

**STERLING PLANNING BOARD MEETING MINUTES**  
**April 29, 2015**

**Present:** Kenneth Williams– Chairman, Clerk  
Ron Pichierri – ANR Agent  
Michael Pineo – MRPC Rep.  
Betty Kazan – Administrative Assistant

**Absent:** Charles Hajdu – Member  
John Santoro – Vice - Chairman

Chairman Williams called the meeting to order at 7:04 PM in Room 202 of the Butterick Building.

**ANR**

There were no ANRS.

**MINUTES**

Mr. Pineo moved that the Board approve the minutes for April 8, 2015 as corrected. Mr. Pichierri seconded the motion. The motion passed unanimously.

**STERLING ZBA**

There were no documents from the Zoning Board of Appeals.

**CHAIRMAN’S REPORT/NOTICES**

**Permit for entrance to Public Way ~ Street Number assignment**

A permit for entrance to public ways application was submitted by Joyce Poole regarding Map 43, Parcel 13, Heywood Road. The public way entrance will be located on Tuttle Road. Chairman Williams approved the present street address of 27 Heywood Road be changed to 201 Tuttle Road for this parcel.

**Smiley 61A ~ Update**

Chairman Williams updated the Board regarding the Robert Smiley, Lot #1, 60 Kendall Hill Road 61A “Right of First Refusal”. Based on input from various Boards, the Selectmen voted to not exercise the Town’s “Right of First Refusal” on the Smiley 61A property.

**ADMINISTRATIVE ASSISTANT’S REPORT/NOTICES**

Betty Kazan informed the Board that public office hours would be Mondays and Tuesdays from 9 a.m. to 4 p.m. The hours have been posted on the Planning Board’s website page as well. In addition, she will work on Wednesday evenings when Board meetings are scheduled. After these Wednesday meetings she will stay to complete any necessary time sensitive items.

**MAIL**

Miscellaneous mail was reviewed.

**NOTICES FROM OTHER TOWNS**

Notices from other Towns were made available for review and were passed on to the Zoning Board of Appeals.

**PAYROLL**

The Board members signed payroll for Lucinda Oates (2) and Betty Kazan.

Chairman Williams signed a corrected Payroll Change Form for Betty Kazan to reflect the correct hourly rate of pay.

**NEW BUSINESS**

Ron Pichierri stated this would be his last Planning Board meeting after having served 26 years on the Planning Board. He stated he would like to thank the Planning Board, the people of the town for electing him, as well as the Select Board. Board members thanked him for his years of service on the Planning Board.

**7:42 P.M. ADJOURNMENT**

Mr. Pichierri moved that the Board adjourn. Mr. Pineo seconded the motion. The motion passed unanimously.

**The next regularly scheduled Planning Board Meeting is May 13, 2015 at 7:00 PM.**

**APPROVED BY:**

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