



## Sterling Housing Authority

C/O Leominster Housing Authority, Managing Agent  
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Town Clerk Received:

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JUN 11 2020

TOWN OF STERLING  
TOWN CLERK

### NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 6/11/2020

The Sterling Housing Authority will meet virtually on Wednesday, June 17<sup>th</sup> at 5:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the Sterling Housing Authority's 41 Sholan Terrace offices. The public is invited to call in to the meeting via phone. To do so, call the conference line at **1+866 899 4679** and enter the **Access Code 188-184-749** followed by the # sign. The meeting will start promptly at 6:30 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

### ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
  - a. Roll Call
  - b. Approval of Regular Minutes of May 21, 2020
2. **Executive Director Report**
  - a. COVID-19 Update
  - b. Director of Finance Hired – will begin work June 29, 2020
  - c. Remote PMR Results for 2019
  - d. Virtual MassNAHRO Conference
  - e. Board Member Certification Webinar
3. **Financials**
  - a. Approval of Financial Report for May 31, 2020
4. **Administration**
  - a. Modernization/Work Order Report
  - b. State-Aided Housing Report
5. **Unfinished Business**
  - a. Roof Replacement (Fish #282033) – Bid Results (pre-approved at the April Meeting)
  - b. Apartment Rehab Process for Vacant Units
6. **New Business**
  - a. Resolution 202008 – Contract Award for Building Trim Painting
7. **Other Correspondence**
  - a. DHCD Public Housing Notice 2020-22 Quarterly Operating Statement for Local H.A.s
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for July 15, 2020