

TOWN OF STERLING
BOARD OF SELECTMEN
June 1, 2015

MEETING:	Chairman Cutler called the meeting to order at 7:02. Roll Call: Vice Chairman Kilcoyne – Present. Chairman Cutler - Present. Selectwoman Cranson - present
Minutes	<p>Selectman Kilcoyne moved to approve the public minutes of May 20, 2015. Selectwoman Cranson 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p> <p>Selectman Kilcoyne moved to approve the Executive minutes of May 20, 2015. Not to be released until the matter is concluded. Selectwoman Cranson 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p> <p>Selectman Kilcoyne moved to approve the Executive minutes of May 13, 2015. Not to be released until the matter is concluded. Selectwoman Cranson 2nd. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p>
Personnel Board Duties	The members of the Personnel Board attended the meeting. Present were Wheymoth Whitney, Bruce Baker, Jed Lindholm, Karen Gaylord and David Shapiro. Mr. Lindholm requested that, in light of the fact that the Town will now operate without a Human Resource Director, the duties of the Human Resource Director will formally be delegated/assigned to current staff members/departments. The Personnel Board and Selectmen agree that obtainable goals for the Personnel Board will be established. One of those goals will be to complete the handbook, prior to the Special Town Meeting in October. Also, in order to have those changes ready for the STM, the Town administrator will assist in making changes to the current bylaw, to reflect the changes in duty assignments.
38 Clinton Road	<p>Previously, Mr. Paul Belair of 34 Clinton Road had brought his concerns, regarding the earth removal at 38 Clinton Road. Attorney Brian Foley was present at the meeting on behalf of TCF Holding LLC and LCM Realty Trust, whom are the record title holders to the property located at 38 Clinton Road, in Sterling. Chairman Cutler announced immediately that the Select Board would not be taking a vote or making the decision on whether action will be taken, regarding Mr. Belair's complaint. He explained that this issue lies within the jurisdiction of the Earth Removal Board. Past and present members of the Earth Removal Board were present. Current members: Russ Philpot, Ken Williams, Robert Cutler. Former members: Barbara Roberti and Scott Michalak.</p> <p>Attorney Foley gave a brief over view of the project and explained the progress being made on the project. Attorney Foley stated that, to date, the holders of the property had not been notified of any violations and he maintains that the project does not require variances on 4 of the 5 lots, as they conform to the zoning. He also stated that they have 1 official testing completed, by the Board of Health, on the non-conforming Lot #5.</p> <p>Mr. Michalak reported that the earth removal permit was granted, contingent upon the approval of the Board of Health and the Planning Board. Mr. Belair stated that it is his firm belief that since the title holders have not gotten approval by the Board of Health on the lots that are being impacted by the current removal of earth, they are in violation of the Earth Removal Permit.</p> <p>The Earth Removal Board will meet to determine if any course of action will be taken on this issue.</p>
Ice Cream Truck Permit	The Board has received a request to license an ice cream truck. The permit would allow the owner to sell throughout the Commonwealth. However, it is the intent of the ice cream truck owner to sell alcohol infused ice cream. The Town Administrator and Assistant Town Administrator both contacted the ABCC in Boston, regarding this matter and the Alcohol Board stated that there is currently no license available for this operation, as described. The Chief of Police has voiced his concern. After discussion, VOTE: Selectwoman Cranson moved that the request for the ice cream truck be denied.

Selectmen's Meeting Minutes

June 1, 2015

	<p>Selectman Kilcoyne 2nd. Chairman Cutler – Aye. Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Motion Carried.</p>
1835 Town Hall Appointment	<p>After discussion, VOTE: Selectman Kilcoyne moved to appoint Robert Barwise to the 1835 Town Hall Committee. Selectwoman Cranson 2nd. Chairman Cutler – Aye. Selectman Kilcoyne – Aye. Selectwoman Cranson – Aye. Motion Carried. This position will be considered for re-appointment at the beginning of the next fiscal year.</p>
1 day Alcohol License	<p>After discussion, VOTE: Selectwoman Cranson moved to approve the request for a one day license for the 8-point sportsmen's club. Chairman Cutler 2nd. Chairman Cutler – Aye. Selectwoman Cranson – Aye. Selectman Kilcoyne – Abstained. Motion Carried.</p>
Appointment Inquiry letters	<p>After discussion the consensus of the Board was to approve the proposed re-appointment inquiry letter with the addition of a line at the bottom of the letter that would encourage volunteers to comment if they so choose.</p>
	<p>Selectman Kilcoyne reported that last week he, Selectwoman Cranson and the Town Administrator attended and Economic Development at the Clinton Town Hall. Economic Housing Developer, Jay Ash, Governor Charles Baker, presentation regarding stimulation economic development within the Central Massachusetts region. Governor Baker and Harold Naughton toured the loop on Rte 62 through local communities in order to identify areas that held promise for future development. The board is hopeful that Mr. Ash's team will be available to the local towns to assist in economic development in the future.</p>
TA Report	<p>The RFP for IT and Tax administration has gone out and responses are starting to be submitted.</p> <p>The stairs in the Butterick building were painted over the Memorial Day weekend.</p>
	<p>The Town Administrator attended a meeting regarding the establishment of a Veteran's District. Mr. Bailey, the Veterans Agent is in the process of submitting a plan for that action, to the State.</p>
Public Session	<p>Amrith Kumar addressed the Board and requested that the Board consider his ideas for enhancing the Town Meeting Process at a future meeting. He also asked to be forwarded information on candidates for joint appointments and to set the date for the Special Town Meeting.</p>
Executive Session Contract Agreement	<p>At 9:00 pm Chairman Cutler made a motion to enter into Executive Session, pursuant to MGL 30A Section 21(a) reason 2 - To conduct strategy sessions in preparation for negotiations with nonunion personnel or to conduct collective bargaining sessions or contract negotiations with nonunion personnel; Contract – Mike Szlosek and the Board will reconvene in public session at the end of the executive session only to adjourn. Selectman Kilcoyne 2nd. Roll Call Vote. Selectman Kilcoyne – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried. The Board convened in Executive session.</p>
Adjourn	<p>At 9:30 the Board re-convened in public session. At 9:30 Chairman Cutler made a motion to adjourn. Selectwoman Cranson 2nd. Selectman Kilcoyne - Aye – Aye. Chairman Cutler - Aye. Selectwoman Cranson – Aye. Motion Carried.</p>

materials list: minutes, earth removal materials, ice cream truck application, volunteer application, 1 day alcohol application