

TOWN OF STERLING
BOARD OF SELECTMEN
January 27, 2016

<u>MEETING:</u>	Chairman Cutler called the meeting to order at 7:00 PM. Roll Call: Vice Chairman Kilcoyne – Present. Chairman Cutler - Present.
Minutes	Selectman Kilcoyne moved that the minutes of January 13, 2016 be approved, as written. Chairman Cutler 2 nd . Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Motion Carried.
Appointment to 1835 Town Hall Committee	After discussion: Selectman Kilcoyne moved to appoint Carl Corrine to the 1835 Town Hall Committee. Chairman Cutler 2 nd . Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Motion Carried.
Update 1835 Town Hall	<p>Robert Jones, Chairman of the 1835 Town Hall Committee took the opportunity to thank the Selectmen for their assistance and cooperation and the Town Administrator, Mike Szlosek, for his time, interest and assistance in coordinating meetings between the 1835 Town Hall Committee and the Finance Committee. He also thanked Tom Rutherford for his work in assisting the Committee and for helping to set priorities on some maintenance and safety issues.</p> <p>The Committee has created two sub-committees as <u>working</u> groups to spend the necessary time on accomplishing many of the tasks required to progress. The first is the Building sub-committee which will develop recommendations pertaining to the structural and safety issues facing the Town Hall. The Historical Review sub-committee will review all changes, repairs, renovations and improvements to the building and insure compliance with the Sterling Historical Commission, the Massachusetts Historical Commission and the Department of the Interior / National Park Service. This sub-committee will also handle the investigation and preparation of grant applications.</p> <p><u>Priorities</u></p> <ol style="list-style-type: none">1. <u>Roof repair</u>; the roof is in need of structural repairs, removal of slate roof, repair and replacement of suspect roof sheathing, resurfacing and insulation. The 1835 Town Hall Committee has taken the following actions:<ol style="list-style-type: none">a. The building sub-committee met and provided valuable information regarding the sequence of repairs required for the roof.b. The 1835 Town Hall Committee met with the Finance Committee and requested \$85,000 in FY 2017 (this year) for the repair of the roof. They will seek a matching grant from the MPPF as well as from other sources.c. They requested that the Finance Committee NOT make the \$85,000 contingent upon the grant. The \$85,000 will be used to repair the structural underbelly of the roof which needs to be completed, prior to the removal and replacement of the sheathing and slate.d. The replacement roofing material has not been determined. It is largely dependent upon the cost, expected life-span and compliance with NPS Department of the Interior requirements to secure grant funding.2. During roof repair, the ceiling of the great hall will be stripped completely, drop ceiling removed to provide complete access to the roof structure, turn buckles, cables, collar ties and joists allowing for the proper repair, insulation and reconstruction.3. <u>Septic</u>; tie in with septic behind fire department as originally planned

	<ul style="list-style-type: none"> a. The Committee met with the Board of Health and an outside engineering firm. A joint meeting will be held with the Board of Health on February 17th. b. The current plan is to seek easements behind 27 Main Street and 15 Main Street in order to bury the pipe that will connect the 1835 Town Hall to the Fire House septic system. c. Funds needed to secure formal engineering plans, plot plans, easement language and cost estimates. (in the area of \$10,000) d. Once the plan is in place, deemed legally viable and approved by Board of Health and Board of Selectmen, the committee will seek funding for the project.
	<p>4. <u>Minor maintenance;</u></p> <ul style="list-style-type: none"> a. Tom will be working on some important safety issues forthwith; <ul style="list-style-type: none"> i. Adequately secure the fire escape to the building ii. Construct gable roofs (designed and approved by the Historical Review Sub-committee) over fire exit doors so that these doors will remain clear of snow and ice iii. Signage for sides of building to prevent parking when snow is on the roof. iv. Repair of the gap between the rear access door and the floor v. General repair and storage space for bathrooms
	<p>5. <u>Lighting</u></p> <ul style="list-style-type: none"> a. Sean Hamilton, Superintendent of the Lighting Department has advised interior lighting upgrades to LED lighting. The first floor lighting will be upgraded in the near future.
	<p>6. <u>Funding alternatives;</u></p> <ul style="list-style-type: none"> a. The 1835 Town Hall Committee will attend a Massachusetts Preservation Projects Fund conference in Dorchester in hopes of developing relationships with the people who make grant decisions. b. Other funding sources being researched: <ul style="list-style-type: none"> i. Massachusetts Cultural Council ii. US Department of Agriculture Community Facility Grants iii. American Express Partners in Preservation Grant Program iv. American Institute for Conservation v. Block grants c. <u>Friends of 1835 Town Hall</u> non-profit 503(c)(3) organization will help with fund raising activities. The committee has pinpointed some individuals that may play an integral role in the establishment of the organization and further enhance funding initiatives. Real progress is expected before March 2016.
2016 Warrant	<p>After discussion, Selectman Kilcoyne moved to open the Warrant on January 27, 2016. Chairman Cutler 2nd. Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Motion Carried.</p> <p>After discussion, Selectman Kilcoyne moved to CLOSE the Warrant on March 10, 2016. Chairman Cutler 2nd. Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Motion Carried.</p>
1 Day Alcohol Licenses	<p>After discussion and the invocation of the rule of necessity, Selectman Kilcoyne moved to approve the one day alcohol licenses for February 6, 2016 and February 27, 2016. Chairman Cutler 2nd. Selectman Kilcoyne – Aye. Chairman Cutler – Aye. Motion Carried.</p>
Senior Center Programming	<p>On behalf of the COA, Barbara Foster reported that there are multiple new programs that will be offered in the new Senior Center. Some of the programming is still in the planning stages but they are hopeful that the majority of the following will be offered:</p>

