

Sterling Senior Center Design and Building Committee

Butterick Municipal Building

May 3, 2012 3:30 pm

Minutes

Present: Jack Chandler, Maureen Cranson, Richard Maki, Peter Watson and Weymouth Whitney. Ex. Officio: Terri Ackerman (3:34 pm) and Karen Phillips.

Absent: None

Opening Meeting by Co-Chairman Cranson at 3:30 pm.

Approval of Minutes of April 26, 2012, as corrected, following a motion by Watson and a second by Cranson. Vote: YEA = 4, NAY = 0, ABS = 1 (Chandler absent on 4/26/12).

Discuss Room/Building Size: The Committee reviewed calculations submitted by several members and thereby reached a consensus on the total building footprint. The total room usage was tentatively identified as between 7,000 and 7,500 sq. ft. with the largest assembly room calculated at ~ 2,500 sq. ft.

Discuss ATM Presentation: The Committee reviewed the *Powerpoint* presentation prepared by Phillips and made minor revisions and deletions to better suit the five-minute format requested of the Town Moderator. Phillips and Maki will prepare a paper version of the slides for the benefit of the ATM voters. Arrangements will be made for a laptop, projector and media for the ATM.

Confirm Details of May 7, 2012 "Neighborhood" Meeting: Maki will arrange to have the room unlocked and available for the meeting.

Next Meeting: The Committee will meet at the "Neighborhood" meeting on May 7, 2012 and be present on May 14, 2012 at the ATM.

Adjournment: Following a motion by Whitney and seconded by Chandler, the Committee voted to adjourn at 4:33 pm. YEA = 5, NAY = 0, ABS = 0.

Submitted by
Richard H. Maki, Clerk