

# **Sterling Senior Center Design and Building Committee**

Butterick Municipal Building - COA Room

March 13, 2014 - 6:30 PM

## **MINUTES**

**Present:** Maureen Cranson, Ronald Cote, Richard Maki, Judy Reynolds (A=6:36)(L=8:49), Peter Watson, Weymouth Whitney. Kevin Beaupre, Robert Bloom, Karen Phillips. **Absent:** Jack Chandler.

**Open Meeting:** Co-Chairman Cranson opened the meeting at 6:33 PM.

**Approval of Minutes:** The minutes of 2-26-14 were approved as written following a motion by Mr. Whitney and second by Mr. Watson. VOTE: YEA 4, NAY =0, ABS = 1.

**Update on Planning Board Meeting:** Mr. Maki informed the Committee that three members (Mr. Chandler, Mr. Cote and Mr. Maki) had attended the PB meeting of 3-12-14. The Committee was represented by Mr. Mark Piermarini of Whitman and Bingham Engineering. Following a period of discussion, which primarily concerned signage and the purpose of the driveway onto Boutelle Road, the PB voted 3:1 to approve the senior center site plan with an order of conditions to follow at their next meeting in March.

**ATM Warrant Article:** ATM language and precise numbers are due to Mr. Ritter soon. Ms. Phillips and Ms. Cranson will complete work on them on next Monday. The numbers are also needed for the public meeting on March 27, 2014. The Committee wants to request support of the project by the Board of Selectmen and Finance Committee prior to finalizing the Warrant language.

**Update on Basement Cost Research:** Ms. Reynolds was unable to secure assistance from her cellar construction contacts, so the Committee will use the estimate of \$200 SF that was previously suggested by Mr. Cote.

**Discuss ATM and Public PowerPoint Presentation:** The Committee discussed and amended the draft presentation prepared by Ms. Cranson and Mr. Maki. The most significant discussion related to a slide describing construction costs. Changes will be incorporated into a new slide prepared by Cranson and Maki. A second issue concerned the cost of an emergency generator and Mr. Beaupre and Mr. Maki will seek out professional sources to determine additional cost of the wiring and transfer system beyond the basic life safety system included in the construction project. Mr. Beaupre wanted to know the tax impact of the projected annual operating cost of \$38,000.

**Next Steps:** Cranson and Maki will refine the PowerPoint presentation and distribute it to Committee members. Beaupre and Maki will investigate expenses associated with providing an emergency generator to the facility. The next meeting of the Committee will be on March 24, 2014 at 6:30PM in the COA Room.

**Adjournment:** The Committee adjourned at 8:56 PM following a motion by Mr. Watson and second by Mr. Cote. VOTE: YEA = 5, NAY = 0, ABS = 0.

Respectfully submitted,

**Richard H. Maki**

Richard H. Maki, Clerk