

PERSONNEL BOARD, TOWN OF STERLING

MINUTES OF EXECUTIVE SESSION

BUTTERICK MUNICIPAL BUILDING

January 6, 2014

The executive session was called to order at 7:00 PM by Chairman Jed Lindholm. Chairman Lindholm stated that The Personnel Board would be convening in executive session in accordance with M.G.L. Chapter 30A, Section 21 (a), Clause 3 for the purpose of discussing strategy with respect to collective bargaining, and that the Board would not return to open session at the conclusion of the Executive Session.

Roll call was held. Present were Board members Karen Gaylord, Weymouth Whitney, Jed Lindholm and Bruce Baker, and HR Administrator Don Jacobs.

CLASSIFICATION PLAN.

A proposed classification plan with six grade levels was discussed, noting that it applies only to non-union positions. A motion was made by Karen Gaylord and seconded by Weymouth Whitney to place the Conservation Agent in Grade IV. The motion was approved unanimously. A motion was made by Weymouth Whitney and seconded by Karen Gaylord to approve the plan with six classification grade levels for recommendation to Town Meeting. The motion was approved unanimously.

COMPENSATION PLAN

A compensation plan submitted by the chairman was discussed. A motion was made by Weymouth Whitney and seconded by Bruce Baker to approve the plan for recommendation to Town Meeting. The motion was approved unanimously.

UNION INCLUSION IN CLASSIFICATION PLAN

A motion was made by Weymouth Whitney and seconded by Karen Gaylord to recommend to the Board of Selectmen that unionized employees not be in the classification plan. The motion was approved unanimously.

ADJOURNMENT

The meeting adjourned at 8:15 PM.

Respectfully submitted,

Bruce Baker, Clerk