

TOWN OF STERLING
Select Board
August 16, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Smith – Present. Select member Newman – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
Minutes	<p>Select member Newman moved to approve the July 19, 2023 minutes. Select Member Smith – 2nd. Select member Newman – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Public Hearings	<p>At 6:32, Select member Newman moved to open the Public Hearings. Select member Smith – 2nd. Chair Cranson – Aye. Select member Newman – Aye. Select member Smith – Aye. Motion Carried.</p>
61A Release 27 Chamberlain Road	<p>The Planning Board, Conservation Commission and Board of Assessors have voted to approve the release of 27 Chamberlain Road, (formerly Lot 4 Maple Street) from 61A and not to pursue the purchase of the property. Select Board member Newman moved to approve the release of Lot 4, 27 Chamberlain Road, (Deed Ref. Book 971, Page 119 – 2.33 acres). Select member Smith - 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
61A Release 188 Justice Hill Road	<p>The Planning Board, Conservation Commission and Board of Assessors have voted to approve the release of Lot 9 on Justice Hill Road (188 Justice Hill Road) from 61A and not to pursue the purchase of the property. Select Board member Newman moved to approve the release of Lot 9, 188 Justice Hill Road, (Deed Ref. Book 6059, Page 338 – Assessor’s map 18, Parcel 4.05+ acres). Select member Smith - 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
Fair Agreements	<p>At 6:35 Select member Smith moved to close the public hearings. Select member Newman 2nd. Chair Cranson – Aye. Select member Newman – Aye. Select member Smith – Aye. Motion Carried.</p> <p>After discussion, select member Newman moved to sign the agreement with Gail Ferreira and James Simpson to use the airport site for the 2023 Fair, to be held on September 8-10. Select member Smith 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p> <p>After discussion, select member Newman moved to sign off on the presented fair agreements Select member Smith 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried. These agreements included the agreement to use the airport as well as hold harmless for equipment usage between the town and (1) James E. Simpson Excavating Co., Inc and Central Massachusetts Equipment Corp., (2) Ground Control, and (3) Mercurio and Sons Construction. This also included the agreement which holds the Town of Sterling harmless, regarding the operation of HTX Helicopters at the 2023 Fair. Select member Smith 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
Reappoint to Cultural Council	<p>After discussion, select member Newman moved to reappoint Patricia Ward to the Cultural Council. Select member Smith 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried. Her term will expire on August 16, 2026.</p>
Approve Tour de Sterling	<p>Select member Newman moved to approve the Tour de Sterling race event for October 21st contingent upon receiving the required insurance. Select member Smith 2nd. Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>

Approve Cannabis
Commission
letter

After discussion, select member Smith moved to approve a letter to the Cannabis Control Commission. This letter urges the Commission to revise regulations in order to protect existing host agreements. Select member Newman 2nd. Select member Smith – Aye. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.

TA Report

Town Administrator Update

- Earmarks for Sterling in House and Senate
 - \$50,000 Beach
 - \$25,000 Wayfinding Signage
- ADA and Small/Rural town grant funds received from previous FY
- School Flooring – complete
- School Security – working with district on quotes
- MT will work on Memorial wall @ Peg's Pond. Tables/Benches ordered
- Window Cleaners - completed 8/4
- COA Director position – 5 applicants
- Assistant Collector - posted. Closes 9/5
- Zip Trip Fox 25 – Memorial Park 8/18 6-10am
- MART Advisory Board representative
- Forward Grant, Community Compact Grant, ADA Grant. The Town Clerk will send in a grant application for archival purposes. The Board agreed to support her effort.

Project updates:

1. Library Lift/Elevator – Otis for elevator modernization
2. School Security – Working with District
3. Storage Building – Exploring options
4. Town Beach – Final design. Priorities
5. 1835 Building Septic – Will need bid documents. Documents sent to owners
6. 1835 – Suspended ceiling downstairs, window treatments 1st floor
7. 62/140 engineering – Green International – rotary design
8. Maple Street sidewalks – Bid opening 8/23
9. Downtown revitalization –
 - a. Design of sidewalks, road crossings, parking, water main, storm water

ARPA Project	Approved	Spent/status
Light Department Broadband	352,000	352,000
CLA ARPA Consulting	1,325.63	1,325.63
Building Commissioner Vehicle	30,000	28,202
Water Main Replacement	74,750	8,350
Library Elevator	200,000	47,089.20
Houghton Playground	120,000	Returned to ARPA – State \$
Route 140 & 62 Design	250,000	78,934.68
COVID-19 Supplies	4,435	4,435
Comcast – Utilities	153,068	0
DPW Cold Storage	212,000	0
Total	\$1,397,578.63	\$640,336.51
2,443,264 total to Sterling	1,045,685.37	

Select Board Meeting Minutes
August 16, 2023

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| PSAs | | <ul style="list-style-type: none">• The Board is looking for a volunteer to attend MART meetings. Richard Maki has represented the Town for years but he wishes to step down.• The Friends of the Sterling Seniors will hold their classic car show on August 17th.• The Economic Development Committee has been instrumental, along with the Town Planner, Steve Wallace, in putting together a brochure featuring sterling’s Health & Wellness, Shopping, Services, Recreation, Agriculture, Lodging, Historical Resources, and Food & Dining. The brochure is now available in hard copy or on the website.• Volunteers are needed at the Senior Center.• A citizen requested that the stop sign on Laurelwood be replaced.• The public was reminded that speed limits on all roads are set by the State.• The Fox News Zip Trip will take place from 6:00am - 10:00am on Friday, August 18 at Memorial Park. |
| Adjourn | | |

At 7:14, Select member Newman moved to adjourn. Select member Smith – 2nd. Chairman Cranson – Aye. Select member Smith – Aye. Select member Newman - Aye. Motion Carried.

Materials: agenda, minutes, 61A docs., Fair agreements, race application, CCC letter