**MEETING DATE**: Tuesday**,** February 14, 2023  **TIME:** 7:00P.M.

If Applicable please fill in:

Executive Session: START TIME: END TIME: Re-open to Public? If yes state approx time:

SUBJECT of Executive Session:

Office Use Only

 Town Clerk Stamp

 **Within 48 Hours**

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Board of Public Works

 **BOARD/COMMITTEE**

171 Worcester Road 2nd Floor Conference Room

 **LOCATION**

**Name:** Deane Day

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

**AGENDA**

Chairman call meeting to order

1. Roll Call
2. Minutes of January 31, 2023 & February 2, 2023
3. Public Session-please refer to the DPW Board Public Session Guidelines
4. 261 Leominster Road-Water Issue
5. Year to date budget report
6. Annual Town Report submission
7. Trash & Recycling Implementation
8. Project Update-see attachment
9. Superintendent’s Update
10. Future Agenda items
11. Adjourn

To participate remotely via Zoom

Join Zoom Meeting

<https://zoom.us/j/3466223933?pwd=YXcrNEhkS0VPUGpSUDZCL1gzN0Y1UT09>

Meeting ID: 346 622 3933

Passcode: xes2Ev

One tap mobile

+13126266799,,3466223933#,,,,\*413767# US (Chicago)

+16465588656,,3466223933#,,,,\*413767# US (New York)

Dial by your location

        +1 312 626 6799 US (Chicago)

        +1 646 558 8656 US (New York)

        +1 301 715 8592 US (Washington DC)

Meeting ID: 346 622 3933

Passcode: 413767

Find your local number: <https://zoom.us/u/atY7sB8Ok>

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| **DPW Works in Progress** |
| **Item** | **Status** | **Change From Previous Update** |
| New DPW Facility | Awaiting town meeting funding | Next step is to set up a DPW Building Committee |
| Storm Water | Updating “regulations” now that by-law was approved | none |
| Route 140/62 Intersection | 25% design phase under way | Met with DOT and consultant, consultant will come in and make presentation to Board in future months |
| Campground Road Culvert | Funded-in permitting | Beginning permitting process |
| Scheduled Roadwork | Evaluating Spring 2023 roadwork schedule | Contractor work complete for this construction season  |
| Complete Streets Grant-Maple Street Sidewalk | Moving forward with asphalt sidewalks and granite curb | Moving forward |
| Main Street Revitalization Project | Town awarded grant for design of water and stormwater improvements | Amendment executed for drainage and water design.  |
| **Water Works in Progress** |
| **Item** | **Status** | **Change From Previous Update** |
| Water Rate Study | Working on rate comparisons and models to present to board | Likely will begin discussing at next board meeting 2/28 |
| Transmitters and Water Meters | Developing action plan for meter installations | Will begin scheduling and installing new system once all setup |
| Billing & Collection | On hold for new meters | none |
| Corrosion Control Study | Updated permit submitted to DEP | Awaiting DEP approval |
| Crowley Road Source | Working on updating scope for a change in direction | Shifting to a series of smaller wells instead of one production well |
| Campground Water Main Replacement | Reviewing draft map with hydrant locations with fire department  | Finalizing design |
| Redstone Water Main Replacement | Finalizing plans and bid documents | Bid documents available 2/15/23, Bid opening scheduled for 3/9/23 |
|  |  |  |
| **Equipment** |
| **Item** | **Status** | **Change From Previous Update** |
| Truck 18 | Ordered | Tentative build date from Chevy 1/23/23 |
| Truck 6 re-frame | Lining up frame rails and hardware to order | Will not start work until Spring 2023 |

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