

**MEETING DATE:** January 11, 2018

**TIME:** 5:30 pm

If applicable, please fill in Executive Session START TIME: \_\_\_\_\_ END TIME: \_\_\_\_\_ Re-open to Public? If  
yes ☐ state approximate time: \_\_\_\_\_

Subject of Executive Session: \_\_\_\_\_

Sterling Council on Aging

**NAME of BOARD/COMMITTEE**

Sterling Senior Center Meeting Rm. 36 Muddy Pond Rd, Sterling, MA

**LOCATION**

**ROOM**

TOWN CLERK OFFICE USE

ONLY RECEIVED

JAN 08 2018

TOWN OF STERLING  
TOWN CLERK

**Name:** Liz Pape, Chair, Council on Aging

**DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING**

### AGENDA

1. Open Meeting
2. Roll Call
3. Review/Approve Meeting Minutes of December 7, 2017; Treasurer's, Volunteer Coordinator's and Director's reports
4. Building Committee Update
5. Public Session
6. Committee Reports
  - a. Arts Committee
  - b. Evening Dinner Committee
  - c. Marketing/Communications Committee
  - d. Program Committee
7. Director's Update
  - a. Upcoming events
  - b. CY2018 Goals and Measures – review and vote
  - c. Review of Finance Committee budget presentation
  - d. FY2019 Budget review and vote
8. Unfinished Business:
  - a. Holiday Party feedback
9. New Business
  - a. Review of job descriptions
10. Future Topics
11. Next Meeting: February 8, 2018
12. Adjournment:

All meetings are open to the public