

December 14, 2016

TOWN OF STERLING
BOARD OF SELECTMEN
December 14, 2016

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| MEETING: | Chairman Kilcoyne called the meeting to order at 8:10 AM. Roll Call: Selectwoman Cranson - Present. Chairman Kilcoyne – present. Selectman Lane - present. |
| IT Contract | <p>Brad Warren and Jay Walton of Guardian Information Technologies attended the meeting. The purpose of the meeting was to move toward solidifying a contract with Guardian for IT services for the Town of Sterling.</p> <p>Mr. Warren posed three options:</p> <ul style="list-style-type: none">• 10% discount off of the proposed \$65 /computer / month for an agreement for ALL departments (~75 systems, which will include all town owned computer systems) from 1/1/17 – 6/30/17. From 10/1/16 the service will be considered Complimentary and there will be no cost for the deployment of the GuardianEYE.• 20% discount for an agreement extending through 6/30/18 (Same terms and conditions as above)• 20% discount for an agreement extending through 12/31/18 and a \$10K end of term credit EXCLUSIVELY TO FUND the proposed infrastructure Refresh Project Scope of Work, as proposed on December 7, 2016. <p>Mr. Warren stated that he and his company recommend option (3) as it facilitates and jumpstarts that which needs to be done while creating an incentive for the Town. Backup is urgently needed and the life expectancy of several of the servers has been drastically exceeded. It is Guardian's goal to make the Butterick Building the IT model for all other town Facilities. That would include server infrastructure, UPSs for all servers, upgrades for connectivity, robust back-up and a wireless mesh network.</p> <p>Mr. Warren reiterated that the ten thousand dollar credit will be based on the execution of the total project. After discussion, the consensus of the Board was that the credit be issued at the end of the contract by means of a reduction in the final invoice(s). The Board will approach the Finance Committee regarding the infrastructure costs after they have the input of the IT Committee and Guardian.</p> <p>After further discussion, Selectman Lane moved that the Board enter into an agreement with Guardian Technologies, pending Sterling's Town Counsel's approval that extends the contract agreement through December 31, 2018 and includes the \$10,000.00 "end of term credit" as well as the 20% discount. And once Town Council approves of the contract, the Chairman of the Board of Selectmen will be delegated the authority to sign the contract, on behalf of the Board of Selectmen. Selectwoman Cranson 2nd. Chairman Kilcoyne – Aye. Selectwoman Cranson – Aye. Selectman Lane –Aye. Motion carried. Chairman Kilcoyne requested that the contract be drawn up as soon as possible and requested that Attorney Greg Corbo, of K & P Law Offices, review the contract personally.</p> |
| Adjourn | At 8:35 Selectman Lane moved to adjourn the meeting. Selectwoman Cranson 2 nd . Selectwoman Cranson – Aye. Selectman Lane – Aye. Chairman Kilcoyne - Aye. Motion carried. |