

# STERLING MUNICIPAL LIGHT DEPARTMENT BOARD MEETING

5:00 P.M, Monday September 18, 2023  
Rear Board Room, 50 Main Street, Sterling, MA

**Zoom participation will not be available.**

## MEETING NOTICE - REVISION 1

- 1) Roll Call Attendance and Pledge of Allegiance
  - a) Chairman announces that all Light Board meetings are subject to audio & video recording and broadcast.
  - b) Safety Announcement
- 2) Approval of Agenda
- 3) Manager's Report
- 4) Unfinished Business
  - a) ERP Billing Software Update
  - b) 2015A Project Update
  - c) Website Redesign RFP
- 5) New Business
  - a) Sterling Fair Report - Bill Underhill
  - b) Fiber Update - Bill Underhill
  - c) Vehicle Replacement Schedule
  - d) YTD Budget vs Actual - John Kwasniewski
  - e) SMLD Employee Handbook – No Smoking Policy Revision (vote)
  - f) General Manager Probation Period End - September 27, 2023 (vote)
- 6) Approval of Past Minutes- June 27, 2023 Regular Session minutes.
- 7) Customer Comments
- 8) Future Agenda Items and Schedule Next Board Meeting
- 9) Executive Session
  - (1) if needed and time allows under M.G.L. Chapter 30 A: Section 21(a), Clause 10 (to Discuss Trade Secrets or Confidential, Competitively-Sensitive or Other Proprietary Information Provided in the Course of Activities Conducted by a Governmental Body as an Energy Supplier)
    - (9.1) Jewett Road Solar
- 10) Meeting Adjourned