



Sterling Housing Authority

C/O Leominster Housing Authority, Managing Agent
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TOWN OF STERLING
TOWN CLERK

NOTICE OF REGULAR MEETING

Submitted by: Benjamin Gold, Executive Director 4/14/2020

The Sterling Housing Authority will meet virtually on Wednesday, April 22nd at 5:30 pm. Due to social distancing guidelines related to the COVID-19 state of emergency, this meeting will be held remotely, not at the Sterling Housing Authority's 41 Sholan Terrace offices. The public is invited to view and/or listen to the meeting via phone, computer, laptop or tablet. To do so, download the "GoToMeeting" in any App store or at www.gotomeeting.com. If you are using the App, enter the meeting Access Code **848-535-749** and click the JOIN button. If you are using the website, click on the "JOIN" link in the upper right-hand corner, enter the meeting Access Code **848-535-749** and click the JOIN button or use the link <https://gotomeeting.com/join/848535749>. You may also join by call the conference line at **1+877-309-2073** and entering the Access Code **848-535-749** followed by the # sign. The meeting will start promptly at 5:30 pm. The Board Chair will conduct the meeting and all discussion will be strictly limited to matters on the agenda. Participants will be instructed on the appropriate time and manner for public comment during the meeting.

ITEMS TO BE DISCUSSED

1. **Meeting Called to Order**
 - a. Roll Call
 - b. Approval of Regular Minutes of February 19, 2020
2. **Executive Director Report**
 - a. COVID-19 Update
 - b. MassNAHRO Annual Conference Postponed until September 13-16 due to COVID-19
3. **Financials**
 - a. Approval of Financial Report for March 31, 2020
4. **Administration**
 - a. Modernization/Work Order Report
 - b. State-Aided Housing Report
5. **Unfinished Business**
 - a. Defibrillator for Community Room Update
 - b. Painting and Replacement of Corner Posts, Request Bid Information
 - c. Stove Fire-Stop Installation in all Sholan Terrace Units
6. **New Business**
 - a. Resolution 202003 – Approval of DHCD CFA Amendment #9
 - b. Resolution 202004 – Approval of Commonwealth of Massachusetts Subsidy Agreement
 - c. Resolution 202005 – Approval of Accounting Services Contract
 - d. Resolution 202006 – Approval of Quarterly Uncollectable Debt Write-Offs
7. **Other Correspondence**
 - a. DHCD Public Housing Notices – PHN 2020-05 through PHN 2020-16
8. **Resident Participation** – None Requested
9. **Motion to Adjourn** – Next meeting scheduled for May 20, 2020