

Final

**STERLING PLANNING BOARD
MEETING MINUTES**

June 25, 2014

– Rm. 202 Butterick Bldg.

Present: Kenneth Williams – Chairman, Clerk
John Santoro – Vice - Chairman
Michael Pineo – MJTC Rep.
Ron Pichierri – ANR Agent
Lucinda Oates – Administrative Assistant

Absent: Charles Hajdu – MRPC Rep.

Chairman Williams calls the meeting to order at 7:08 PM.

ANR's.

There are no ANR's

MINUTES APPROVED

Motion: Mike Pineo

Second: John Santoro

Motion made to approve June 11, 2014 minutes with corrections, there was no further discussion, all in favor, four to zero in favor, motion carried.

DISCUSSIONS/REPORTS/FYI

Montachusett Regional Planning Commission (MRPC) provided Open Meeting Law educational materials, prepared by the Attorney General, to the Planning Board. MRPC is responsible as a regional public body to provide these materials to the board and to retain the signed certification endorsed *Certificate of Receipt of Open Meeting Law Materials*. Packets were distributed to the members and endorsement was completed for submission to MRPC.

Corrinne Invoice Agreement Letter

Carl Corrinne attended the meeting and had the following comments concerning the invoice agreement letter. Corrinne said that after a closer look at the agreement he felt that there should be a clause included that would protect not only his interests but also those of the town. So that he would not be able to go back and get additional monies from the town and that the town would not be able to bill Corrinne in the future for any past billings or engineering. After looking closer at the agreement he said that the agreement did not say anything to that effect in the writing.

Ken Williams was not in the agreement with any additions to the agreement. Williams said that he does not want to include wordage that would erase an obligation from past billing, in case an invoice was overlooked or something was in error.

Final

Ron Pichierri said that Corrinne disagrees with that statement (made by Williams) that Corrinne does not want to have additional charges brought up at a later date. Corrinne wants to be free once and for all. Corrinne agreed to this agreement on the basis that this would be the end of it. That Corrinne would be absolved of any charges up thru June 10, 2014.

Carl Corrinne said that he was under the impression that the Town Administrator said the same thing that he would be absolved of all charges up to June 10, 2014, and now he sees that it is not in the agreement.

Ron Pichierri said that he had spoken to Jeff Ritter (Town Administrator) on the phone, and Ritter said that two things were necessary. That the Town Administrator sign the agreement acting for the Town of Sterling, and two, that there should be a clause in the agreement that states the terms are only in relation to Corrinne's subdivision, Chad Lane, invoices up thru, and including June 10, 2014, he is absolved from all future or any revisits to the project to try and change the financing, and it is done with it.

Ron Pichierri said that Ritter did sign the agreement but the clause is not there stating the start and end period (June 10, 2014) which he felt would be needed to have a binding contract.

Ken Williams stated that if Jeff Ritter agreed to these conditions, Ritter should not have signed the agreement, but he did sign and therefore must have agreed with the document.

Lucinda will check with Jeff Ritter about the addition of the start and end time period, and have the agreement letter prepared for the next board meeting in July. Scott Miller will also be given an update on the agreement.

“Note added after meeting” June 26, 2014, Lucinda spoke with Town Administrator, Jeff Ritter; he said that he signed the invoice agreement and that he will not add any additional clause absolving Corrinne from additional fees. This agreement dealt with one invoice #0118662, and the agreement is very clear as to the terms of agreement.

ZBA

An application has been filed with the Sterling Board of Appeals by Brian Foley, Esq. for Lisa A. Kennedy for Earth Removal and Dimensional Variances for the property located at 38 Clinton Road, Sterling and shown on the ZBA Variance Request Plan dated June 10, 2014. A public hearing will be held on this application in the Butterick Municipal Building on Tuesday, July 8, 2014 at 6:35 pm.

An application has been filed with the Sterling Board of Appeals by Daniel H. Kloczkowski for a Special Permit for the purposes of relocating and reconstruction of a dwelling owned by Daniel H. Kloczkowski and situated on Lot 71, known as number 8 Crescent Avenue, on land adjacent to Campground Road in Sterling, shown in the

Final

Assessors Map Plan Book as Map # 175 Lot # 71. A public hearing will be held on this application in the Butterick Municipal Building on Tuesday, July 8, 2014 at 7:05 pm.

CHAIRMAN'S REPORT

There is no chairman's report.

ADMINISTRATIVE ASSISTANT REPORT

The Administrative Assistant has nothing to report.

MAIL

Miscellaneous mail was reviewed.

NOTICES FROM OTHER TOWNS

Notices from other Towns were made available for review and were passed on to the Zoning Board of Appeals.

INVOICES

The board members signed Lucinda's payroll.

MOTION TO ADJOURN

Motion: Ron Pichierri

Second: Mike Pineo

Motion made to close meeting, there was no further discussion, four to zero in favor, meeting adjourned at 7:56 PM.

The next regularly scheduled Planning Board Meeting is July 9, 2014 at 7:00 PM.

APPROVED BY:
