

TOWN OF STERLING  
Select Board  
October 11, 2023

	<p>Chair Cranson called the Select Board meeting to order at 8:30 am. Roll Call: Chair Cranson – Present. Select member Newman – Present. Select member Smith – Absent.</p>
Minutes	<p>Town Administrator, Bill Caldwell – present. Senior Executive Administrative Assistant, Kama Jayne - present.</p>
	<p>Select member Newman moved to approve the September 27, 2023 minutes, as written. Chair Cranson – 2<sup>nd</sup>. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p> <p>Select member Newman moved to approve the September 27, 2023 executive minutes, not to be released. Chair Cranson – 2<sup>nd</sup>. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.</p>
ATM Calendar and Budget Schedule	<p>After discussion, select member Newman moved to approve the 2023-2024 Annual Town Meeting Calendar &amp; Finance Committee FY25 Budget Schedule. Chair Cranson – 2<sup>nd</sup>. Select member Newman – Aye. Chair Cranson – Aye. Motion carried. This calendar/budget schedule has been approved by Finance and Capital Budget Committees.</p>
TA Report	<p>There has been some concern about a citizen’s petition in the STM warrant. Unfortunately, due to human error, typos were made when converting the hard copy document into the word document which was sent to the printer. After the Town administrator was apprised of the errors, those mistakes were immediately corrected to accurately reflect the exact wording of the original petition. That revised document will be mass produced and used at the STM to replace the flawed version in the printed warrant.</p> <p>Additional proof reading will be employed, in the future.</p>
	<p style="text-align: center;"><b>Town Administrator Update</b></p> <ul style="list-style-type: none"><li>• MT working on Memorial wall @ Peg’s Pond.</li><li>• MART Advisory Board representative</li><li>• MIIA grant – HVAC controls at PD</li><li>• Community Compact Grant – best practices<ul style="list-style-type: none"><li>○ Capital Improvement Plan</li><li>○ Budget Document</li></ul></li><li>• Budget and Capital requests sent to departments</li><li>• Special Town Meeting 10/16 630 @ Chocksett</li><li>• General Election State Senate 11/7</li></ul> <p>Project updates:</p> <ol style="list-style-type: none"><li>1. Library Lift/Elevator – Otis for elevator modernization</li><li>2. School Security – Working with District</li><li>3. Storage Building – Exploring options</li><li>4. Town Beach – Priorities: drainage, tree work</li><li>5. 1835 Building Septic – Will need bid documents. Documents sent to owners</li><li>6. 1835 – Suspended ceiling downstairs, window treatments 1<sup>st</sup> floor</li><li>7. 62/140 engineering – Green International – rotary design</li><li>8. Maple Street sidewalks – Bid opening 8/23</li></ol>

- 9. Downtown revitalization –
  - a. Design of sidewalks, road crossings, parking, water main, storm water

ARPA Project	Approved	Spent/status
Light Department Broadband	352,000	352,000
CLA ARPA Consulting	1,325.63	1,325.63
Building Commissioner Vehicle	30,000	28,202
Water Main Replacement	74,750	8,350
Library Elevator	200,000	47,089.20
Houghton Playground	120,000	Returned to ARPA – State \$
Route 140 & 62 Design	250,000	78,934.68
COVID-19 Supplies	4,435	4,435
Comcast – Utilities	153,068	0
DPW Cold Storage	212,000	0
Total	\$1,397,578.63	\$640,336.51
2,443,264 total to Sterling	1,045,685.37	

PSAs

The spooky walk will take place on October 23<sup>rd</sup>.

Adjourn

At 8:40 Select member Newman moved to adjourn. Chair Cranson - 2<sup>nd</sup>. Select member Newman – Aye. Chair Cranson – Aye. Motion carried.