

Sterling Senior Center Design and Building Committee

Butterick Municipal Building – COA Room

January 24, 2013 6:30 pm

MINUTES

Present: Jack Chandler, Maureen Cranson, Ronald Cote, Richard Maki, Weymouth Whitney, and Peter Watson. Ex. Officio: Karen Phillips. DPM representative Tim Singleton. Invited Guests: Gregory Aubin, Kevin Beaupre, Patrick Fox, and James Simpson.

Opening Meeting: The meeting was opened at 6:30 pm by co-chairman Cranson.

Minutes: The minutes of January 17, 2013 were approved as written following a motion by Chandler and a second by Whitney. Vote: YEA = 6, NAY = 0, ABS = 0.

Review of Action Items with DPM, Inc.: Thirteen of the actions shared with DPM were identified and progress to date was reported. Major items included:

- The Committee is still awaiting DPM contract review by the Town attorney
- Information on fundraising for use by Friends of the Sterling Seniors
- Singleton discussed pre-program information
- Some concern remains on designating building as a shelter
- Kennedy has received information promised to him at previous meeting
- Suggested centers to visit including Erving, MA/other centers
- Future meeting (1-30-13) with FinCom members

Discussion of Westminster senior center plans to using Montachusett Regional Vocation School students to construct major portions of their proposed senior center.

Discussion with Mr. Simpson and others: Simpson, a local contractor representing a view held by some members of the Site Committee, suggested a 6,500* sq. ft. building at an approximate cost of \$1.5 million. Committee members asked questions about energy sources, use of heat pumps, propane, and insulation found in steel buildings, how the Site Committee was organized and their results reported. Fundraising in Hubbardston, as reported in the newspaper, was mentioned as well as the results of professional fundraisers in Holyoke (cost \$36,000, raised ~\$500,000). Phillips shared that our building size was developed from zero, based upon functionality/program offerings. Invited guests left at 7:50 pm.

Discussion of building, space requirements, and septic measurements continued with Singleton present. Arranging a specific function room (possibly arts & crafts) within the larger dining/ meeting/exercise area was investigated further. Committee members were asked to send Maureen their thoughts on room space/function and she would forward the ideas to Singleton.

Adjournment: The Committee adjourned at 8:25 pm following a successful motion by Chandler and a second by Whitney.

Respectfully submitted by
Richard H. Maki
Richard H. Maki, Clerk

* Amended/Reapproved: See minutes of 2-13-2013

