

MEETING DATE: October 11, 2018

TIME: 5:30pm

If Applicable please fill in Executive Session START TIME: state approx time:

END TIME:

Re-open to Public? If yes

SUBJECT of Executive Session: _____

BOARD OF HEALTH
NAME of BOARD/COMMITTEE

Town Clerk Office
Use Only

Butterick Municipal Building, One Park Street, Sterling, MA **Basement meeting Room**
LOCATION ROOM

Name: David Favreau
DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

5:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes:
2. Correspondence:
3. Health Agent Report:
4. Signatures Required: 104 Tuttle Road replace septic tank
5. Other Items:

5:45: Public Session

6:00: Appointments and Agenda Items:

6. 130 Chace Hill Road multifamily dwelling variance request: Sterling Subsurface Sewage disposal Regulations Section IV (a) to reduce the required leaching bed square footage from 1000 sq. ft. with 12" of stone beneath the pipes, to 550 sq. ft. proposed leaching area with no stone utilized. A Presby design is proposed.
7. Discuss: 287 Redemption Rock Trail building permit request.
8. Allen: discuss timelines for annual reports.
9. Allen: discuss West Nile Virus and EEE reports.
10. Review of future agenda Items and meeting date. November 8, 2018

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)