

Sterling Senior Center Design and Building Committee

Butterick Municipal Building – COA Room

December 12, 2012 6:30 pm

MINUTES

Present: Maureen Cranson, Jack Chandler, Ronald Cote, Richard Maki, Weymouth Whitney. **Absent:** Carl Strate, Peter Watson, Terri Ackerman, Karen Phillips. **Guest:** Sharon Bloom.

Opening Meeting: Co-Chairman Cranson opened the meeting at 6:31 pm.

Minutes: The minutes of November 29, 2012 were approved as written. Motion by Whitney and second by Cote. YEA = 5, NAY = 0, ABS = 0. The approval of minutes from December 5, 2012 were postponed to a future meeting to give members an opportunity to review them. Motion to postpone by Chandler and seconded by Whitney. YEA = 5, NAY = 0.

Report on OPM search process: Chandler reported that the subcommittee composed of Cote, Maki, Whitney and himself had reviewed all six of the applicants for the position of OPM. The applicants were scored by each committee member and the results entered into a ranking matrix. Three top candidates were identified and were sent emails congratulating them on their selection and requesting them to participate in 45 minute interviews on December 19, 2012 beginning at 6:00 pm. The goal is to have an OPM selected during January, 2013.

Review of Selectmen's Meeting: Cranson described the *PowerPoint* presentation by COA Chairwoman Barbara Foster and herself that focused upon the recommendations of the Site Committee. There was spirited public comment about the suggested building size with numbers ranging from 5,000 sf to 6,500 sf. The BOS did not vote on a figure, but wanted to put the matter to rest in the near future. The Building Committee will use the OPM interviews to seek some closure on the practicality of constructing the largest possible structure with limited funds and secure some architectural assistance.

Open Discussion: Whitney indicated his willingness to explore construction using modular techniques and will report back to the Committee in the future. Maki distributed copies of a proposed floor plan for 7,500 sf for the Committee to review.

Next Meeting: Interviews with OPM candidates on December 19, 2012 beginning at 6:00 pm. The Committee will meet at 5:30 pm in the COA room. Cranson announced that all boards are invited to a holiday celebration at the Butterick Building on December 21, 2012 from 9 to 11:00 am.

Adjournment: The Committee adjourned at 8:01 pm following a unanimous motion by Cote and seconded by Whitney.

Respectfully submitted by,

Richard H. Maki

Richard H. Maki, Clerk

