

TOWN OF STERLING

Select Board

April 27, 2022

	<p>Chair Cranson called the Select Board meeting to order at 6:30 pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – present. Town Administrator, Bill Caldwell and Kama Jayne present. Fred Aponte present remotely.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes for April 13, as written. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to approve the minutes for April 20, as written. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>
Draft Compensation study	<p>Aleksandra Stapczynski of Human Resources Services Inc. Addressed the board and presented a preliminary draft of the compensation study. It contained analysis and comparisons with consideration of internal and external equity, and a Min/Mid/Max structure. They also restructured some of the jobs and added grades where appropriate. The Board will consider the draft and make necessary changes. Job descriptions will be available by the end of April.</p>
Sign final Police Contract	<p>The Police contract will be signed at the next meeting.</p>
Approval of Construction Trailer permit – South Meadow	<p>After discussion, Select member Kilcoyne moved to approve the request for a construction trailer request on 81 Chase Hill Road for the South Meadow project for 90 days. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>
Approve request for Sterling Street Market	<p>After discussion, Select member Kilcoyne moved to approve the request to hold the Sterling Market in the Municipal Parking lot of the Butterick building on May 15, September 17 and September 24. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>
Appointment to Historical Commission	<p>Select member Kilcoyne moved to appoint Kim Toigo to the Historical Commission. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried. This is a 3 year term.</p>
Appoint Acting Police Chief	<p>Chief Gary Chamberland will retire after 18 years of service to the Town on Friday, April 30. Chief Chamberland has been grooming Sergeant Sean Gaudette to fill the position. Sergeant Gaudette has the support of the fellow officers as well. Therefore, Select member Kilcoyne moved to appoint Sergeant Sean Gaudette as Acting Chief, pending contract negotiations. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>
Beach use by Chocksett 8 <sup>th</sup> grade	<p>The Board received a request to use Sholan Park on June 13<sup>th</sup> (rain date June 14<sup>th</sup>) from 9:00 am – 2:30 for the 8<sup>th</sup> grade graduation from the Chocksett school. Select member Kilcoyne moved to allow the Chocksett 8<sup>th</sup> graders to hold their graduation festivities at Sholan Park on June 13<sup>th</sup>. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select Member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.</p>

## Select Board Meeting Minutes

April 27, 2022

### TA Report

- The Oil Tank out back will be removed on May 9-11. Everyone will have to park way out back by the generator.
- Tree donated in front of Town Hall donated by Bigelow Nursery
  - DPW planted
- Getting to know residents, committee members and staff
- Will hold Dept. Head meeting after ATM and ATE
- ATM – Monday 5/2 at the middle school 6:30pm
- Annual Town Election 5/9 at the school 12pm-7pm
- ARPA reporting for first round
  - CLA and Fred
- ARPA projects
  - SMLD Fiber
  - Lift/Elevator upgrade at Library
  - Playground equipment for school
    - Will investigate replacement/refurbishment
- Water Main break - Redstone Hill
- Ribbon cutting for Emma's - 5/6 @ 10:00am

### PSAs

The Board welcomes Bill Caldwell as the new Town Administrator

Town Wide Clean-up was a success. Special thanks go to;

- Rosanne Mapp for leading the Town Clean-up Day
- DPW picked up all of the bags of accumulated trash
- Pleasant View Dumpsters donated dumpsters
- Laura Richie collected an impressive amount of litter from the north bound section of Route 12

Mass DOT will revise the maintenance protocol for the rotary and median strip areas of Route 12, near Chocksett Road. The areas will be mowed more frequently to eradicate weeds which were inadvertently introduced when the area was originally seeded.

Arden Sonnenberg thanked the citizens for their support during her term as Selectman.

### Adjourn

At 7:27, Select member Kilcoyne moved to adjourn. Select member Sonnenberg – 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried.

Materials: agenda, Minutes, draft compensation, trailer permit, market request, Volunteer application, Gaudette resume, TA update