

TOWN OF STERLING
BOARD OF SELECTMEN
November 5, 2014

MEETING:	Roll Call: Selectman Cutler - Absent. Selectman Patacchiola – Present. Selectman Kilcoyne – Present. At 7:01 pm, Chairman Patacchiola called the meeting to order.
Minutes:	VOTE: Selectman Kilcoyne moved to accept the Board of Selectmen Minutes for October 22, 2014. Chairman Patacchiola 2 nd . Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried.
Election Report	Town Clerk, Dawn Michanowicz submitted a report to the Board. In part it read that: The General Election went very smoothly yesterday, despite the fact that there was a 63% turnout . There were 29 Election Officers, including 2 members of the Board of Registrars, both Constables and the Town Clerk and Assistant Town Clerk who worked over 449 hours to prepare and carry out this election, at a cost of approximately \$3,530. The Clerk requested that the Board of Selectmen recognize the hard work of all the Election Officers. In particular, she requested that the Board thank Dick Maki, Carmen Huntoon, Theresa Parker, Anita McKeney and Judith Tetu who worked 6am to 1pm and voluntarily returned to assist with the evening “rush.”
Open Space Implementation Committee Appointment	After discussion; VOTE: Chairman Patacchiola moved to appoint Erin Rehrig as a member of the Open Space Implementation Committee. Selectman Kilcoyne 2 nd . Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried. The term will expire on June 30, 2015.
Package Store hour change	According to the State Alcoholic Beverages Control Commission, the Mass General Law Chapter 138 Section 15 for Off-Premises Retail Licensees, the Sunday opening time has been changed from noon until 10:00 am. Those licensees who wished to have their hours changed needed to fill out the Form 43 and have the Local authorities sign it. Two establishments, Appletown Market and Sterling Deli and Convenience requested that the Board sign the form. VOTE: Chairman Patacchiola moved that the Board approve and sign the forms to allow the Sunday hour change. Selectman Kilcoyne 2 nd . Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried.
Discuss HR department	This issue will be discussed at a future meeting
Cable TV Contract	After discussion: VOTE: Chairman Patacchiola moved that the Board approve another 30 day extension on the contract with Sterling Lancaster Cable Television. Selectman Kilcoyne 2 nd . Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried. The Board requested that the Cable company give the contract proposal as well as the current contract to the Acting Town Administrator, John Lebeaux for consideration.
Curb Cuts 38 Clinton Road	The Board was asked to approve the Driveway/Curb cuts for 38 Clinton Road, Lots 1-5. The applications had been approved by the DPW Superintendent, Fire Department, Planning Board and Building Inspector. After discussion: VOTE: Chairman Patacchiola moved that the Board approve another 30 day extension on the contract with Sterling Lancaster Cable Television. Selectman Kilcoyne 2 nd . Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried.
Fire Engine Contract Approval	Chief David Hurlbut requested that the Board of Selectmen accept the contract to build the new Fire engine that will replace Engine #2. Chief Hurlbut reported that the only bid was from Seagrave Fire Apparatus, LLC (Fleetmasters, Inc). The bid was for a custom built, stainless steel bodied, and fully equipped vehicle with a life expectancy of 25 years. With the trade in on Engine #2 of \$15,000.00, the

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	<p>total purchase price is quoted as \$556,617.00. The funds for this purchase were approved at last year's Town Meeting. VOTE: Selectman Kilcoyne moved that the Board approve the bid from Seagrave Fire Apparatus for the costumed built fire engine with specifications Chairman Patacchiola 2nd. Selectman Kilcoyne - Aye Chairman Patacchiola – Aye. Motion Carried.</p>
Interim Recreation Director Appointment	<p>No interim candidate was brought forth at this time. An Interim Administrator may be considered at the next meeting.</p>
Annual Town Meeting Date	<p>After discussion: Selectman Kilcoyne moved that the Annual Town Meeting be set on May 11, 2015 at the Houghton School, 32 Boutelle Road at 7:00pm. Chairman Patacchiola 2nd. Chairman Patacchiola – Aye. Selectmen Kilcoyne – Aye. Motion carries.</p>
Business and Correspondence	<p><u>MRPC Member</u></p> <p>The Board discussed the need for a Planning Board member to be appointed as the primary representative for the Town of Sterling for the Montachusett Regional Planning Commission.</p>
Town Administrator Update	<p><u>Senior Center Building Usage</u></p> <p>Selectman Kilcoyne reminded all Department Heads and Boards that the Architect for the Senior Center will be at the Senior Center Building Committee meeting on November 13 at 5:30. Turowski2 requests input from any and all Department Heads and Boards regarding the best usage of space within the proposed Senior Center.</p> <p><u>Acting Town Administrator</u></p> <p>Chairman Patacchiola introduced Acting Town Administrator, John Lebeaux. Mr. Lebeaux is currently the Town Administrator for Princeton and has graciously, with the approval of the Princeton Board of Selectmen, stepped forward to assist the Town of Sterling until an Interim Town Administrator can be appointed. The Board is grateful to Mr. Lebeaux and the Princeton Board of Selectmen and Town of Princeton for this act of goodwill.</p> <p><u>Tree Memorial</u></p> <p>Family members of Jeff Ritter have asked to plant a tree, in Jeff's memory. The DPW will assist in this endeavor. Mr. Lebeaux suggested that the chosen tree should be resistant to the Asian Long Horned Beetle. Both the tree and the location, will be chosen in the spring.</p> <p><u>Auditor</u></p> <p>A formal vote regarding the agreement for auditor services by Roselli, Clark and Associates will be taken at the next meeting.</p>
Public Session	<p>No one requested to be heard.</p>
Adjourn	<p>VOTE: Chairman Patacchiola moved to adjourn at 7:47pm. Selectman Kilcoyne 2nd. Chairman Patacchiola – Aye. Selectman Kilcoyne - Aye. Motion Carried</p>

materials list: 2014 10 22 minutes, volunteer application, Alcohol Beverages Control Commission Advisory, driveway cut permits, fire truck bid, form 43 for Appletown and Sterling Deli

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