

Sterling Senior Center Building Committee

Butterick Municipal Building - COA Room

October 3, 2014 - 12:30 PM

Minutes

Committee Present: Chair Maureen Cranson, Vice-Chair Michael Padula, Kevin Beaupre, Robert Bloom, Richard Maki, Weymouth Whitney. **Absent:** Ronald Cote. **Others Present:** OPM Peter Kozcera, Selectman John Kilcoyne, Town Administrator Jeffrey Ritter. **Guests:** John MacMillan, My-Ron Hatchett, Paul Babin, Jr. from the firm of Reinhardt Associates.

Opening Meeting: Ms. Cranson opened the meeting at 12:45 PM.

Preliminary Discussion: Committee members volunteered to ask specific questions of the designer candidate identical to those asked of previous candidates.

Mr. Beaupre, seconded by Mr. Bloom, made a motion to rank all four finalists. VOTE: YEA = 6, NAY = 0, ABS = 0. Prior to today's interview a consensus of those in attendance was:

Rank #1	Turowski 2
Rank #2	Catlin/Petrovick Associates
Rank #3	Dietz & Co.

Interview: Principals and representatives of Reinhardt Associates John MacMillan, My-Ron Hatchett and Paul Babin, Jr. were interviewed using the same 17 question format as on Thursday evening and allowing for follow up questions.

Following the Interview/Discussions: Summarizing the general group consensus, including Reinhardt Associates, yielded two firms that had a high degree of support within the Committee. They were Turowski 2 and Reinhardt Associates. Reference checks will be conducted as follows:

Turowski 2 will be vetted by Mr. Bloom and Mr. Maki
Reinhardt Associates will be vetted by Ms. Cranson and Mr. Cote

Next Steps: Perform the reference checks and share results with full Committee at the next meeting. Review all paperwork on all four finalists and be prepared to discuss and vote on a final ranking of designer candidates on Thursday, October 9, 2014. Building Committee meeting at 6:30 PM in the Senior Center on October 9, 2014.

Adjournment: A successful motion to adjourn was offered by Mr. Whitney and seconded by Mr. Bloom at 2:43 PM.

Respectfully submitted,

Richard H. Maki

Richard H. Maki, Clerk