

# **Sterling Senior Center Design and Building Committee**

Butterick Municipal Building - COA Room

October 30, 2013 - 6:30 PM

## **MINUTES**

**Present:** Jack Chandler, Maureen Cranson, Ron Cote, Kevin Beaupre, Robert Bloom, Richard Maki, Judy Reynolds (A=7:09), Peter Watson, Weymouth Whitney. **Absent:** Karen Phillips.

**Open Meeting:** Co-Chairman Cranson opened the meeting at 6:33 PM.

**Minutes:** The minutes of October 16, 2013 were approved as written following a motion by Mr. Chandler and second by Mr. Whitney. Vote: YEA = 5, NAY = 0, ABS = 1.

**Review of Documents for FinCom Members:** The Building Committee devoted the balance of an hour to discussing numerous documents that would be included in the packet of information to be shared with new Finance Committee members and others attending the meeting on November 7, 2013.

Major attention was given to updating the so-called "Hi-Low" construction budget originally prepared by OPM Frank Kennedy and dated March 5, 2013. Among the cost adjustments included was Mr. Kennedy's recommendation that the Committee increase the construction estimate by \$175,000. The increase reflects recent statewide construction data and brings this project cost to \$300 per square foot.

The information packets will be finalized this weekend and Ms. Cranson will deliver copies to FinCom members and Selectman Cutler early in the week of November 4<sup>th</sup>.

**Next Meeting:** The Committee will meet with new FinCom members and others on November 7, 2013 in the COA room at 6:30 PM.

**Adjournment:** The Committee adjourned at 7:47 PM following a motion by Mr. Chandler and second by Mr. Cote. Vote: YEA = 7, NAY = 0, ABS = 0.

Respectfully submitted,

**Richard H. Maki**

Richard H. Maki, Clerk