

PERSONNEL BOARD, TOWN OF STERLING

MEETING MINUTES

JANUARY 22, 2013, BUTTERICK MUNICIPAL BUILDING

The meeting was called to order at 6:30 p.m. by Chairman Jed Lindholm.

1. ADMINISTRATION

a. Roll Call: Present were Board members Jed Lindholm, AnnMarie Belair, Weymouth Whitney, Tim Hanrahan and Bruce Baker, and HR Administrator Don Jacobs.

2. PERSONNEL BOARD ACTIONS/POLICIES

The following items were reviewed and discussed:

- a. Position Rating System.
- b. FY 2013 Benchmark Salary Survey
- c. Results of the HR Administrators SWOT Survey
- d. Proposed Compensation Plan

3. MEETING SCHEDULE

- a. Next regular meeting is scheduled for February 4.

4. ADJOURNMENT

The meeting adjourned at 7: 50 PM.

Respectfully submitted,

Bruce S. Baker,
Clerk