Selectmen's Meeting Minutes

January 27, 2016

	<ul style="list-style-type: none">• Journalism program• Art Classes• Pilates and yoga classes• Adult Coloring Time• Get Moving Walking program sponsored by the State• Blood Pressure and First aid clinics• Knitting/crocheting• Flower arranging• Pool tables and Senior leagues• Games/cards• Beginner French <p>They are still seeking input for programming ideas. The Select Board thanked Ms Foster for addressing the Board. The Chairman reminded the Counsel that it is the expectation of the town that the new Senior Center building will be used to its full potential.</p>
Butterick Building use	<p>The Board of Selectmen will continue to address the re-use of the Butterick building. They seek an alternate meeting room within the building to accommodate more Boards and Committees. The Town Administrator has voiced that he wishes to be located on the first floor. Costs of alterations will be considered along with proposals.</p>
TA Report	<p>The Governor released his proposed budget. His proposal is to increase local aid to Sterling by \$27,000.00. The Town Administrator has met with the School Superintendent and representatives of the School Districts. The School anticipates a 5.1% increase over last year's budget.</p> <p>Currently the Town of Sterling owes \$14,000,000.00 in OPEB (Other post Employee Benefits) Joe Sova, reported to the Board that the Finance Committee has made it their mission to begin the process of educating the public regarding this issue and seriously addressing the future of the Town's financial stability in regard to OPEB. They may wish to consider using free cash, inclusion of a line item in the Annual Town Budget or even implementing the option of Hotel/Motel/meals taxes to help pay for OPEB.</p> <p>There will be a MassDOT Public Hearing regarding the reconstruction of Rte 12 and Chocksett as well as the North and South intersections for interstate 190. It will be held in the Chocksett Theatre on February 23, 2016 from 7-9 pm. According to the MassDOT, the design is 25% completed and a couple of months after the meeting, the design will be 75% completed.</p>
Public Session	<p>Michael Cush, the Assistant Senior Patrol Leader for Boy Scout Troop 1 addressed the Board. The troop attended the meeting to fulfill a requirement toward their Citizen Community Merit Badge. He explained that his troop is trying to understand how government works. They were encouraged to attend the Annual Town Meeting to further their understanding.</p> <p>Moderator Kumar asked if there were currently any articles that would require 9 tenths votes. Mr. Szlosek reported that he was unaware of any. He also stated:</p> <ul style="list-style-type: none">• There will be no "place holders".• The warrant will close on March 10th at noon.• The inspectional budget needs to be addressed. <p>Mr. Kumar reported that he will meet with the Finance Committee to discuss the bundling and unification of capital plan articles.</p>
Action Items	<p>Present goals for the Town Administrator</p> <p>Alternate coverage for Montachusett meetings</p>

Selectmen's Meeting Minutes

January 27, 2016

Attend Feb 23rd meeting of MassDOT
Senior Center update
Appointments to Historical Commission

Adjourn

At 8:26 Selectman Kilcoyne moved to adjourn the meeting. Chairman Cutler 2nd.
Chairman Cutler - Aye. Selectman Kilcoyne – Aye. Motion carried.

Materials: Minutes, Volunteer Application, ATM schedule, 1 day applications, 1835 report