

MEETING DATE: February 15, 2024

TIME: 6:00pm

If Applicable please fill in Executive Session START TIME: _____
state approx time:

END TIME: _____

Re-open to Public? If yes

SUBJECT of Executive Session: _____

Town Clerk Office
Use Only

BOARD OF HEALTH
NAME of BOARD/COMMITTEE

Butterick Municipal Building, One Park Street, Sterling, MA Room 205
LOCATION ROOM

Name: David Favreau
DESIGNATED AUTHORITY OF BOARD/COMMITTEE CALLING THE MEETING

AGENDA

6:00: Meeting to order. Roll Call

General Business Updates....including but not limited to the following:

1. Approve any available minutes: January 18, 2024
2. Health Agent Report: Rabies Clinic 03/30/2024 VCA Clinton Road
3. Signatures Required: None
4. DPH – Interagency Updates
5. Other Items:

6:10: Appointments and Agenda Items:

6. Attorney General - Open Meeting Law determination.
7. Discuss FY 25 BOH Budget.
8. Health Agent Evaluation.
9. Public Session.

Review of future agenda Items and meeting date.

Adjourn

Agenda Template

1. **Chairman** calls the meeting to order
2. **Roll Call** (record names of members in attendance or absent)
3. **Other Attendees** (Chairman should recognize other additional officials present & list names)
4. **Review/Approve/Vote on Past Meeting Minutes** (note who voted, note who abstained)
5. **Reports**
6. **Appointments**
7. **Public Session** (sign-in-sheet)-Chairman must recognize public before speaking & no action or discussion of issues may be entertained at this time-issues may be rescheduled to a future agenda if action needed or requested.
8. **New Business** (newsletter, pamphlets, meeting forms & procedures)
9. **Unforeseen Issues** (no action to be taken on these items unless emergency in nature)
10. **Announcement/Correspondence** (includes letters, e-mails, phone calls received/sent)
11. **Next Posted Meeting Date** (unless otherwise notified)
12. **Adjournment** (Chairman must entertain a motion to close meeting)