

TOWN OF STERLING

Select Board

June 21, 2023

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Newman – Present. Select member Smith – Absent.</p> <p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
Minutes	<p>Select member Newman moved to approve the minutes of June 7, 2023, as written. Chair Cranson 2nd. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Newman moved to approve the executive minutes of June 7, 2023, as written, not to be released. Chair Cranson 2nd. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p>
Recreation Committee Term and membership	<p>Recreation Director, Shari Gonsorcik, requested that the Board consider reducing the term limit and number of required members for the Recreation Commission. The committee is often unable to hold a meeting due to a lack of quorum and the commitment of 5 years may deter new membership.</p> <p>After discussion, select member Newman moved to reduce the term limit for the Recreation Committee from 5 to 3 years and to reduce the required membership for the Recreation Committee from 7 to 5 members. Chair Cranson 2nd. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p>
Reappointments (list below)	<p>After discussion, select member Newman moved to reappoint the volunteers, as listed on the agenda. (see below) Chair Cranson 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
Energy Committee Appointments	<p>After discussion, select member Newman moved to appoint Matt Stelmach and Chuck Goss to the Energy Committee. Chair Cranson 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
Primrose Lane Order of Taking	<p>At the May 1, 2023 Annual Town Meeting, the townspeople voted, by majority as declared by the Moderator, to pass Article 30, (Primrose Lane Acceptance). Therefore, in accordance with the authority of the vote taken to accept Primrose Lane as a public way, select member Newman moved to authorize the order of taking for Primrose Lane. Chair Cranson 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
July 3 rd closure	<p>After discussion, select member Newman moved that town offices be closed Monday, July 3rd and that use of accrued vacation or personal time will be required by employees. Chair Cranson – 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.</p>
TA Report	<p style="text-align: center;">Town Administrator Update</p> <ul style="list-style-type: none">• Beach ADA grant bathroom – 6/30 deadline<ul style="list-style-type: none">○ Bathroom fixtures, concrete entrance pad○ Will look into non-slip floor paint and painting as last steps• \$50,000 earmark for beach in House• Potential \$25,000 earmark for wayfinding signage in Senate• Peg’s Pond major construction complete

- ADA Path, ADA picnic tables, benches, connected to COA
- SMLD new electric service to run pumps/fountain
- Finalizing paperwork and payment for Town Hall roofing
- Meeting for the school flooring project – early July
- Finishing windows in basement, front of building after July 1

Project updates:

1. Playground – Installed w/fence. Asphalt entry
2. Library Lift/Elevator – Otis for elevator modernization
3. School Flooring – Chocksett complete. Houghton this summer
4. Storage Building – Exploring options
5. Peg's Pond – Nearly complete
6. Town Beach – Final design and implementation
7. 1835 Building Septic – Will need bid documents. Easements required.
8. 1835 – Install acoustic tiles, suspended ceiling downstairs, window protection on stage
9. 62/140 engineering – Green International – rotary design
10. Maple Street sidewalks – ROW, Design underway. Work for this year.
11. Downtown revitalization – survey plans received – bury utilities will coordinate with Ryan and SMLD. Lights poles/fixtures ordered.
 - a. Design of sidewalks, road crossings, parking, etc.

ARPA Project	Approved	Spent/status
Light Department Broadband	352,000	352,000
CLA ARPA Consulting	1,325.63	1,325.63
Building Commissioner Vehicle	30,000	28,202
Water Main Replacement	74,750	8,350
Library Elevator	200,000	47,089.20
Houghton Playground	120,000	Returned to ARPA – State
Route 140 & 62 Design	250,000	78,934.68
COVID-19 Supplies	4,435	4,435
Comcast – Utilities	153,068	0
DPW Cold Storage	212,000	0
Total	\$1,397,578.63	\$640,336.51
2,443,264 total to Sterling	1,045,685.37	

On February 1, 2023 the Board voted unanimously to approve the disbursement of \$3050.00 of EDC funds to pay for the rendering of updates to the façade of the buildings that run from 7 – 27 Main Street. At that time, it was suggested that the renderings would be done by Structural HD. However, Structural HD has not delivered the renderings timely. Therefore, select member Newman moved to allow the EDC to use the \$3050.00 to employ Favermann Design to render the storefront design and renderings. Chair Cranson 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.

PSAs

- Town leaders and business owners met to consider short term solutions for the parking inconveniences in town. The meeting was cordial and fruitful. Additional parking solutions will be considered as the Town moves forward with future Town Center renovations.
- Beach –
 - Resident beach stickers will be available at the beach for homeowners.

- Renters will need to bring proof of residency to the recreation office for a sticker to be issued.
- If trash receptacles are full at the beach, please take your trash with you.
- Dogs are not allowed on the beach.
- Summer concerts will be held on Mondays and Wednesdays, starting on July 10th.
- Volunteers are needed for the Finance and Capital Committees.



2023 7 5 Mart
Connects.pdf

- A MART transportation program will begin on July 5th.
- The July 5th meeting of the Select Board will be cancelled unless an urgent matter presents itself.

Adjourn

At 7:00 Select member Newman moved to adjourn the meeting. Chair Cranson – 2nd. Chair Cranson – Aye. Select member Newman – Aye. Motion carried.

Materials: agenda, minutes, TA report, volunteer list, Primrose Lane Order of Taking

Reappointments

1835 Town Hall Committee - 2026

Carl Corrine

Christine McCarthy

ADA Coordinator - 2026

Matthew Marro

Agricultural Commission - 2026

David Grinkis

Robert Nickerson Jr.

Michael Pineo

Animal Control Advisory Com. - 2024

Elaine Armstrong Jill Mongeau Gaines

Anne Marie Catalano Theresa Sadler

Edith McNamara Frances Simonds

Cynthia Miller

Assist. Emergency Mgmt Director -2024

James Emerton

Alternate Building Inspector - 2024

James Salmon

Cable TV Advisory Board - 2026

Gregory Billings

Capital Budget Committee - 2026

Christina Lashua

Conservation Commission - 2026

Steven Pavlowich

Sue Valentine

Council on Aging - 2026

Nancy Castagna

Economic Development - 2026

Maureen Cranson

Rosanne Mapp

Emergency Management Director - 2025

David Hurlbut Jr.

Energy Committee - 2025

William Caldwell

Extension Services - 2024

Loret Schur

Finance Committee - 2026

Lynne Sheppard

Gas Inspector -2024

Robert Janda

Jeremy Pierce (ALTERNATE)

Hearing Officer - 2024

Bill Caldwell

Historical Commission - 2026

James French

Lindsey Van Gieson

Memorial Park - 2026

Shari Gonsorcik

Open Space Implementation Com. - 2026

Jeffrey Keay

Peder Pederson

Sue Valentine

Police Cell Monitor - 2024

Dawn Metcalf

Procurement Officer - 2024

Bill Caldwell

Public Weigher - 2026

Heidi Lindgren

Regional Emergency Planning Com. - 2024

James Emerton Donald Hamilton

David Favreau David Hurlbut Jr.

Sean Gaudette Peter MacDonald

Right-to-Know Coordinator - 2024

David Hurlbut Jr.

Sexual Harassment Officer - 2024

Sean Gaudette

Bill Caldwell

Town Forest Committee - 2026

James French

Michael Pineo

Wachusett Fund Committee – 2024

Sean Gaudette

David Hurlbut Jr.

Peter MacDonald