a. Discussion of CY2022 goals
 - b. Discussion of Director activities as input to Town Administrator
- 9. Director’s Update
 - a. Gift account expenditure request and vote
 - b. Building Maintenance and Incident Reports
 - c. Review/Approve Director’s Report
- 10. Future Topics
- 11. Next Meeting: January 13, 2022 at 5:30 pm**
- 12. Adjournment

All meetings are open to the public