

MEETING DATE: March 26, 2019

TIME: 5:30pm

If Applicable please fill in Executive Session START TIME: _____ END TIME: _____ Re-open to Public? If yes state approx time:
SUBJECT of Executive Session: _____

BOARD OF HEALTH
NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA **Basement meeting Room**
LOCATION **ROOM**

Town Clerk Office
Use Only

Name: David Favreau

DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

5:30: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: March 14, 2019
2. Correspondence:
3. Health Agent Report:
 - o
4. Signatures Required:
5. Other Items:
 - o

5:45: Public Session

6:00: Appointments and Agenda Items:

6. Discuss concerns of Open Meeting Law.
7. 18 Lake Shore Drive variance request: Section IV. a. A variance to allow a leach bed to be 234 square feet without stone where 1,000 square feet is required using 12" of stone below the pipe required. 310 cmr 15.405 (1)(g) reduction of system location setbacks to a private well @ 18 Lake Shore Drive, to allow a sixty-five (69) foot setback to the soil absorption field where 100 feet is required per 15.211. 310 cmr 15.405 (1)(g) reduction of system location setbacks to a private well @ 16 Lake Shore Drive, to allow a sixty-five (60) foot setback to the soil absorption field where 100 feet is required per 15.211. 310 cmr 15.405 (1)(a) Reduction of system location setbacks to system location setbacks to property lines to allow a five (5) foot setback to the soil absorption field where 10 feet is required per 15.211.
- 8.
9. Review of future agenda Items and meeting date.

Adjourned

Note: all times are approximate and subject to change.

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)