


TOWN OF STERLING  
Select Board  
September 29, 2021

	<p>Chair Cranson called the Select Board meeting to order at 6:31pm. Roll Call: Chair Cranson – Present. Select member Sonnenberg – Present. Select member Kilcoyne – present.</p> <p>Also present was Town Administrator, Kellie Hebert. Senior Executive Assistant, Kama Jayne participated via Zoom.</p>
Minutes	<p>Select member Kilcoyne moved to approve the minutes of September 1, as written. Select member Sonnenberg – 2<sup>nd</sup>. Select member Sonnenberg – Opposed. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Kilcoyne moved to approve the minutes of September 15, as written, Select member Sonnenberg – 2<sup>nd</sup>. Select member Sonnenberg – Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>
PFAS Issue	<p>Attorney Harald Naughton spoke to the Board regarding the issue of PFAS (Per-and Polyfluoroalkyl substances), also known as PFCs (Perfluorinated Chemicals).</p> <p></p> <p>2021 9 29 Naughton PFAS PP Presentation</p> <p>The Board will meet with the DPW Board to discuss their united course of action in regard to Attorney Naughton’s offer to represent the Town in this matter.</p>
Change of manager for Barber’s Crossing	<p>The Board received a Change of Manager request for Barber’s Crossing’s alcohol license. After discussion, Select member Sonnenberg moved to approve the change of manager request from father, John, to son, Matthew Wallace. Select member Kilcoyne – 2<sup>nd</sup>. Select member Sonnenberg 2<sup>nd</sup>. Select member Sonnenberg - Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried. The approval will be conveyed to the State level where it will be reviewed for final approval.</p>
Butterick Building roof Update	<p>Facilities Manager, Patrice Fullhart, along with consultant Paul Anastasi, addressed the Board regarding the Butterick Building roof. The roof is leaking during heavy rain storms and substantial damage inside the building has occurred. Their recommendation is to lock down a contract ASAP in the hopes that the building materials, which are in short supply, can be ordered now so that they may be available by springtime or early summer of next year. An architect will be employed to design an elevated roof system which will provide decades of protection. In the meanwhile, temporary, immediate repairs to the roof should be addressed to prepare for the impending winter months. The temporary repairs are expected to cost between \$5 - \$10 thousand dollars. Select member Sonnenberg moved to proceed with the steps toward making the temporary repairs to the Butterick Building Roof. Select member Kilcoyne – 2<sup>nd</sup>. Select member Sonnenberg - Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried. The contract proposal for the temporary repairs will be brought before the Board and the process of moving ahead in the permanent roof repairs will continue.</p>
Letter regarding Beach bonding	<p>Richard Maki has requested that the Board send a letter to James M. Cowdell, Director of Legislative Affairs, Executive Office for Administration &amp; Finance. It is Mr. Maki’s hope that the letter will have a positive impact on the State’s dispersal of funds for next year’s budget. Sterling is awaiting access to \$1,000,000.00 in bond funding so that plans may be implemented to upgrade and preserve Sholan Park and Lake Waushacum. Select member Kilcoyne moved to approve the letter for signatures, after a typo correction, and to send the letter to Director Cowdell. Select member Sonnenberg – 2<sup>nd</sup>. Select member Sonnenberg - Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>

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Board approval of spending	Both Select member Kilcoyne and Chair Cranson are concerned about current spending. It was stated that historically, before any contract was signed, or extraordinary expenditure incurred, the Select Board was appraised and were asked for their permission to move forward. The Town Administrator will use Community Compact funding to implement a system to better keep the Board and general public appraised of expenditures. Meanwhile, the Board will work to establish the expectations and guidelines for the Town Administrator in regard to spending and the Town Accountant will send quarterly budget reports to the Board.
TA's goals and priorities.	The Town administrator's goals and priorities will be discussed at a future meeting.
Termination of Stipend	The land Use and Inspectional Services department endeavor is not ready for deployment within the Town Hall, at this time and the Building Commissioner is now able, with his current hours, to handle duties of the Building Department. Therefore, Select member Kilcoyne moved that the Town Planner no longer be responsible for the Building/Inspectional Services Department Head duties and that the stipend be discontinued. Select member Sonnenberg 2 <sup>nd</sup> . Select member Sonnenberg - Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.
ECI Contract	<p>The Town has received a technical grant for \$40,000.00 from the State which is designated for public safety upgrades. The Town intends to use this grant money to upgrade the door locks at the DPW and to install security cameras in the municipal buildings. A contract proposal from ECI Systems for the entire project came in at \$57,000.00. After discussion, the consensus of the Board was to go back to ECI Systems and to reduce the scope of services to \$40,000.00, then to move forward with that portion of the proposal while the Town further investigates the possibility of using ARPA funds for the additional \$17,000.00. Select member Sonnenberg moved to authorize the Town Administrator and the Accountant to sign off on a \$40,000.00 contract with ECI Systems. Chair Cranson – 2<sup>nd</sup>. Select member Sonnenberg - Aye. Select member Kilcoyne – Aye. Chair Cranson – Aye. Motion carried.</p>
Public Session	<p>Mr. and Mrs. Ricciardi addressed the board to report that they had just recently entered into an agreement to purchase the Sterling Inn. However, due to the tax lien on the property, the Inn has been in land court for months and has just now been awarded to the Town. Therefore, the Ricciardi's agreement with the previous owner of the property is not legally binding. Treasurer, Vicky Smith, will contact the tax title attorney to confirm the options available to the Town.</p> <p>Mrs. Mapp voiced her opinion that the funds used to recently purchase the new DPW sign should have been used toward road repairs instead.</p>
PSAs	
Adjourn	<ul style="list-style-type: none"><li>• The Board received a petition from residents on Osgood Road regarding speed and big trucks using the road as a cut-through. The information will be sent to the Chief of Police.</li><li>• On October 6 there will be a drive-through flu shot clinic at the Senior Center. By appointment only.</li><li>• Special thanks to the SLCT crew for filming the Board meetings.</li></ul> <p>At 8:51 Select member Kilcoyne moved to adjourn the meeting. Select member Sonnenberg 2<sup>nd</sup>. Chair Cranson – Aye. Select member Sonnenberg – Aye. Select Member Kilcoyne – Aye. Motion carried.</p>

Materials: agenda, minutes, PFAS materials, BC request for change of manager, roof report, beach bonding letter

