

TOWN OF STERLING
Select Board
January 5, 2022

	<p>Chair Cranson called the Select Board meeting to order at 6:32pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Participated Remotely. Select member Kilcoyne – Present. Also present were Co-Interim Administrators Fred Aponte (Remotely) and Kama Jayne.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes of Dec. 8, 2021, as written. Select Member Sonnenberg – 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Chair Cranson – Aye Motion carried.</p> <p>Select member Kilcoyne moved to approve the minutes of Dec. 15, 2021, as written. Select Member Sonnenberg – 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Chair Cranson – Aye Motion carried.</p>
Waiver of liability for Paul Anastasi	<p>The Board will investigate ways to employ Mr. Anastasi while eliminating the Town’s risk of liability. This topic will be revisited.</p>
MOU with regional recycling	<p>After discussion, Select member Kilcoyne moved to approve the 3 year MOU with Earthday for regional recycling, contingent upon verification that there are no major changes to the agreement since the previous agreement. Select member Sonnenberg – 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Chair Cranson – Aye. Motion carried. The Board was in agreement that the 2.5 % increase for each year was reasonable.</p>
Underground utilities	<p>The Town is currently attempting to move forward with the installation of the underground utilities. The Light Department wants to be certain that their initial plan for lighting will complement the final plans for the downtown area. Therefore, it is imperative to make decisions as to which architectural firm is best suited for this project. The Light Department and EDC are in favor of using Weston and Sampson since they have completed a significant amount of work on the project, which was updated in 2019. To use World Tech Engineers would mean redundancy of the work and would therefore add significant cost to the project.</p> <p>Fred Aponte will check to see if Weston and Sampson is on the State bid list. This topic will be revisited.</p>
ACO appointments	<p>Select member Kilcoyne moved to appoint Kelly Jones as Animal Control officer and Emma Massa as the Assistant Animal Control Officer. Select member Sonnenberg 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Chair Cranson – Aye. Motion carried.</p>
FY23 budget meeting	<p>The Board and the Finance Committee will meet with the school on February 16th to discuss the school budget. The alternate date will be March 2nd.</p>
ARPA funds for 1835 broad band	<p>Operations Manager/Accountant/Co-Town Administrator, Fred Aponte, informed the Board that the IT budget will absorb the cost of the fiber connections in the 1835. He had originally thought to use ARPA funds but has decided to meet with CliftonLarsonAllen LLP on Monday to better understand the requirements of this funding. He advised the Board that he may wish to use CLA assistance for guidance in the requirements for ARPA funding and that ARPA actually will cover the cost of that assistance.</p>
Covid Protocol	<p>The board discussed the protocol for Covid within the Municipal Buildings. Select member Kilcoyne moved to mandate masks in all municipal buildings for guests and for employees in all common areas.</p>

Select Board Meeting Minutes

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Select member Sonnenberg 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye.
Chair Cranson – Aye. Motion carried.

It is also recommended that;

- employees sanitize work areas and Municipal Vehicles as necessary
- everyone use common sense when coming to work. If you don't feel well...notify your supervisor and stay home
- if you are unwell, get tested or try to get a home test at your local pharmacy
- if you have tested positive, or have close contact, follow the current CDC guidelines

TA Report

Funding for the Public Safety Grant is currently being used to install cameras in the Butterick Building and a new lock system at the DPW building.

There will be a staff meeting on Jan. 6 for Department Heads, regarding budgeting.

The Finance Board and Select Board need to decide upon the COLA raises for FY 23.

The police negotiations will start soon.

Adjourn

At 7:44 Select member Kilcoyne moved to adjourn. Select member Sonnenberg 2nd. Select member Kilcoyne – Aye. Select member Sonnenberg – Aye. Chair Cranson – Aye. Motion carried.

Materials: agenda, minutes, Anastasi request, MOU Earthday, underground utilities info., school available dates, broadband quote