

MEETING DATE: 6/15/22

TIME: 6:30PM

If Applicable please fill in Executive Session START TIME: _____ END TIME: _____ Re-open to Public? If yes
state approx time:
SUBJECT of Executive Session: _____

Animal Control Advisory Board (ACAB)

NAME of BOARD/COMMITTEE

Sterling Police Department Meeting Room

LOCATION **ROOM**

Name: Terry Sadler, Chair

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

TOWN CLERK OFFICE USE
ONLY
RECEIVED
JUN 10 2022
TOWN OF STERLING
TOWN CLERK

AGENDA

Roll Call
Other Attendees
Review/Approve Past Meeting Minutes - April 26, 2022

OLD BUSINESS:
-Fall Rabies Clinic

NEW BUSINESS:
-ACO Reports: 2022 Dog Licenses YTD: _____
2022 Pending Court Cases: _____
2022 Unlicensed Dogs: _____
-ACO Wildlife and Domestic Reports
-ACO Academy
-Animal Inspector Equipment and Resources (ACO access)
-ACO Summer Hours/Vacations
-ACO other issues/concerns, if any

Unforseen Agenda
Set Next Meeting Date
Adjourn

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)