

TOWN OF STERLING
Select Board
October 13, 2021

	<p>Chair Cranson called the Select Board meeting to order at 6:30pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – present.</p> <p>Also present was Town Administrator, Kellie Hebert. Senior Executive Assistant, Kama Jayne – Present.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes of September 29, as written. Select member Sonnenberg – 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>
Appoint police officer	<p>Chief Chamberland addressed the Board to appoint Benjamin Dame as a full-time police officer. Mr. Dame has served the community as a full-time dispatcher and has recently graduated from the Police Academy. After discussion, Select member Kilcoyne moved to appoint Benjamin Dame as a Sterling Police officer. Select member Sonnenberg – 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>
World Tec Presentation	<p>World Tec Engineering will give a presentation, regarding the Town Center project, at the Select Board meeting on November 10, 2021.</p>
PILOT Agreement for 2 Old Princeton Road	<p>Darren Borge the SMLD Superintendent, addressed the Board. At a recent Board of Assessor's meeting it was decided that if Sterling Municipal Light Department assumes control of the land and solar field at 2 Old Princeton Road, via lease, then all personal property would be exempt by that contract. However, the land would still be taxable, as it is owned by Pandolf Perkins Inc. and it would be taxed on the following methodology;</p> <ul style="list-style-type: none">• Prime Site: 87120 SF (2 Acres) - \$150,000.00• Additional Prime based upon Use: 3.85 Acres - \$77,000.00• Undevelopable Land: 19.15 Acres, this would be a reduction from the current land value of 14.15 Acres as excess: \$14,1500.00• 5.00 Acres as undevelopable: \$5000.00 <p>Total Assessed Adjusted Yearly Tax - \$4,066.40</p> <p>After discussion, Select member Kilcoyne moved to support the Light Department and to not renew the PILOT agreement for 2 Old Princeton Road. Select member Sonnenberg – 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>
Appointments to ACAB sub-committee	<p>At Town Meeting, Anne Marie Catalano spoke on behalf of the Animal Control Advisory Board to amend Article 42 (regarding regulations of Commercial Kennels) by referring it to committee, to be appointed by the Select Board. After discussion, Select member Sonnenberg moved to appoint the following volunteers to the ACAB Sub-committee; Karen Kase, Kelly Jones, Gregg von Sternberg, Margaret von Sternberg, Terry Sadler, Kirsten Newman, Ann Marie Catalano and John Kilcoyne. Select member Kilcoyne – 2nd. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Motion carried. The sub-committee will modify the existing kennel bylaw to be put forth and considered at the next Town Meeting.</p>
Auction of Sterling Inn	<p>Treasurer, Victoria Smith requested that the property, previously known as the Sterling Inn, be put up for public auction. The Board requested that the Treasurer invite Paul Zeekos (auctioneer) and the Tax Attorney to attend a future meeting to discuss guidelines and procedure.</p>

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ARPA Funding and next steps

The Board touched upon the use of ARPA (American Rescue Plan – coronavirus state and local fiscal recovery funding). APRA funds are meant to focus on long-term recovery and the 5 primary allowable uses are;

- Supporting public health expenditures
- Addressing negative economic impacts caused by the public health emergency
- Replacing lost public sector revenue
- Providing premium pay for essential workers
- Investing in water, sewer, and broadband infrastructure

These allowable uses will be considered and explored in the future, as the Board makes its decisions on how best to use the funds.

Driveway request 84 Chace Hill Road

The Board received a request to approve a proposed driveway at 84 Chace Hill Road. The application has been approved by the Fire Department and has been conditionally approved by the DPW. The condition states that there must be at least a 6" pipe at the end of the driveway. After discussion, Select member Sonnenberg moved that the driveway be approved contingent upon meeting the DPW minimum requirements. Select member Kilcoyne – 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.

Consider appointment for Recreation Director/Coordin ator

The Recreation Committee requested that the Select Board appoint Shari Gonsorcik as Recreation Director. She has served as the Assistant Director and the Interim Director for the Recreation Department. Select member Kilcoyne moved to appoint Shari Gonsorcik as the Recreation Director. Select member Sonnenberg – 2nd. Select member Sonnenberg – Abstained. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.
Shari will continue to act as Interim Director until her paperwork can be processed for the permanent position.

Select Board Policies

These policies will be considered at a future meeting.

Interview representative from HRS, Inc.

The Board interviewed Aleksandra Staphczynski, President of HRS (Human Resources Services, Inc.) from Andover, MA. The Town is looking for a professional agency to do a classification and compensation study for all non-union employees. After discussion, Arden Sonnenberg moved to approve the contract with HRS for a classification and compensation study. Select Member Kilcoyne – 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried. Funding for this project was approved at Town Meeting. The Study will commence in November and take 3 – 4 months. This study will include Job descriptions, draft data

Finance and Capital appointment

At a prior meeting, the Select Board moved to appoint Everett Heller to the Finance Committee. However, according to the town bylaws, the Moderator needed to also vote on the appointment. Therefore, the Board reconsidered their appointment and this time the Moderator, Jennifer Scalise-Mullett was available to vote. It was noted that Everett served for many years on the Finance and Capital Committees but stepped down due to health reasons. Since he is now well enough to resume the position, and has already been backed by the Finance Committee, the Board is able to move forward with the appointment process. Select member Sonnenberg moved to appoint Everett Heller to the Finance And Capital committees. Select member Kilcoyne 2nd. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried. With Everett back on the Finance Committee, the Board would once again have a quorum and they will be able to meet and vote on issues, including recommendations for additional members.

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Public Session

- A citizen expressed concern for the discord at the Town Hall. However, the citizen was reminded that the issue is in the hands of Town Counsel and is not to be discussed in public, at this time. The statement, crafted by Arden Sonnenberg, was read.
- The Senior Center will hold a Pfizer booster clinic on October 21st. Appointment required.
- The Arts Collaborative will hold an art show at the 1835 Town Hall on Saturday, October 16 and Sunday October 17th.

Adjourn

- The annual Spooky walk will take place on Monday, October 25th.
- The Friends of The Senior Center will hold a breakfast at the Senior Center on Oct 29th.
- Congratulations to Officer Benjamin Dame on his impending appointment.

At 7:37 Select member Kilcoyne moved to adjourn the meeting. Select member Sonnenberg 2nd. Chair Cranson – Aye. Select Member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion carried.

Materials: agenda, minutes, police appointment doc., Bd of Assessors Info. On 2 Old Princeton Road, Volunteer Applications, ARP funding info, Driveway permit application, 84 Chace Hill, Recreation Documentation, Human Services Inc. proposal,