



TOWN OF STERLING

Select Board

July 19, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Newman – Present. Select member Smith – Present.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
Condolences	<p>Chair Cranson took the opportunity to send condolences to the families of Terry Murray and Everett Heller. Terry worked 37 years for the Town of Sterling and was presently the assistant collector in the treasurer’s office. Everett had served on the Town’s Finance and Capital Committees. They will both be missed dearly.</p>
Minutes	<p>Select member Newman moved to approve the minutes of June 19, 2023, as written. Chair Cranson 2nd. Select member Newman – Aye. Chair Cranson – Aye. Select member Smith – Abstained. Motion carried.</p>
Town Planner Update	<p>The Town Planner, Steven Wallace presented his update.</p> <div data-bbox="354 758 402 819"></div> <p>2023 7 19 Town Planner Proposed W</p> <p>The board is pleased with his progress and thanked him for his dedication and work ethic.</p>
EDC Appointment	<p>After discussion, select member Newman moved to appoint Brian Kindorf to the Economic Development Committee. Select member Smith 2nd. Chair Cranson – Aye. Select member Newman – Aye. Select member Smith – Aye. Motion carried.</p>
FY23 Transfers	<p>After discussion, select member Newman moved to approve of the transfers as submitted.</p> <div data-bbox="354 1117 402 1178"></div> <p>2023 FY End of Year Transfers.pdf</p> <p>Select member Smith 2nd. Select member Newman – Aye. Select member Smith – Aye. Chair Cranson – Aye Motion carried.</p>
Letter of support for SLCT	<p>The Sterling Lancaster Cable TV has requested that the Board sign a letter of support for Bills H.74 and S.34. Passage of these bills would modernize funding for community media programming. This funding will help local cable to continue to deliver local information and entertainment to the residents. After discussion, select member Newman moved to sign a letter of support and recommendation to the joint Committee on Advanced Information Technology, the Internet and Cybersecurity. Select member Smith 2nd. Select member Newman – Aye. Select member Smith – Aye. Chair Cranson – Aye. Motion carried.</p>
Appoint Election Workers	<p>The Town Clerk proposed that the following people be appointed as election workers; Bonnie Alfke, Paul Austin, Jessica Baer, Lisa Belmain, Blaine Bershad, Fred Borchelt, Jane Brunetta, Ann Marie Catalano, Connie Cleary, Joyce Cutler, Judy Doherty, Debbie Dupuis, Ashley Dupuis Zorn, John Farrell, Kevin Flannery, Laura Giard, Judith Glasier, Utahna Hallet, Carolyn Heimburg, Joseph King, Cheryl Koleshis, Roasanne Mapp, Heide Martin, Arlene McGuirk, Anita McKenney, Marina Meehan, AnnMarie Muckenstrom, Kirsten Newman, Robert Nickerson, Jr., and Beth Stephenson. After discussion, select member Newman moved to appoint the election workers as proposed by the Town Clerk. Select member Smith 2nd. Select member Newman – Aye. Select member Smith – Aye. Chair Cranson – Aye Motion carried.</p>

Town Administrator Update

TA Report

- ADA Grant – closed out
- ADA Grant FY2024 – Update Plan
- Potential earmarks for Sterling in House and Senate
- Downtown grant reimbursement submitted for work to date
- School Flooring – nearing completion
- School Security – working with district
- Finishing windows in basement, front of building after July 1
- Window cleaning for building – getting quotes

Project updates:

1. Library Lift/Elevator – Otis for elevator modernization
2. School Flooring – Chocksett complete. Houghton nearing completion
3. Storage Building – Exploring options
4. Peg's Pond – Benches/Picnic tables ordered
5. Town Beach – Final design. Priorities
6. 1835 Building Septic – Will need bid documents. Easements required.
7. 1835 – Suspended ceiling downstairs, window protection on stage
8. 62/140 engineering – Green International – rotary design
9. Maple Street sidewalks – Going to bid this summer
10. Downtown revitalization –
 - a. Design of sidewalks, road crossings, parking, water main, storm water

ARPA Project	Approved	Spent/status
Light Department Broadband	352,000	352,000
CLA ARPA Consulting	1,325.63	1,325.63
Building Commissioner Vehicle	30,000	28,202
Water Main Replacement	74,750	8,350
Library Elevator	200,000	47,089.20
Houghton Playground	120,000	Returned to ARPA – State \$
Route 140 & 62 Design	250,000	78,934.68
COVID-19 Supplies	4,435	4,435
Comcast – Utilities	153,068	0
DPW Cold Storage	212,000	0
Total	\$1,397,578.63	\$640,336.51
2,443,264 total to Sterling	1,045,685.37	

PSAs

- New Downtown signage will go up next week.
- Chair Cranson volunteered to be on the Senior Center Director search committee.
- August 10th is the car show at the Senior center
- Special thanks to Matt Marro, Bill Caldwell and Shari Gonsorcik for their work, in regard to the ADA improvements at the beach.

Adjourn

At 7:21 Select member Newman moved to adjourn the meeting. Select member Smith – 2nd. Chair Cranson – Aye. Select member Newman – Aye. Select member Smith – Aye. Motion carried.

Materials: agenda, minutes, TA report, volunteer application, letter of support, Town Planner update, Transfer sheet, Election appointment request list