



Sterling Housing Authority

C/O Leominster Housing Authority, Managing Agent
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Town Clerk Received:

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SEP 18 2020

TOWN OF STERLING
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NOTICE OF ANNUAL MEETING

Submitted by: Benjamin Gold, Executive Director 9/17/2020

The Sterling Housing Authority will meet virtually on Wednesday, September 23rd at 5:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the Sterling Housing Authority's 41 Sholan Terrace offices. The public is invited to call in to the meeting via phone. To do so, call the conference line at **1-866-899-4679** and enter the **Access Code 591-679-709** followed by the # sign. The meeting will start promptly at 6:30 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes of August 19, 2020
 - c. Opportunity for Public Comments
2. **Executive Director Report**
 - a. COVID-19 Update
 - b. Management Agreements
3. **Financials**

Approval of Financial Report for August 2020
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business**: Landscaping, hot water tanks and any other items to be discussed
6. **New Business**
 - a. Resolution 202015 – Approval of Unrecoverable Debt Write-Offs
 - b. Resolution 202016 – Approval to Adopt Revised Tenant Personal Property Policy
 - c. Resolution 202017 – Approval of Annual Plan for Submittal to DHCD
7. **Other Correspondence**

DHCD Public Housing Notice 2020-29
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for October 21, 2020