

Final

**STERLING PLANNING BOARD
MEETING MINUTES**

June 11, 2014

– Rm. 202 Butterick Bldg.

Present: Kenneth Williams– Chairman, Clerk
Ron Pichierri – ANR Agent
John Santoro – Member
Michael Pineo - Member
Lucinda Oates – Administrative Assistant

Absent: Charles Hajdu – Vice-Chairman

Chairman Williams calls the meeting to order at 7:00 PM.

Chairman Williams, on the behalf of the Planning Board, welcomed our newest board member, Michael Pineo to the Planning Board.

ANR's.

There are no ANR's

MINUTES APPROVED

Motion: Ron Pichierri

Second: John Santoro

Motion made to approve May 14, 2014 minutes with one correction, there was no further discussion, three in favor, one abstained, motion carried.

DISCUSSIONS/REPORTS/FYI

BOARD MEMBER RE-ORGANIZATION

Chairman

Motion: Ron Pichierri

Second: John Santoro

Motion made to nominate Ken Williams as Chairman of the Sterling Planning Board, there was no further discussion, four to zero in favor, motion carried.

Vice-Chairman

Motion: Ron Pichierri

Second: Michael Pineo

Motion made to nominate John Santoro as Vice – Chairman of the Sterling Planning Board, there was no further discussion, four to zero in favor, motion carried.

Clerk

Motion: Ron Pichierri

Second: Michael Pineo

Motion made to nominate Ken Williams as Clerk to the Sterling Planning Board, there was no further discussion, four to zero in favor, motion carried.

MRPC Representative

Motion: Ron Pichierri

Second: John Santoro

Motion made to nominate Charles Hajdu as MRPC representative for the Sterling Planning Board, there was no further discussion, four to zero in favor, motion carried.

MRPC Joint Transportation Committee

Motion: Ron Pichierri

Second: John Santoro

Motion made to nominate Mike Pineo as MRPC Joint Transportation representative for the Sterling Planning Board, there was no further discussion, four to zero in favor, motion carried.

ANR Agent(s)

Motion: Ken Williams

Second: John Santoro

Motion to nominate Ron Pichierri to resume the position of primary ANR Agent and Ken Williams to resume as the secondary ANR Agent, there was no further discussion, four to zero in favor, motion carried.

Montachusett Regional Planning Commission

A memo was received from Montachusett Regional Planning Commission regarding Compliance with Open Meeting Law. Attached to the memo was a document for members to review concerning the Open Meeting Law Guide and Open Meeting Law. Packets will be made for each member for our next regularly scheduled meeting, for review and signature.

Worcester Registry of Deeds

Board members signed the updated Worcester Registry of Deeds document for Fiscal Year 2015. ANR signatures were also completed with Ron Pichierri as the primary and Ken Williams as the secondary signature.

Radzicki Thank you Letter

A "thank-you" letter was signed by board members thanking Mike Radzicki for his years of service to the Planning Board and the Town.

Corrinne Agreement Letter

Corrinne's agreement letter was presented to the board for review and signature. Scott Miller and Carl Corrinne have both reviewed the document and were in agreement with the wordage. After discussion, it was suggested that before the board members sign the document that Town Administrator, Jeff Ritter will review it and if no corrections or additions are needed to sign his name to the document. Lucinda will provide Jeff Ritter with the letter for review and his signature.

Public Notice RE: Wireless Communications Guidelines

A notice forwarded from the Sterling Building Department Head, Mark Brodeur, received concerning Wireless Telecommunication Guidance on Interpretation of the Middle Class Tax Relief and Job Creation Act of 2012. The document will be filed along with other information regarding wireless communications.

Final

ZBA

There were no Zoning Board of Appeals documents to review.

CHAIRMAN'S REPORT

There is no chairman's report.

ADMINISTRATIVE ASSISTANT REPORT

The office will be closed Monday and Tuesday of next week (June 23-24), and will reopen on June 25-26; there is a scheduled meeting June 25.

MAIL

There was no mail to review.

NOTICES FROM OTHER TOWNS

Notices from other Towns were made available for review and were passed on to the Zoning Board of Appeals.

INVOICES

The board members signed Lucinda's payroll, and MRPC annual dues.

MOTION TO ADJOURN

Motion: Ron Pichierri

Second: John Santoro

Motion made to close meeting, there was no further discussion, four to zero in favor, meeting adjourned at 7:56 PM.

The next regularly scheduled Planning Board Meeting is June 25, 2014 at 7:00 PM.

APPROVED BY:
